



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

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Wednesday, November 7, 2018

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. PUBLIC PARTICIPATION
- G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES  
[18-1640](#) Common Council Meeting Minutes of October 17, 2018  
**Attachments:** [CC Minutes 10-17-18.pdf](#)
- H. BUSINESS PRESENTED BY THE MAYOR  
[18-1641](#) Christmas Stars Week Proclamation
- I. PUBLIC HEARINGS  
[18-1626](#) Public Hearing - Rezoning #10-18, 425 W. Water Street  
**Attachments:** [Public Hearing Notice\\_RZ#10-18.pdf](#)
- J. SPECIAL RESOLUTIONS
- K. ESTABLISH ORDER OF THE DAY
- L. COMMITTEE REPORTS
- 1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**





10/24/18 Safety and Licensing Committee recommended for denial  
*Motion to recommend approval of the license failed 2/3.*

[18-1495](#) Request to Increase Service Level to Emergency Medical Technician - Basic

**Attachments:** [Medical Response Capability Upgrade.pdf](#)

**Legislative History**

10/24/18 Safety and Licensing Committee recommended for approval

[18-1526](#) Operator's Licenses

**Attachments:** [Operator's Licenses for 10-24-2018.pdf](#)

**Legislative History**

10/24/18 Safety and Licensing Committee recommended for approval

[18-1535](#) "Class A" Beer/Liquor License Premise Amendment application of Skogen's Foodliner, Inc., d/b/a Festival Foods, Chad D. Meyer, Agent, 1200 Northland Ave., contingent upon approval from all departments.

**Attachments:** [Festival Foods amendment application.pdf](#)

**Legislative History**

10/24/18 Safety and Licensing Committee recommended for approval

### 3. MINUTES OF THE CITY PLAN COMMISSION

[18-1430](#) Request to approve Rezoning #10-18 for a parcel on W. Water Street (Tax Id #31-3-1482-00), including the adjacent Fox River, as shown on the attached maps, from M-2 General Industrial District to C-2 General Commercial District

**Attachments:** [StaffReport AtlasMill Rezoning 10-9-18.pdf](#)

**Legislative History**

10/9/18 City Plan Commission recommended for approval  
*Proceeds to Council on November 7, 2018.*

[18-1503](#) Request to approve the Randal Leeman, Et al Annexation, located at 5500 North Meade Street currently in the Town of Grand Chute, as shown on the attached maps, subject to the stipulation in the attached staff report

**Attachments:** [StaffReport Leeman Annexation For10-23-18.pdf](#)

**Legislative History**

10/23/18 City Plan Commission recommended for approval

#### 4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

#### 5. MINUTES OF THE FINANCE COMMITTEE

[18-1636](#)

**\*CRITICAL TIMING\*** Request to enter into intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$17,500,000 from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2019. Interest on the note shall be paid at maturity or redemption .

**Attachments:** [AASD Memo.pdf](#)

[AASD Note.pdf](#)

[18-1520](#)

Request to approve the City's Worker's Compensation third party administrator to continue to be Minute Men HR for 2019 - 2021

**Attachments:** [WC Third Party.pdf](#)

[Worker Comp RFP.pdf](#)

**Legislative History**

10/22/18          Finance Committee                          recommended for approval

[18-1530](#)

Request to award 2017 B-Building Boiler Replacement project contract to Great Lakes Mechanical, Inc in the amount of \$790,587 with a contingency of 9% for a project total not to exceed \$860,000 and approve the following 2018 budget adjustment:

WWTP Improvement Project	- \$110,000
WWTP Hardscapes Project	- \$250,000
WWTP Electrical Distribution Project	- \$150,000
B-Building Boiler Replacement Project	+\$510,000

to reflect transfer of positive balances from WWTP projects to the B-Building Boiler Replacement project

**Attachments:** [2018 WWTP Bio-Gas Boiler Project.pdf](#)

**Legislative History**

10/22/18          Finance Committee                          recommended for approval

[18-1571](#) Request to accept a Federal Transit Administration Bus and Bus Facilities capital grant of \$4,000,000 and approve the following 2018 Budget adjustment:

**Valley Transit**

Capital Outlay	+\$5,000,000
Federal Grant	+\$4,000,000
Fund Balance (Depreciation Reserve)	+\$1,000,000

to accept a federal grant for bus and bus facility capital projects

**Attachments:** [FCTC Grant acceptance memo 5539 - 2018 \(3\).pdf](#)

**Legislative History**

10/22/18 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[18-1505](#) Second Amendment to the 2018 Stormwater Management Plan Review contract with raSmith by an increase of \$35,000 for a total contract amount not to exceed \$110,000.

**Attachments:** [2018A SWM Plan Review Second Amendment Memo Util Cmte.pdf](#)

**Legislative History**

10/23/18 Utilities Committee recommended for approval

[18-1506](#) Amend Unit K-18 Native Landscape Management Contract with Applied Ecological Services, Inc. in an amount not to exceed \$10,965.

**Attachments:** [K-18 Amend 1 Util Cmte Memo 10-23-2018 final.pdf](#)

**Legislative History**

10/23/18 Utilities Committee recommended for approval

[18-1644](#) Approval of Agreement to provide waste water service to the Town of Clayton, contingent on the Town receiving all necessary approvals from other Agencies.

**Attachments:** [Clayton Wastewater Agrm - City Clean - 11-02-2018.pdf](#)

[18-1643](#) Approval of Agreement to provide water to the Town of Clayton, contingent on the Town receiving all necessary approvals from other Agencies.

**Attachments:** [Water Service Agrm - City Clean - 11-02-2018.pdf](#)

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[18-1632](#) Request to approve an overhire for the position of Administrative Support Specialist at the Police Department for approximately 6 weeks.

**Attachments:** [Request to over hire 2018.pdf](#)

[18-1637](#) Request to approve a proposed change to the Department of Public Works table of organization from 2 part time (.5 fte) Customer Service Specialists to 1 full time Customer Service Specialist.

**Attachments:** [Public Works TO change 11-2-18.pdf](#)

[18-1549](#) Request approval of the Department of Public Works table of organization to reflect 8 Professional/Civil Engineers and 14 Engineering Specialist/Technicians

**Attachments:** [DPW Table of Organization change.pdf](#)

**Legislative History**

10/24/18	Human Resources & Information Technology Committee	recommended for approval
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[18-1551](#) Request to approve changes to the 2018 Seasonal Pay Plan

**Attachments:** [2018 Seasonal Pay Plan changes.pdf](#)  
[2018 Strike and Bold Seasonal Salary Schedule.pdf](#)

**Legislative History**

10/24/18	Human Resources & Information Technology Committee	recommended for approval
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10/24/18	Human Resources & Information Technology Committee	adopted as amended
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*Action amended to stated that item is to "Request to approve the 2019 Seasonal Pay Plan structure."*

[18-1554](#) Request to approve a 1.5% increase to the Seasonal Pay Plan for 2019

**Legislative History**

10/24/18	Human Resources & Information Technology Committee	recommended for approval
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[18-1555](#) Request to approve the Seasonal Employment Policy

**Attachments:** [Seasonal Employment Policy.pdf](#)

**Legislative History**

10/24/18 Human Resources & Information Technology Committee recommended for approval

[18-1558](#) Request to approve Aldermanic Salary for the 2020 Election Year

**Attachments:** [Aldermanic Salary.pdf](#)

**Legislative History**

10/24/18 Human Resources & Information Technology Committee recommended for approval  
*Motion to approve the 2020 Aldermanic salary schedule with a zero percent increase.*

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

[18-1552](#) 2019 Budget

**Attachments:** [2019 Valley Transit Budget.pdf](#)

**Legislative History**

10/23/18 Fox Cities Transit Commission recommended for approval

[18-1556](#) Authorization to Accept Federal Grant of \$4,000,000 to Purchase Buses

**Attachments:** [FCTC Grant acceptance memo 5539 - 2018 \(3\).pdf](#)

**Legislative History**

10/23/18 Fox Cities Transit Commission recommended for approval

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[18-1625](#) Ordinances 97-18 to 101-18

**Attachments:** [Ordinances going to Council 11-7-18.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

S. CLOSED SESSION

[18-1660](#)

The Common Council may go into closed session pursuant to State Statute sec. 19.85(1)(e) for the purpose of discussing real estate negotiations and the investing of public funds concerning the Bluff Site Development and then reconvene into open session to conduct such business as may be pending.

T. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*