



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Utilities Committee

---

Tuesday, September 24, 2024

4:30 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

*Chairperson Meltzer called the Utilities Committee Meeting to order at 4:30 p.m.*

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

4. Approval of minutes from previous meeting

[24-1184](#)

Approval of the September 4, 2024 Utilities Committee Meeting.

**Attachments:** [September 4, 2024 Utilities Committee Meeting Minutes.pdf](#)

**Firkus moved, seconded by Hayden, that the Utilities Committee Meeting Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

5. Public Hearing/Appearances

6. Action Items

[24-1234](#)

Approve Contract Amendment #2 for 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$38,000 for a total contract amount not to exceed \$113,000.

**Attachments:** [2024A Stormwater Plan Review amendment 2 UC Memo 09-24-2024.pdf](#)

**Firkus moved, seconded by Hayden, that Contract Amendment #2 for the 2024A Stormwater Management Plan Review contract with Brown and Caldwell by an increase of \$38,000 for a total contract amount not to exceed \$113,000 be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden

7. Information Items

[24-1061](#)

Final Update on December 26, 2022 AWWTP Polymer Incident.

**Attachments:** [240924 UC Update BFP PolymerIncident.pdf](#)

*This item was discussed.*

[24-1251](#)

City of Appleton voted 2024 Wisconsin Best Tap Water Taste Test Winner

**Attachments:** [240919 AWWA TasteTestWinner\\_rev.pdf](#)

*This item was presented.*

[24-1183](#)

Monthly Reports for July and August 2024:

- Water Distribution and Meter Team Monthly Report - July
- Water Distribution and Meter Team Monthly Report - August

**Attachments:** [7 - July 2024 Water Main Breaks.pdf](#)

[8 - August 2024 Water Main Breaks.pdf](#)

*The reports were reviewed.*

## 8. Adjournment

**Hayden moved, seconded by Firkus, that the Utilities Committee Meeting be adjourned at 4:55 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Meltzer, Doran, Heffernan, Firkus and Hayden