



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda

### Human Resources & Information Technology Committee

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Wednesday, February 13, 2019

6:00 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

3. Approval of minutes from previous meeting

[18-1670](#) Request to approve minutes from 10/24/18 and 11/7/18 meetings.

**Attachments:** [Minutes 10-24-18.pdf](#)

[Minutes 11-7-18.pdf](#)

4. **Public Hearings/Apearances**

5. **Action Items**

[19-0146](#) Request to approve Legal Services Department to eliminate position of Elections Clerk and replace it with an Administrative Support Specialist.

**Attachments:** [Clerk Re-org. Memo 2019.pdf](#)

[Legal Services TO draft 2-1-18.pdf](#)

[19-0147](#) Request approval of the Police Department reorganization to remove one Communication Specialist and add a Forensic Evidence Specialist along with the approval of changes to divisional titles and restructuring of divisions.

**Attachments:** [Police Table of Org Modification Request Feb 2019.pdf](#)

[Police TO draft 2-7-19.pdf](#)

6. **Information Items**

- [19-0149](#) I.T. updates on projects:  
\* ERP  
\* Granicus  
\* Fiber - Jones Park  
\* Camera systems  
\* Hardware upgrades
- [18-1678](#) Appleton Housing Authority Memorandum of Understanding agreement.  
  
*Attachments:* [Appleton Housing Authority Insurance MOU 2018.pdf](#)
- [19-0210](#) Connecting Care Clinic 2018 annual report  
  
*Attachments:* [CCC Q4 2018.pdf](#)
- [19-0208](#) 2018 Human Resources end of year budget report  
  
*Attachments:* [HR 2018 EOY Report.pdf](#)
- [19-0209](#) Transition of Greg Biese of Associated Benefits and Risk Consulting to new agent.
- [18-1667](#) Changes to the Bloodborne Pathogens policy.  
  
*Attachments:* [Bloodborne Pathogens Policy 2018 Strike Bold.pdf](#)
- [18-1668](#) Changes to the Telecommuting policy.  
  
*Attachments:* [Telecommuting Policy.pdf](#)
- [18-1669](#) Changes to the Electronic Communication policy.  
  
*Attachments:* [Electronic Communicaton Policy 11-2018.pdf](#)
- [19-0148](#) Recruitment Status Report 2-8-19  
  
*Attachments:* [RSR thru 2-7-19.pdf](#)

7. Adjournment

*Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.*

*Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.*

*Questions on agenda contact Director Matz at 920-832-6426*