



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Safety and Licensing Committee

Wednesday, August 23, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-0998](#) Safety & Licensing Committee Minutes from 08/09/2023 and 08/16/2023

Attachments: [S&L Minutes 08-09-23.pdf](#)

[S&L Minutes 8-16-23.pdf](#)

5. **Public Hearing/Apearances**

6. **Action Items**

7. **Information Items**

[23-0999](#) Fire Department Request for Approval to Purchase Radio Equipment

Attachments: [08-23-23_Request_Approval_to_Purchase_Radio_Equipment.docx](#)

[23-1024](#) 2023 Edward Byrne Memorial Justice Assistance Grant (JAG) application
-Allocation of \$24,843 is a shared grant with Outagamie County

[23-0997](#) Special Events:
- Appleton Downtown Inc, Summer Beverage Stroll, Downtown Appleton, August 19th, 2023
-Sacred Heart Parish, Parish Fest, August 19th - 20th, 2023
-Outagamie County Republican Party, Corn Roast, Pierce Park, August 23rd, 2023
-Miller Electric LLC, Miller Electric Family Picnic, Pierce Park, August 11th-12th, 2023

[23-0996](#)

Directors Report

1. City Clerk
2. Fire Chief
 - WE Energies Grant
 - Battalion Chief of EMS Hiring
3. Police Chief
 - Update on joint purchase of Command Post

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.



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Meeting Minutes - Final Safety and Licensing Committee

Wednesday, August 9, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

This meeting was called to order by Chair Croatt at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

4. Approval of minutes from previous meeting

[23-0940](#)

Safety & Licensing Committee Minutes from 07/26/2023

Attachments: [S&L Minutes 07-26-23.pdf](#)

**Siebers moved, seconded by Wolff, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

5. Public Hearing/Appearances

6. Action Items

[23-0982](#)

Alcohol License Suspension Hearing for BT & DAVE, LLC DBA:
Speakeasy Ultra Lounge, Theodore Suess, Agent

Attachments: [Complaint - Speakeasy 8-4-23.pdf](#)

[Summons - Speakeasy 8-4-23.pdf](#)

[Speakeasy Stipulation.pdf](#)

[Speakeasy Stipulation 8-2023 Signed.pdf](#)

**Van Zeeland moved, seconded by Wolff, that the Stipulation be recommended
for approval. Roll Call. Motion carried by the following vote:**

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0824](#)

Fire Department Service Agreement for Gold Cross Ambulance

Attachments: [Service Agreement for Gold Cross Ambulance.pdf](#)
[Amended GOLD CROSS - SHARED SERVICES AND OPERATING AGRM - 08-10-2023.pdf](#)

XII. Section C. 3. Amend to add:

In addition, Gold Cross & the Fire Department will report findings of the agreement to the Safety & Licensing Committee every 6 months.

Siebers moved, seconded by Van Zeeland, that the Agreement be amended.

Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

Nick Romenesko, 1920 Biscayne Dr, Little Chute, appeared on behalf of Gold Cross and addressed the committee.

Croatt moved, seconded by Siebers, that the Agreement be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0983](#)

Fire Department contract with Department of Military Affairs for Radiological Field Team Services

Attachments: [Radiological Field Team Services Appleton 2023-2027 \(DMA 7-12-2023 Legal Edits\).pdf](#)

Wolff moved, seconded by Van Zeeland, that the Contract be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0916](#)

Reserve "Class B" Liquor License application for El Guadalajara Mexican Restaurant LLC d/b/a El Guadalajara Mexican Restaurant, Lucelia Guzman, Agent, located at 1003 W Northland Ave Suite B.

Attachments: [El Guadalajara Mexican Restaurant-Reserve Liquor app.pdf](#)

Siebers moved, seconded by Van Zeeland, that the License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

[23-0918](#)

Class "B" Beer License application for Newell Company Inc, d/b/a Lumberjack Johnny's, David Oshefsky, Agent, located at 2701 N Oneida St Ste E, contingent upon approval from the Health and Inspections departments.

Attachments: [Lumberjack Johnnys.pdf](#)

Siebers moved, seconded by Wolff, that the License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff

7. Information Items

[23-0942](#)

Police Department Report On Alcohol Violation Convictions:
-Appleton Clark gas station: Dispense Alcohol to Minor - 80 pts.
Total Points for establishment: 160
-Sai Ram restaurant: Dispense Alcohol to Minor - 80 pts.
Total Points for establishment: 80

[23-0941](#)

Special Events:
Appleton Fire Department, Pop Up Splash Pad, Lundgaard Park, July 24th 2023
Thedacare, Careers in the Park, Erb Park Pavilion, August 15th, 2023

[23-0939](#)

Directors Report
1. City Clerk
2. Fire Chief
3. Police Chief

8. Adjournment

**Wolff moved, seconded by Siebers, that the meeting be adjourned at 6:22 p.m.
Roll Call. Motion carried by the following vote:**

Aye: 5 - Croatt, Schultz, Siebers, Van Zeeland and Wolff



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Meeting Minutes - Draft Safety and Licensing Committee

Wednesday, August 16, 2023

6:45 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order

This meeting was called to order by Vice Chair Schultz at 6:45 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Present: 3 - Schultz, Siebers and Wolff

Excused: 2 - Croatt and Van Zeeland

4. Approval of minutes from previous meeting

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0989](#)

Temporary Class "B" Beer and "Class B" Wine License application for the Republican Party of Outagamie County, Carl D Kroes, Person in Charge, located at Pierce Park, 1035 W Prospect Ave, on August 23, 2023, contingent upon approval from the Police, Fire and Health departments.

Attachments: [Republican Party of Outagamie County Corn Roast S&L.pdf](#)

**Siebers moved, seconded by Wolff, that the License be approved. Roll Call.
Motion carried by the following vote:**

Aye: 3 - Schultz, Siebers and Wolff

Excused: 2 - Croatt and Van Zeeland

7. **Information Items**

8. Adjournment


**Siebers moved, seconded by Wolff, that the meeting be adjourned at 6:47 p.m.
Roll Call. Motion carried by the following vote:**


Aye: 3 - Schultz, Siebers and Wolff


Excused: 2 - Croatt and Van Zeeland

CITY OF APPLETON

FIRE DEPARTMENT

 700 N. Drew Street
Appleton, WI 54911

 (920) 832-5810

 (920) 832-5830

 jeremy.hansen@appleton.org

MEMORANDUM

August 23, 2023

To: Safety & Licensing Committee and Common Council
 From: Jeremy Hansen, Fire Chief
 Cc: Ryan Weyers, Deputy Chief
 Re: Request Approval to Purchase Radio Equipment from Recommended Vendor

Last August, the Appleton Department (AFD) was awarded \$1,807,911.80 for a regional Assistance to Firefighter Grant. AFD is the host agency in the regional effort to replace portable radios. The following Fire/EMS departments are included in the grant: Little Chute, Town of Vandebroek/Kaukauna, City of Kaukauna, Freedom, Kimberly, Ellington, Seymour City, Rural, and Rescue, Buchanan, Dale, Bear Creek, Combined Locks, Greenville, Appleton Airport, Hortonville/Hortonia, and Grand Chute.

AFD along with Outagamie County Fire Department partners put together a subcommittee to score and select a portable radio to be purchased. The process included vendor presentations, hands-on application, and the sealed quote submittal. On June 9, 2023, a request for quotes (RFQ) was sent out. Vendor quotes were due on July 10, 2023. We had two vendors submit a quote. The sealed quotes provided by the vendors were disseminated to the subcommittee to score. Six fire department, including career, combination, and volunteer organizations, independently scored the quotes. After the scoring was completed the subcommittee unanimously selected Motorola (Baycom) as the preferred portable radio and vendor. Here is the scoring chart:

| Request for Quotation Scoring for Portable Radio Project | | | | | | | | | | | | | | | | | |
|--|----------------------|---------|----------------------|---------|-------------------------|---------|------------------------|---------|------------------------------|---------|-------------------------------|---------|-----------------------------|------------|---------------------|---------|--|
| | Intent 5 Points | | General 10 Points | | Acceptable 10 Points | | Quantities 5 Points | | Delivery 5 Points | | Product Sample 5 Points | | Portable Radio 10 Points | | Collar 10 Points | | |
| Scorer | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | |
| 1 | 5 | 5 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 10 | 5 | 10 | |
| 2 | 5 | 5 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 5 | 10 | |
| 3 | 5 | 5 | 10 | 10 | 9 | 10 | 10 | 10 | 5 | 5 | 0 | 0 | 8 | 10 | 10 | 10 | |
| 4 | 5 | 5 | 10 | 10 | 10 | 10 | 3 | 5 | 5 | 5 | 0 | 0 | 8 | 5 | 10 | 8 | |
| 5 | 5 | 5 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 10 | 5 | 10 | |
| 6 | 5 | 5 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 | 5 | 5 | 10 | 5 | 10 | 10 | |
| | Battery 20 Points | | Charger 10 Points | | Trade-In 10 Points | | Warranty 5 Points | | Service & Repair 5 Points | | Multi-Year Price 20 Points | | Overall Total 130 Points | | | | |
| Scorer | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | Baycom | Nielson | | | |
| 1 | 20 | 10 | 10 | 10 | 9 | 10 | 1 | 5 | 5 | 5 | 20 | 0 | 120 | 100 | | | |
| 2 | 20 | 10 | 10 | 10 | 10 | 10 | 2 | 5 | 5 | 5 | 20 | 5 | 117 | 105 | | | |
| 3 | 20 | 10 | 10 | 10 | 5 | 5 | 3 | 5 | 5 | 5 | 5 | 5 | 105 | 100 | | | |
| 4 | 15 | 7 | 7 | 5 | 4 | 5 | 2 | 5 | 5 | 5 | 15 | 5 | 99 | 80 | | | |
| 5 | 10 | 10 | 10 | 5 | 5 | 5 | 0 | 5 | 5 | 0 | 20 | 0 | 105 | 85 | | | |
| 6 | 20 | 5 | 10 | 10 | 10 | 10 | 5 | 5 | 5 | 5 | 20 | 20 | 130 | 110 | | | |
| | | | | | | | | | | | | | Total: | 113 | 97 | | |

We are requesting approval to purchase the radio equipment through Motorola (Baycom).

If you have any questions or concerns, please do not hesitate to contact me at (920) 832-5810. Thank you for your consideration.