



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final Finance Committee

Monday, January 8, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Pledge of Allegiance
3. Roll call of membership
4. Approval of minutes from previous meeting
[23-1528](#) 12/11/23 Finance Committee Meeting Minutes
Attachments: [MeetingMinutes Dec-11-2023.pdf](#)

5. Public Hearing/Apearances

6. Action Items

[24-0001](#) Request to award the City of Appleton's Library Signage Package contract to Seating Concepts Inc., in the amount of \$185,994.61 with a 5% contingency of \$10,000 for a project total not to exceed \$195,994.61.
Attachments: [2023 Library Signage.pdf](#)

[24-0002](#) Request to award the Engineering Contract for the 2023 AWWTP L-Building HVAC Replacement Project to McMahon in the amount of \$156,898 with a 5% contingency of \$7,845 for a total not to exceed project engineering cost of \$164,743.
Attachments: [2023 AWWTP L-Building HVAC Replacement Professional Services.pdf](#)

[24-0003](#) Request to award the 2023 AWWTP B-Building HVAC Upgrades Project contract to Rohde Brothers, Inc. in the amount of \$720,840 with a 9% contingency of \$64,876 for a project total not to exceed \$785,716, along with the following budget amendment (2/3 vote of Council required):

AWWTP Electrical Distribution Project	- \$54,000
AWWTP HVAC Upgrades Project	+\$54,000

Attachments: [2023 AWWTP B-Building HVAC Upgrades Project with Budget Transfer_.pdf](#)

[24-0004](#) Request to award the Engineering Contract for the AWWTP MCC Replacement Project Phase 1 to Donohue and Associates in the amount of \$159,420 for data collection and bidding documents along with \$124,719 for bidding and construction oversight services upon approval of funding in the 2025 budget as this is a multiyear project, for a total contract amount of \$284,139, along with the following 2023 budget amendment (2/3 vote of Council required):

AWWTP Electrical Distribution Project	-\$60,000
2023 AWWTP MCC Replacement Project	+\$60,000

Attachments: [AWWTP MCC Replacement Professional Services.pdf](#)

[24-0005](#) Request to approve the Relocation Order for work at or near 1850 West Wisconsin Avenue.

Attachments: [1234 - Moto Mart - Relocation Order.pdf](#)

[24-0012](#) Request to approve write off of \$74,881.54 of accounts receivable invoices and \$16,668.36 of personal property taxes (outstanding over one year).

Attachments: [Finance Committee - AR Write-off List 2023.pdf](#)

[Finance Committee - PP Write-off List 2023.pdf](#)

[24-0013](#) Request to approve Change Order #4 to contract 72-22 for Unit H-21 Redundant Raw Water Line to increase for unanticipated site conditions in the amount of \$176,232.54 resulting in a decrease in contingency from \$244,549.71 to \$0.00. No change to overall contract amount.

Attachments: [H-21 Change Order 4 memo 01-02-2024.pdf](#)

[Unit H-21 Change Order No 4.pdf](#)

- [24-0014](#) Request to award Unit H-23 Lightning Drive Sewer & Water, Grade & Gravel, and Bridge Construction to Triple P Inc., dba Peters Concrete Company, in the amount of \$1,544,853.12 with a 7.5% contingency of \$116,000.00 for a project total not to exceed \$1,660,853.12.
Attachments: [Contract Award Form H-23 w Bid Tabs.pdf](#)
- [24-0015](#) Request to award a sole source contract to McMahon for design, bidding, and construction oversight for the 2024 Wastewater Hardscapes Improvement Project, for a contract fee of \$56,600 and a 5% contingency of \$2,830 not to exceed a total contract amount of \$59,430.
Attachments: [2024 AWWTP Hardscapes Engineering Services \(Sole Source\).pdf](#)
- [24-0016](#) Request to award a sole source contract to Nordon Business Environments for the Municipal Services Building Furniture Upgrades in the amount of \$189,135.72.
Attachments: [2024 MSB Furniture Upgrades Sole Source.pdf](#)

7. Information Items

- [24-0017](#) Contract 35-23 was awarded to Scott Lamers Construction LLC for \$400,910 with a contingency of \$99,090 for Y-23 Lead/Galvanized Water Service Replacement. Change orders were approved totaling \$74,193.13. Final contract amount is \$475,103.13 with a contingency of \$24,896.87. Payments issued to date total \$345,594.75. Request final payment of \$129,508.38.
- [24-0018](#) Contract 124-22 was awarded to Rohde Brothers for \$223,900 with a contingency of \$26,868 for WW F-1 Bldg HVAC. Change orders were approved totaling \$5,447. Final contract amount is \$229,347 with a contingency of \$21,421. Payments issued to date total \$198,222.50. Request final payment of \$31,124.50.
- [24-0019](#) Contract 43-23 was awarded to Vinton Construction for \$684,731.28 with a contingency of \$27,000 for Asphalt Pavement Reconstruction. Payments issued to date total \$492,066.24. Request final payment of \$55,967.58.
- [24-0020](#) Contract 56-21 was awarded to ASTI Sawing for \$30,000 for Concrete Sidewalk Sawcutting. Payments issued to date total \$13,226.11. Request final payment of \$16,773.89.
- [24-0021](#) Contract 65-23 was awarded to Kruczek Construction for \$1,044,444 with a contingency of \$52,222 for X-23 Water Reconstruction No. 2. Payments issued to date total \$682,990.45. Request final payment of \$135,520.83.

- [24-0022](#) Contract 41-23 was awarded to Vinton Construction Company for \$499,980.65 with a contingency of \$60,000 for WW Hardscape 2023. Change orders were approved totaling \$7,977.55. Final contract amount is \$507,958.20 with a contingency of \$52,022.45. Payments issued to date total \$446,020.61. Request final payment of \$61,937.59.
- [24-0023](#) Contract 54-23 was awarded to M & E Construction, LLC for \$200,000 for Mini Storm Sewer Construction. No payments issued to date. Request final payment of \$199,925.
- [24-0024](#) Contract 52-22 was awarded to Triple P Inc. dba Peters Concrete Company for the 2022 Ellen Kort Peace Park River Trail Project in the amount of \$464,131.41 with a contingency of \$46,413. Four change orders were approved totaling \$45,146.69. Payments issued to date total \$504,278.10. Request to issue the final payment of \$5,000.00.
- [24-0033](#) Change Orders #9, #10, and #11 to Miron Construction contract as part of the AWWTP Sludge Storage Building Addition Construction Project totaling \$19,646 resulting in a decrease in contingency from \$552,192 to \$532,546.

Attachments: [Finance Memo SSB Addition Miron Change Orders No9-11.pdf](#)

[24-0037](#)

The following 2023 Budget adjustments were approved by the Finance Director in accordance with Policy:

General Fund - Library

Children's Services - Other Reimbursements	+\$100
Children's Services - Office Supplies ELL	+\$100

Building for Kids

General Fund - Library

Materials Management - Other Reimbursements	+\$50
Materials Management - Books & Library Materials	+\$50

John C. Roberts Donation for Materials

General Fund - Library

Children's Services - Food & Provisions ELL	+\$3,359
Children's Services - Office Supplies ELL	-\$3,359

Move ELL funds to supply line as requested by AC

General Fund - Library

Materials Management - Other Reimbursement	+\$50
Materials Management - Books & Library Materials	+\$50

Cookie Fielkow Donation for Materials

General Fund - Library

Library Admin - Donation	+\$50
Materials Management - Book & Library Materials	+\$50

Donation for purchase of collection materials

General Fund - Library

Community Partnerships - Other Reimbursements	+\$5,000
Community Partnerships - Part Time Wages	+\$5,000

Libraries in Bloom

General Fund - Library

Community Partnerships - Other Reimbursements	+\$10,000
Community Partnerships - Other Contracts	+\$10,000

Entrepreneurs of Color

General Fund - Library

Library Admin - Other Reimbursements	+\$41
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Library Admin - Food & Provisions +\$41

UW System donation for Community Project Powered Expense

General Fund - Library

Children's Services - Other Reimbursements +\$100

Children's Services - Office Supplies +\$100

Modern Woodmen of America Donation

General Fund - Library

Children's Services - Other Reimbursements +\$500

Children's Services - Office Supplies +\$500

OWLS Donation

General Fund - Library

Library - Reach Out and Read +\$255

Library Grants - Books +\$255

UW Brown County

[24-0038](#)

The following 2023 Budget adjustment was approved by the Mayor and Finance Director in accordance with Policy:

General Fund - CED

Miscellaneous Revenue +\$950

Training/Conferences +\$950

Travel Stipend received from Smart Growth America for training

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

Any questions regarding this agenda, please contact Jeri Ohman at (920) 832-5742.



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
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Meeting Minutes Finance Committee

Monday, December 11, 2023

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Pledge of Allegiance

3. Roll call of membership

Present: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

4. Approval of minutes from previous meeting

[23-1490](#)

11/20/23 and 12/06/23 Meeting Minutes

Attachments: [MeetingMinutes Nov-20-2023.pdf](#)
[MeetingMinutesDec-6-2023.pdf](#)

**Hartzheim moved, seconded by Croatt, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

5. **Public Hearing/Apearances**

[23-1491](#)

Ms. Diane Keuther, Commodore of the Appleton Yacht Club to present the Club's financial reports.

Attachments: [AYC Oct 2023 Financials.pdf](#)
[2023 Appleton Yacht Club Annual Review.pdf](#)

6. **Action Items**

[23-1407](#)

Resolution #13-R-23 To Use ARPA Funding for Flock License Plate Reading Cameras for APD

Attachments: [#13-R-23 ARPA Funds for Flock License Cameras for APD.pdf](#)

Motion to amend resolution to reallocate ARPA funds (within the Community Wellness, Mental Health, and Violence Prevention fund) to move \$125,000 to lost revenue fund to allow for the leasing of an additional 10 Flock cameras.

Motion by Ald. Hartzheim; seconded by Croatt.

Vote: 3-1 (Ald. Fenton nay)

Croatt moved, seconded by Hartzheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Firkus, Croatt and Hartzheim

Nay: 1 - Fenton

Excused: 1 - Van Zeeland

[23-1408](#)

Resolution #14-R-23 Changing the Timeline for Budget Delivery to the Common Council

Attachments: [#14-R-23 Change Budget Delivery to Council Timeline.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Nay: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

[23-1492](#)

Request to approve the Relocation Order associated with the reconstruction of Linwood Avenue.

Attachments: [1183-1185 - Linwood 2023 - Relocation Order.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

[23-1493](#)

Request to approve Change Order #1 to Scott Lamers Construction, LLC contract 35-23: Unit Y-23 Lead/Galvanized Water Service Replacements to account for additional properties added to the 2023 program totaling \$74,193.13 resulting in a decrease in contingency from \$99,090 to \$24,896.87.

Attachments: [Finance Committee Memo Change Order#1 Y23-20231127.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

[23-1494](#)

Request to approve the following budget amendment:

<u>ARPA Special Revenue Fund</u>	
Transfer Out - Parking Utility	+ \$244,000
Fund Balance Applied	+ \$244,000

To record use of ARPA funds as lost revenue for the Parking Utility (2/3 vote of Council required)

Attachments: [Memo - DPW Parking Utility 2023 Budget Amendment.pdf](#)
[Finance Committee - ARPA Memo 10-11-21.pdf](#)

Croatt moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

[23-1495](#)

Request to approve the following 2023 budget amendments:

Facilities

Damage to City Property	+ \$19,741
Building Repairs & Maintenance	+ \$19,741

To record insurance proceeds for damages to Jaycee Pavilion

General Fund - Police

Donation	+ \$22,337
Miscellaneous Supplies	+ \$ 7,592
Other Contracts & Obligations	+ \$14,745

To record donation from the Community Foundation for the Fox Valley Region, Appleton Police K9 Program

Attachments: [MPIC check for damage to Jaycee Park Pavilion.pdf](#)
[Community Foundation donation memo.pdf](#)

Hartzheim moved, seconded by Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

[23-1496](#)

Request approval to create a Special Revenue Fund for the Ellen Kort Peace Park.

Attachments: [Request to Establish Special Revenue Fund.pdf](#)

Hartzheim moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland

7. Information Items

[23-1500](#)

The following 2023 budget adjustments were approved by the Mayor and Finance Director in accordance with policy:

General Fund - Fire

Donations	+ \$2,000
Miscellaneous Equipment	+ \$2,000

To record WE Energies Foundation donation for emergency medical equipment to be used during training

General Fund - Fire

Donations & Memorials	+ \$1,500
Miscellaneous Equipment	+ \$1,500

To record donation from Fox Cities Marathon for PPE to be used during emergency response

General Fund - Park & Recreation

Donations	+ \$10,000
Grounds Repairs & Maintenance	+ \$10,000

To record donation for Pierce Park for exercise & playground equipment

This item was presented

8. Adjournment

Hartzheim moved, seconded by Croatt, that this meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Croatt, Fenton and Hartzheim

Excused: 1 - Van Zeeland



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/08/2024

RE: Action: Award the City of Appleton's "Library Signage Package" contract to Seating Concepts Inc., in the amount of \$185,994.61 with a contingency of \$10,000 for a project total not to exceed \$195,994.61.

The Appleton Public Library Capital Improvement Plan includes funding to pay for interior, exterior and specialty signage for the Appleton Public Library Construction project. The signage package was publicly bid and only received one bidder. The amount was well within our anticipated target of \$250,000 and the contractor has a successful history and experience in providing quality signage.

We recommend providing a contract to Seating Concepts, Inc. to perform this work.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza, Director, Parks Recreation and Facilities Management

DATE: 1/8/2024

RE: Action Item: Award the Engineering Contract for the 2023 AWWTP L-Building HVAC Replacement Project to McMahon in the amount of \$156,898 plus a 5% contingency for a total not to exceed project engineering cost of \$164,743.

PROJECT

The 2024 Capital Improvement Budget has allocated \$2,490,000 to complete HVAC upgrades at the AWWTP L-Building. Within the project budget, \$175,000 has been allocated for engineering work that is needed to complete the project.

BACKGROUND

Appleton Wastewater Treatment Plant Building L was constructed in 1976 with a ventilation system consisting of six air handling units with hot water heat, providing 100% outside air. The two main units serving the Sludge Thickening Room provide a total airflow of 28,800 cubic feet per minute (CFM), and the Chemical rooms on the first floor are served by four other units with a total airflow of 11,000 CFM. The selected consultant will design a project for the replacement of four of the six units, serving approximately 9,500sf. With these replacements the City of Appleton has budgeted for the installation of an air-to-air heat recovery system serving the Sludge Thickening Room, enclosure of the process tanks with localized exhaust, and passive intake louvers for summer ventilation.

RFP PROCESS:

The request for proposal was distributed to three engineering firms. Representatives from two of the three firms attended a pre-proposal meeting where the project was defined along with the project scope. One of the firms, MSA, opted not to provide a proposal based on the specifics of this project. The proposals were reviewed and scored by PRFMD and AWWTP staff prior to the opening of the bid tabulation document. The following table identifies the engineering firms along with their proposal score and proposal pricing:

Table 1: Engineering Firms and RFQ Results

Firm:	TOTAL PTS	BID TOTAL	Value (Point/\$)
McMahon	695	\$156,898	44
Donohue	505	\$159,979	32
MSA - DNP	NA	NA	NA

*DNP = Did Not Propose

*NA – Not Applicable

The evaluation team completed their review and scoring of the submitted proposals. The evaluation team found that McMahon had scored the highest and provided a proposal that best meets the City’s needs. The team also found that the Donohue firm had provided a competitive proposal. The evaluation team completed the value evaluation to assess whether or not the additional costs for the Donohue proposal were worth justifying. The formula produced results that McMahon provided the best overall project value including costs.

The McMahon team has extensive experience with similar AWWTP projects. Their proposal demonstrated a comprehensive approach that delivered construction and improvement alternatives that will best fit the City’s needs.

RECOMMENDATION

Award the Engineering Contract for the 2023 AWWTP L-Building HVAC Replacement Project to McMahon in the amount of \$156,898 plus a 5% contingency for a total not to exceed a project engineering cost of \$164,743.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/8/2024

RE: Action: Award the "2023 AWWTP B-Building HVAC Upgrades Project" contract to Rohde Brothers, Inc. in the amount of \$720,840 with a contingency of 9% for a project total not to exceed \$785,716.

Action: Approve budget transfer of \$54,000 from the "AWWTP Electrical Distribution Project" to "AWWTP HVAC Upgrades Project."

The AWWTP HAVC Capital Improvement budget has a balance of \$756,260 to upgrade the HVAC system at the B-Building. Of that amount \$24,260 has been utilized for design leaving a balance of \$732,000 for construction. The project includes replacing three make-up air units and controls that service the B-Building. The current HVAC units are at the end of their useful life and are in need of replacement.

The bids received were as follows:

Rohde Brothers, Inc. (Low Bid)	\$720,840
Great Lakes Mechanical, Inc.	\$921,175
August Winter and Sons, Inc.	\$1,018,044

We are requesting a \$54,000 budget transfer from the AWWTP Electrical Distribution Project. The AWWTP Electrical Distribution Project is currently underbudget and is expected to be completed in the next month without any issues.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Rohde Brothers, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Rohde Brothers, Inc. in the amount of \$720,840 plus a contingency of 9% only to be utilized as needed.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.



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(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza, Director, Parks Recreation and Facilities Management

DATE: 1/8/2024

RE: Action Item: Award the Engineering Contract for the AWWTP MCC Replacement Project Phase 1 to Donohue and Associates in the amount of \$159,420 for data collection and bidding documents along with \$124,719 for bidding and construction oversight services upon approval of funding in the 2025 budget as this is a multiyear project, for a total contract amount of \$284,139.

Action: Approve budget transfer of \$60,000 from the “AWWTP Electrical Distribution Project” to “2023 AWWTP MCC Replacement Project.”

PROJECT

The 2023 Capital Improvement Budget allocated \$100,000 to complete engineering services needed for the first phase of a five-phase project to replace all of the electrical Motor Control Center’s (MCC’s) at the Appleton Wastewater Treatment Plant (AWWTP) complex over the next 15 years.

BACKGROUND

Appleton Wastewater Treatment Plant Building has numerous MCCs throughout the plant. Since the original construction of the AWWTP, there have been several additions to the plant including large upgrades in the 1970s and 1990s. The majority of the MCCs at the AWWTP were installed as part of these upgrades and have reached, or are nearing, the end of their useful service life. In 2022 Donohue and Associates completed a conditions assessment report for all the MCC’s at AWWTP. The report laid out a replacement plan that includes five phases of replacement. The City will proceed with replacement of MCCs identified in the Phase 1 replacement recommendation detailed in the June 2022 Condition Assessment report.

RFP PROCESS:

The request for proposal was distributed to four engineering firms. Representatives from three of the four firms attended a pre-proposal meeting where the project was defined along with the project scope. One of the firms, Steinmetz Engineering, opted not to provide a proposal based on the specifics of this project. The proposals were reviewed and scored by PRFMD and AWWTP prior to the opening of the bid tabulation document. The following table identifies the engineering firms along with their proposal score and proposal pricing:

Table 1: Engineering Firms and RFQ Results

Firm:	TOTAL PTS	BID TOTAL	Value (Point/\$)
Donohue	1245	\$284,139	44
McMahon	1245	\$310,988	40
Terra	510	481,185	11
Steinmetz - DNP	NA	NA	NA

*DNP = Did Not Propose

*NA – Not Applicable

The evaluation team completed their review and scoring of the submitted proposals. The evaluation team found that Donohue had scored the highest (tie) and provided a proposal that best meets the City’s needs. The team also found that the McMahon firm had provided a competitive proposal. The evaluation team completed the value evaluation to assess whether or not the additional costs for the McMahon proposal were worth justifying. The formula produced results that Donohue provided the best overall project value including costs.

The Donohue team has extensive experience with similar AWWTP projects. Their proposal demonstrated a comprehensive approach that delivered construction and improvement alternatives that will best fit the City’s needs.

BUDGET TRANSFER

We are requesting a \$60,000 budget transfer from the AWWTP Electrical Distribution Project. The AWWTP Electrical Distribution Project is currently underbudget and is expected to be completed in the next month without any issues.

RECOMMENDATION

Award the Engineering Contract for the AWWTP MCC Replacement Project Phase 1 to Donohue and Associates in the amount of \$159,420 for data collection and bidding documents along with approval to issue a contract amendment of \$124,719 for bidding and construction oversight services upon approval of future funding during the next budget cycle as this is a multiyear project.

Please contact me at 832-5572 or at dean.gazza@appleton.org with any questions.

RELOCATION ORDER

The City of Appleton, Outagamie/Calumet/Winnebago Counties, Wisconsin, by its Common Council and for its Relocation Order hereby resolves as follows:

1. That this Resolution is a Relocation Order in accordance with subsection 32.05(1), Wisconsin Statutes, for the purpose of the within-described public improvement project and it is also a determination of necessity for that project in accordance with subsection 32.07(2), Wisconsin Statutes;

2. That the City of Appleton hereby determines that it is necessary and of public purpose to erect a traffic signal pole and add a curb ramp at or near the city of Appleton, Wisconsin.

3. That said work will be done within the areas marked on the scale drawing, which is attached to this Relocation Order as Exhibit "A" and incorporated herein;

4. That the legal descriptions for the acquisition of a Highway Easement, including a Temporary Limited Easement, for this project are contained in Exhibit "B" under the heading "Legal Description for Easements", which are also incorporated herein.

Passed and approved this _____ day of _____, 2024.

I hereby certify that on this _____ day of _____, 2024, that the within Relocation Order was adopted by a vote of _____ ayes and _____ nays by the Common Council for the City of Appleton, Wisconsin.

APPROVED:

ATTEST:

Jacob A. Woodford, Mayor

Kami Lynch, City Clerk

Subscribed and sworn to before me
this _____ day of _____, 2024.

Jamie L. Griesbach
Notary Public, State of Wisconsin
My commission expires: 11/11/2025

This instrument was drafted by:
Christopher R. Behrens, City Attorney
City Law: A23-1234

Record and return to:
City of Appleton | City Attorney's Office
100 North Appleton Street
Appleton, WI 54911-4799

Tax Key No. 31-5-9538-14

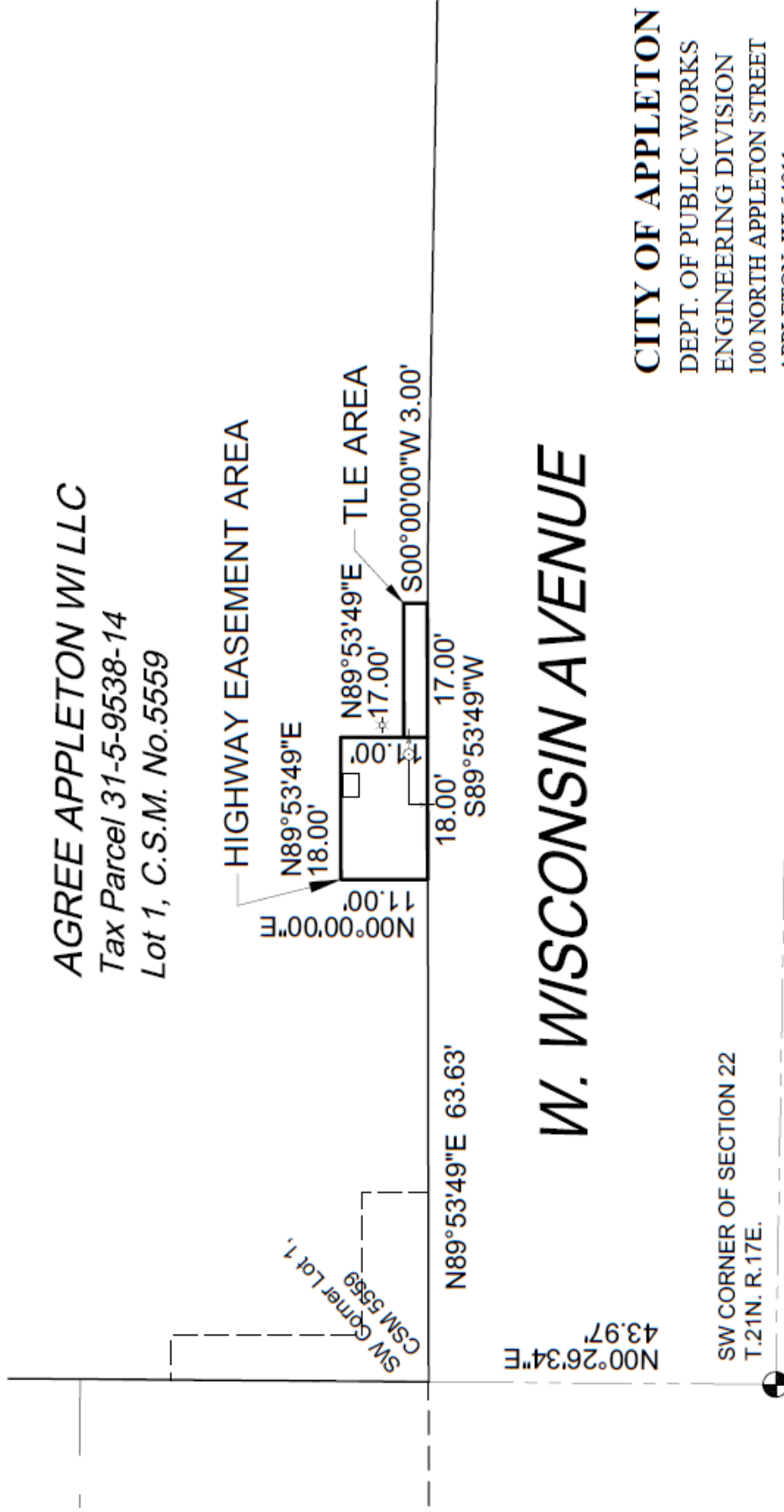
EXHIBIT "A"

Part of Lot One (1), CERTIFIED SURVEY MAP NO. 5559, located in the Southwest ¼ of the Southwest ¼ of Section Twenty-Two (22), Township Twenty-One (21) North, Range Seventeen (17) East, City of Appleton, Outagamie County, Wisconsin.

AGREE APPLETON WI LLC

Tax Parcel 31-5-9538-14

Lot 1, C.S.M. No. 5559



W. WISCONSIN AVENUE

CITY OF APPLETON
DEPT. OF PUBLIC WORKS
ENGINEERING DIVISION
100 NORTH APPLETON STREET
APPLETON, WI 54911
920-832-6474
DRAFTED BY: T. KROMM
Acad/Easements/Highway/2023/Motomart 2023

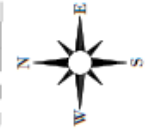


EXHIBIT B

Legal Description for Easements (Highway Easement | Temporary Limited Easement)

AGREE APPLETON WI, LLC
|

PARCEL: 31-5-3538-14

The servient property is legally described as: Lot 1 of Certified Survey Map No.5559, being located in the Southwest 1/4 of the Southwest 1/4 of Section 22, T.21N., R.17E., City of Appleton, Outagamie County, Wisconsin.

The easement is legally described as: Part of Lot 1 of Certified Survey Map No.5559, being located in the Southwest 1/4 of the Southwest 1/4 of Section 22, T.21N, R.17E., City of Appleton, Outagamie County, Wisconsin, containing 198 square feet of land and being all those lands of the owner within the following described traverse:

Commencing at the Southwest corner of Lot 1 of Certified Survey Map No. 5559;
Thence North 89°53'49" East 63.63 feet along the South line of said Lot 1 and being coincident with the North right of way line of W. Wisconsin Avenue to the point of beginning;
Thence North 00°00'00" East 11.00 feet;
Thence North 89°53'49" East 18.00 feet;
Thence South 00°00'00" West 11.00 feet;
Thence South 89°53'49" West 18.00 feet coincident with the North right of way line of W. Wisconsin Avenue to the point of beginning.

And

A Temporary Limited Easement to facilitate the removal and replacement of sidewalk and being described as: Part of Lot 1 of Certified Survey Map No.5559, being located in the Southwest 1/4 of the Southwest 1/4 of Section 22, T.21N, R.17E., City of Appleton, Outagamie County, Wisconsin, containing 51 square feet of land and being all those lands of the owner within the following described traverse:

Commencing at the Southwest corner of Lot 1 of Certified Survey Map No. 5559;
Thence North 89°53'49" East 81.63 feet along the South line of said Lot 1 and being coincident with the North right of way line of W. Wisconsin Avenue to the point of beginning;
Thence North 00°00'00" East 3.00 feet;
Thence North 89°53'49" East 17.00 feet;
Thence South 00°00'00" West 3.00 feet;
Thence South 89°53'49" West 17.00 feet coincident with the North right of way line of W. Wisconsin Avenue to the point of beginning. **This Temporary Limited Easement shall expire 12/31/2026.**

City of Appleton 2023 Write-Off List

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Addresses shown are the last known location of the individual or business.

Type	Invoice Date	Inv or Parcel Number	Name	Address	Amount Due	Description
A/R	2/1/2021	6175	CHARLOTTE BISCHEL	119 OLD COURSE DR, NEWPORT BEACH CA 92660	5.00	OBITUARY REQUEST
A/R	2/1/2021	6177	JUANITA CARLSON	912 HOLIDAY DR, LAWRENCE, KS 66049	5.00	OBITUARY REQUEST
A/R	2/1/2021	6178	HOLLY KEYSER	4007 GARRET ST, DE PERE, WI 54115	5.00	OBITUARY REQUEST
A/R	2/1/2021	6179	BETH AFFELDT	W5883 HEARTHSTONE DR, APPLETON, WI 54915	5.00	OBITUARY REQUEST
A/R	2/1/2021	6186	STACY SIIRILA JOHNSON	3090 N 1150 E, OGDEN, UT 84414	5.00	OBITUARY REQUEST
A/R	2/18/2021	6225	CATHERINE DIETZLER	660 N 76TH ST, WAUWATOSA, WI 53213	5.00	OBITUARY REQUEST
A/R	2/18/2021	6226	CHRISTINA FERLINDES	824 ELISE CT, WAUKESHA, WI 53189	5.00	OBITUARY REQUEST
A/R	3/4/2021	6322	DUSTIN A STELSE	515 RIVER ST, WAUPACA, WI 54981	2331.35	LIGHT POLE DAMAGE
A/R	3/2/2021	6340	KANITRA N REED	717 FRANKLIN ST, OSHKOSH, WI 54901	141.98	HAZ MAT CLEANUP
A/R	3/2/2021	6343	REBECCA A CARROW	507 E BURDICK ST, BLACK CREEK, WI 54106	500.00	VEHICLE FIRE FEE
A/R	3/5/2021	6381	CATHERINE DIETZLER	660 N 76TH ST, WAUWATOSA, WI 53213	5.00	OBITUARY REQUEST
A/R	3/12/2021	6412	GAIL SOMODI	6230 BLUEFLOWER CT, BRADENTON, FL 34202	5.00	OBITUARY REQUEST
A/R	3/19/2021	6420	CHARLES E KLEMM	W6150 CTY RD BB #40, APPLETON, WI 54914	73.31	HAZ MAT CLEANUP
A/R	3/19/2021	6423	SYSCO LEASING	4000 W 62ND ST, INDIANAPOLIS, IN 46268	174.13	TRAFFIC STANDARD DAMAGE
A/R	3/19/2021	6424	KARYN VELOZ DE LA ROSA	1211 W FRANCES ST, APPLETON, WI 54914	6941.71	LIGHT POLE DAMAGE
A/R	3/19/2021	6433	RAENE A KONETZKE	815 S TELULAH AVE, APPLETON, WI 54915	376.16	FIRE HYDRANT DAMAGE
A/R	3/19/2021	6435	KIMBERLY F HEIMBRUCH	E7602 STAGE RD, NEW LONDON, WI 54961	124.98	HAZ MAT CLEANUP
A/R	3/19/2021	6436	COLVIN CONLEY	4116 CUSTER ST, MANITOWOC, WI 54220	452.04	UNIFORM REIMBURSEMENT
A/R	3/22/2021	6472	KATHRYN ORTT	900 CORE RD, PARKERSBURG, WV 26104	5.00	OBITUARY REQUEST
A/R	3/22/2021	6474	THOMAS HOFFMAN	3240 NW 21ST ST, OKLAHOMA CITY, OK 73107	5.00	OBITUARY REQUEST
A/R	3/26/2021	6491	CHRISTOPHER EITLAND	601 E HANCOCK ST #2, APPLETON, WI 54911	1259.93	TRAFFIC STANDARD DAMAGE
A/R	3/26/2021	6492	FOX VALLEY CAB	719 W FRANCES ST, APPLETON, WI 54914	223.57	TRAFFIC STANDARD DAMAGE
A/R	3/26/2021	6499	TRYMANE L FRALEY	729 9TH ST, MENASHA, WI 54952	500.00	VEHICLE FIRE FEE
A/R	4/2/2021	6531	MICHAEL BROCK JR	725 FREDERICK ST, OSHKOSH, WI 54901	90.31	HAZ MAT CLEANUP
A/R	4/2/2021	6560	ANNE KIENITZ	566 KELVINGTON DR, SUN PRAIRIE, WI 53590	5.00	OBITUARY REQUEST
A/R	4/2/2021	6564	JASON MITCHLER	6640 MESEDE DR, COLORADO SPRINGS, CO 80919	5.00	OBITUARY REQUEST
A/R	4/9/2021	6637	KANITRA N REED	717 FRANKLIN ST, OSHKOSH, WI 54901	405.75	TRAFFIC SIGN DAMAGE
A/R	4/21/2021	6654	TED ROGERS	400 E PEARL ST, SEYMOUR, WI 54165	500.00	VEHICLE FIRE FEE
A/R	4/21/2021	6659	STEVEN T PARKER	2616 E JOHN ST, APPLETON, WI 54915	73.31	HAZ MAT CLEANUP
A/R	4/21/2021	6702	MICHAEL WATERS	825 LINCOLN PL, BROOKLYN, NY 11216	5.00	OBITUARY REQUEST
A/R	4/21/2021	6703	CRISSY WENZEL	N2819 HUNTING RD, TIGERTON, WI 54486	5.00	OBITUARY REQUEST
A/R	4/26/2021	6717	ZACK A VAN DYNHOVEN	671 S WESTERN AVE #201, NEENAH, WI 54956	859.05	TRAFFIC SIGN DAMAGE
A/R	4/26/2021	6728	ANNALISE RILEY	1269 MANITOWOC RD, MENASHA, WI 54952	141.98	HAZ MAT CLEANUP
A/R	5/3/2021	6755	SARAH JOHNSON	1622 W PERSHING ST, APPLETON, WI 54914	40.00	FINANCE NSF CHECK
A/R	5/13/2021	6791	JORDAN'S RUN MINISTRIES	1477 KENWOOD DR #200-4, MENASHA, WI 54952	40.00	BUS TICKETS ORDERED
A/R	5/21/2021	6811	CASSIE ARTHUR	414 E COMMERCIAL ST, APPLETON, WI 54911	279.33	HAZ MAT CLEANUP
A/R	5/21/2021	6812	LOGAN M KNAUS	1304 OAKRIDGE AVE, KAUKAUNA, WI 54130	90.31	HAZ MAT CLEANUP
A/R	5/21/2021	6814	KAELYN L HURST	415 N CAMBRIDGE DR, APPLETON, WI 54915	141.98	HAZ MAT CLEANUP
A/R	5/21/2021	6815	SONIA L LUKER	1514 W WINNEBAGO ST, APPLETON, WI 54915	141.98	HAZ MAT CLEANUP
A/R	5/26/2021	6830	KATHELEN A BRANDT	495 N STATE ST, CHILTON, WI 53014	262.33	HAZ MAT CLEANUP
A/R	5/26/2021	6839	WADE SMITH TRUCKING LLC	474 TURNER CIR, DUDLEY, GA 31022	6136.52	FIRE HYDRANT DAMAGE
A/R	5/26/2021	6843	KERRY JOSEPHINE BROWN	1026 E KIMBERLY AVE, KIMBERLY, WI 54136	3675.55	TRAFFIC STANDARD DAMAGE
A/R	5/28/2021	6942	NEVAEH C KEARREN	1311 MIAMI CIR, LITTLE CHUTE, WI 54140	124.98	HAZ MAT CLEANUP
A/R	5/28/2021	6943	JACOB PATEFIELD	3201 N DURKEE ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	6/7/2021	6967	MONIQUE GREGORY	2212 S MAPLECREST DR #5, APPLETON, WI 54915	73.31	HAZ MAT CLEANUP
A/R	6/7/2021	6968	DAWN R BROOKS-KEELING	12 EASTWOOD CT, APPLETON, WI 54915	124.98	HAZ MAT CLEANUP
A/R	6/18/2021	7057	PERFORMANCE TRANSPORTATION CORP	112 N MAINLINE DR, SEYMOUR, WI 54165	2478.55	HAZ MAT & VEHICLE FIRE
A/R	6/18/2021	7058	RICARDO ARTURO GONZALEZ JR	200 MILWAUKEE ST, MENASHA, WI 54952	73.31	HAZ MAT CLEANUP
A/R	6/18/2021	7059	JOHN J MIELKE	1343 S BUCHANAN ST, APPLETON, WI 54915	73.31	HAZ MAT CLEANUP
A/R	6/18/2021	7060	CALLIE M DEWILDE	120 N RANKIN ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	7/2/2021	7149	DRIFTWOOD HOSPITALITY MGMT	11770 US HWY ONE STE 202, NORTH PALM BEACH, FL 33408	40.00	FINANCE NSF CHECK
A/R	7/30/2021	7166	CASSIE ARTHUR	414 E COMMERCIAL ST, APPLETON, WI 54911	138.21	TRAFFIC SIGN DAMAGE
A/R	8/9/2021	7243	ELLIOT A STERNAL	831 W PACKARD ST, APPLETON, WI 54914	1011.99	LANDSCAPING POSTS DAMAGE
A/R	8/9/2021	7245	TINA STEINBACH	6773 STATE ROAD 91, PICKETT, WI 54964	1052.73	PLANTER RAILINGS DAMAGE
A/R	8/17/2021	7344	CHRISTIAN BOSHERS	310 PAUL DR, KIMBERLY, WI 54136	1886.95	TRAFFIC SIGN DAMAGE
A/R	8/17/2021	7345	JACOB HEWITT	818 N DURKEE ST, APPLETON, WI 54911	131.83	TRAFFIC SIGN DAMAGE
A/R	8/17/2021	7347	DANIEL TAYLOR	N1625 KEIFER CT, GREENVILLE, WI 54942	154.67	TRAFFIC SIGN DAMAGE
A/R	8/17/2021	7351	C ROBERTS TRANSPORT	1592 BIRMINGHAM RD, PLYMOUTH, IL 62367	174.63	TRAFFIC SIGN DAMAGE
A/R	8/17/2021	7359	MYRA CERVATES	1420 WASHINGTON ST, LITTLE CHUTE, WI 54140	141.98	HAZ MAT CLEANUP
A/R	8/20/2021	7381	MASON GRUNDY	121 N LINCOLN ST, KIMBERLY, WI 54136	225.63	TRAFFIC SIGN DAMAGE
A/R	8/27/2021	7481	JOSHUA D VINCENT	317 E MEADOW GROVE BLVD, APPLETON, WI 54915	124.98	HAZ MAT CLEANUP
A/R	8/27/2021	7482	AMBER JENSEN	3310 E PARIS WAY APT 8, APPLETON, WI 54913	73.31	HAZ MAT CLEANUP
A/R	8/27/2021	7483	JOHN N MANION	1708 OAKRIDGE AVE, KAUKAUNA, WI 54130	3300.00	DPW REIMBURSEMENT - TEMP FENCE
A/R	8/27/2021	7497	JAMIE PAPPENFUSS	627 S MUELLER ST, APPLETON, WI 54914	73.31	HAZ MAT CLEANUP
A/R	9/10/2021	7591	DYLAN DUDAS	1211 E ROELAND AVE, APPLETON, WI 54915	73.30	TRAFFIC STANDARD DAMAGE
A/R	9/10/2021	7592	JAMES PLEESTER	209 HARRISON ST, NEENAH, WI 54956	274.94	TRAFFIC STANDARD DAMAGE
A/R	9/17/2021	7619	CODY WILKE	1003 W SUMMER ST, APPLETON, WI 54914	14937.35	DAMAGE TO CITY VEHICLE
A/R	9/20/2021	7629	CHERISE VANHANDEL	726 1/2 S COMMERCIAL ST, NEENAH, WI 54956	141.98	HAZ MAT CLEANUP
A/R	9/20/2021	7630	KATHERINE ROHLOFT	1514 1/2 RICHMOND ST, APPLETON, WI 54914	72.71	HAZ MAT CLEANUP
A/R	9/20/2021	7650	STEPHEN M GLYNN	1138 W ELSIE ST, APPLETON, WI 54914	75.00	OVERFLOW GARBAGE
A/R	9/20/2021	7651	CARMEN C METTY	PO BOX 293, APPLETON, WI 54912	75.00	OVERFLOW GARBAGE
A/R	10/5/2021	7749	LAKE GROUP RENTALS LLC	114 S MAIN ST #214, FOND DU LAC, WI 54935	75.00	OVERFLOW GARBAGE
A/R	10/12/2021	7776	DUSTIN KAUFERT	2522 BARBARA AVE, APPLETON, WI 54915	305.50	BARRICADES PROVIDED
A/R	10/12/2021	7778	JASON RAUSCH	7046 COUNTY RD MM, LARSEN, WI 54947	175.98	HAZ MAT CLEANUP
A/R	10/12/2021	7779	CLIPPER HALL	1427 TRAILSIDE TERRACE, SEYMOUR, WI 54165	73.31	HAZ MAT CLEANUP
A/R	10/12/2021	7783	JESSICA MANRIQUEZ	506 E GREENFIELD ST, APPLETON, WI 54911	124.98	HAZ MAT CLEANUP
A/R	10/15/2021	7837	UFI TRANSPORTATION LLC	5380 HWY 145 SOUTH, TUPELO, MS 38801	1395.28	TRAFFIC SIGNAL DAMAGE

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A/R	10/15/2021	7848	ETHEL CONNER	N7820 COUNTY RD M, SHIOCTON, WI 54170	40.00	FINANCE NSF CHECK
A/R	10/25/2021	7901	PEGGY J ESCHÉ	2608 S EAST ST, APPLETON, WI 54915	46.00	PD NSF CHECK & CAT LICENSE
A/R	10/29/2021	7909	SARAH BARRICK	417 N DURKEE ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	10/29/2021	7912	SHANNON CORCORAN	825 E RIVER ST, DE PERE, WI 54115	90.31	HAZ MAT CLEANUP
A/R	10/29/2021	7914	JUDY SANDERS	1109 E FRANCES ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	10/29/2021	7915	CAROL WARE	6825 S LANGLEY AVE APT 1, CHICAGO, IL 60637	141.98	HAZ MAT CLEANUP
A/R	10/29/2021	7917	ELLEN SUMALZ	109 S MASON ST, APPLETON, WI 54914	90.31	HAZ MAT CLEANUP
A/R	10/29/2021	7931	TRAVIS WUSKE	308 S BRIDGE ST #B, MANAWA, WI 54949	1117.04	TRAFFIC SIGNAL DAMAGE
A/R	10/29/2021	7933	ELIZABETH PUFFER	23 CONCORD DR, FOND DU LAC, WI 54935	112.15	TRAFFIC SIGN DAMAGE
A/R	11/5/2021	8025	SAMANTHA FARAH	6028 CTY RD K, GREEN BAY, WI 54229	500.00	VEHICLE FIRE FEE
A/R	12/10/2021	8026	ANDY LO	212 EUGENE CT, KIMBERLY, WI 54136	500.00	VEHICLE FIRE FEE
A/R	11/19/2021	8062	LYNSEY WESTPHAL	204 FLORA CIRCLE, CLINTONVILLE, WI 54929	73.31	HAZ MAT CLEANUP
A/R	11/19/2021	8063	SAMANTHA FARAH	6028 CTY RD K, GREEN BAY, WI 54229	73.31	HAZ MAT CLEANUP
A/R	11/19/2021	8099	NOLASCO RAZO	908 W HAWES AVE, APPLETON WI 54914	262.33	HAZ MAT CLEANUP
A/R	12/10/2021	8240	CHARITY GERARD	N4810 COUNTY RD B, NEW LONDON, WI 54961	557.25	PARKING RAMP DAMAGE
A/R	12/10/2021	8242	HEATHER JANSEN	702 S STATE ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	12/10/2021	8244	JORDAINE ALL	5222 W CAMPBELL DR, HILBERT, WI 54129	73.31	HAZ MAT CLEANUP
A/R	12/14/2021	8256	400 NORTH LLC	PO BOX 515, STURGEON BAY, WI 54235	50.00	FALSE FIRE ALARM
A/R	12/14/2021	8281	BRYCE MOORE	1311 MIAMI CIRCLE, LITTLE CHUTE, WI 54140	73.31	HAZ MAT CLEANUP
A/R	12/14/2021	8286	RUTH BELONGER	111 E 7TH ST, KAUKAUNA, WI 54130	462.65	FIRE HYDRANT DAMAGE
A/R	12/14/2021	8288	BOLY NKANZA	214 ROYAL CT #6, APPLETON, WI 54915	73.31	HAZ MAT CLEANUP
A/R	12/14/2021	8289	DAVID GAYTAN	2620 N HELEN ST #105, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	12/14/2021	8290	MAXIMILLIAN COTTER	128 GRANT ST, KAUKAUNA, WI 54130	124.98	HAZ MAT CLEANUP
A/R	12/22/2021	8329	JOE GERMAIN	505 E COLUMBIAN AVE, NEENAH, WI 54956	228.33	HAZ MAT CLEANUP
A/R	12/22/2021	8330	LYNN WETTER	1531 PERKINS ST, APPLETON, WI 54914	73.31	HAZ MAT CLEANUP
A/R	12/22/2021	8332	REBEKAH ARTS	1230 W PACKARD ST, APPLETON, WI 54914	124.98	HAZ MAT CLEANUP
A/R	12/22/2021	8333	MARCELLA STOVER	2000 GREEN BAY RD, KAUKAUNA, WI 54130	500.00	VEHICLE FIRE FEE
A/R	12/22/2021	8335	TINA STEINBACH	6773 STATE ROAD 91, PICKETT, WI 54964	3075.00	DAMAGE TO RAILING
A/R	12/30/2021	8389	MICHAEL VENTURINI	2235 W JONATHAN DR, APPLETON, WI 54914	90.31	HAZ MAT CLEANUP
A/R	12/31/2021	8399	NINA H RANDAZZO	565 HARTFORD SQ, HARTFORD, WI 53027	75.00	OVERFLOW GARBAGE
A/R	12/31/2021	8478	JENNIFER REINKE	2001 CONTINENTAL LANE, CROSS PLAINS, WI 53528	141.98	HAZ MAT CLEANUP
A/R	12/31/2021	8479	ROSEANNE WASIELEWSKI	1556 E MOON BEAM TRAIL, APPLETON, WI 54915	90.31	HAZ MAT CLEANUP
A/R	12/31/2021	8480	CAMI ARNO	W3483 MIELKE RD, SEYMOUR, WI 54165	73.31	HAZ MAT CLEANUP
A/R	12/31/2021	8481	BRITTANY L SAUGSTAD	1555 N MCCARTHY RD, APPLETON, WI 54913	73.31	HAZ MAT CLEANUP
A/R	12/31/2021	8484	JEAN HAROLDSON	E641 JJ ROAD, LUXEMBURG, WI 54217	90.00	TREE PLANTING
A/R	12/31/2021	8489	SAYDE GABRIELSON STANZER	1715 N WILMER ST, APPLETON, WI 54911	73.31	HAZ MAT CLEANUP
A/R	12/31/2021	8495	NOLAN NARGANG	1230 W PACKARD ST, APPLETON, WI 54914	1713.31	TRAFFIC SIGNAL DAMAGE
A/R	12/31/2021	8497	LEANNA VARGAS-LEON	231 E PERSHING ST, APPLETON, WI 54911	8092.78	TRAFFIC STANDARD DAMAGE
A/R	12/31/2021	8498	GARY BARNETT	225 W 12TH ST APT 3, KAUKAUNA, WI 54130	133.34	TRAFFIC SIGN DAMAGE
A/R TOTAL:					<u>\$74,881.54</u>	

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PP	2021	31-0-1875-00	MINUTEMAN PRESS: FOX RIVER PRINTING	2444 W COLLEGE AVE, APPLETON, WI 54914	276.38	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-0385-10	GOSIA'S PHOTOGRAPHY LLC	5009 N PROVIDENCE AVE, APPLETON, WI 54913	177.97	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-1606-95	HAPPY CAR LLC	1239 E WISCONSIN AVE, APPLETON, WI 54911	48.16	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-1789-70	LEGACY INVESTMENTS SERVICES INC	430 N MAIN ST, EAST PEORIA, IL 61611	85.84	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-1887-10	MID AMERICA CYCLES: RAMSEY HOLDINGS	600 N WESTHILL BLVD, APPLETON, WI 54914	249.14	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-2651-00	NORTHERN COMPUTER SERVICE LLC	PO BOX 104, MINOCQUA, WI 54548	345.47	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-2655-00	THE WASHBASKET: FORGE PROPERTIES LLC	840 W FRONT ST, APPLETON, WI 54914	29.31	2021 PERSONAL PROPERTY TAXES
PP	2021	31-1-2830-60	XPERIENCE FITNESS: VERTICAL FITNESS	3701 E EVERGREEN DR #300, APPLETON, WI 54913	286.84	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-0025-30	ACCELEARNING: CINDY A WINKELMAN	103 W COLLEGE AVE #701, APPLETON, WI 54911	23.02	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-0630-00	BOLD SALONS LLC	11614 CHAPMAN RD, KINGSVILLE, MD 21087	259.63	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-0933-50	COLLAR CAPITAL MANAGEMENT LLC	100 W LAWRENCE ST #418, APPLETON, WI 54911	39.79	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-2003-50	MINUTE MEN HR OF WISCONSIN INC	3740 CARNEGIE AVE, CLEVELAND, OH 44115	255.43	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-3424-00	RICK BRETJ INDUSTRIES LLC	524 N CLARK ST #5, APPLETON, WI 54911	43.97	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-4385-00	THE ATTIC TATTOO STUDIO	117 S APPLETON ST 2ND FLR, APPLETON, WI 54911	167.50	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-4397-20	LOU'S BREW CAFE & LOUNGE INC	4769 INDIAN BEND RD, OSHKOSH, WI 54904	1,507.49	2021 PERSONAL PROPERTY TAXES
PP	2021	31-2-4432-21	WILSON FINANCIAL LLC	103 W COLLEGE AVE #305, APPLETON, WI 54911	83.75	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-0020-00	THE ADVISORY GROUP INC	222 S STATE ST, APPLETON, WI 54911	219.83	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-0689-90	HMONG CONNECTION SERVICES LLC	206 S MEMORIAL DR, APPLETON, WI 54911	48.16	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-1450-00	MR TACO AUTHENTIC MEXICAN CUISINE	106 S STATE ST, APPLETON, WI 54911	33.51	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-1566-10	VAL U BEAUTY SUPPLY LLC	609 W COLLEGE AVE, APPLETON, WI 54911	27.22	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-1627-20	WIATER ROOFING: SCOTT WIATER	810 W PROSPECT AVE, APPLETON, WI 54914	29.31	2021 PERSONAL PROPERTY TAXES
PP	2021	31-3-1628-10	WILDE WEB MARKETING LLC	2330 W CHARLES ST, APPLETON, WI 54914	167.50	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0038-00	TC DANCE CLUB APPLETON INC	1004 S OLDE ONEIDA ST #116, APPLETON, WI 54915	58.62	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0160-16	BEYOND THE ROOTS LLC	3020 E COLLEGE AVE #J, APPLETON, WI 54915	48.16	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0194-40	THE MONEY STORE: MLD MTG INC	101 W EDISON AVE #202, APPLETON, WI 54915	217.74	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0223-00	CLIFFORD & GARDE LLP	1828 L ST NW #600, WASHINGTON DC, 20036	60.71	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0244-00	ABES GARAGE: KEVIN ABEL	1155 RACINE RD STE 2, MENASHA WI, 54952	152.83	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0248-60	EAZYER.COM: ROCKIN REWARDS LLC	101 W EDISON AVE #234, APPLETON, WI 54915	56.52	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0308-15	EMILY MEGAN PHOTOGRAPHY	101 W EDISON AVE #238, APPLETON, WI 54915	108.88	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0320-30	EYE PHOTOGRAPH LLC	800 S LAWE ST #306, APPLETON, WI 54915	125.62	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0673-80	LETTER CREATE STUDIO: THE CRAFT NINJA	2467 N LYNNDALE DR, APPLETON, WI 54914	71.19	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0716-10	MICHAEL GEHRMAN FILMWORKS	3410 CHERRYVALE AVE #59, APPLETON, WI 54913	52.34	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-0728-00	MOBILE HELPDISK LLC	206 S FIDELIS ST, APPLETON, WI 54915	48.16	2021 PERSONAL PROPERTY TAXES
PP	2021	31-4-1090-95	TOPVU MEDIA LLC	215 WISCONSIN ST, OSHKOSH, WI 54901	108.88	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-0770-20	INSPIRATIONS DANCE AND FITNESS LLC	400 N RICHMOND ST #E, APPLETON, WI 54911	378.98	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-2538-00	APPLETON PET SPA LLC	400 N RICHMOND ST #D, APPLETON, WI 54911	219.83	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-2751-80	BRAIDS UNLIMITED SALON	405 W WISCONSIN AVE, APPLETON, WI 54911	108.88	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-2840-00	CHRISTOPHER & BANKS INC	646 W OCEAN HEIGHTS AVE #103, LINWOOD, NJ 08221	297.32	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-3041-80	FOX VALLEY ELITE WRESTLING	2011 N RICHMOND ST, APPLETON, WI 54911	48.16	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-3104-90	GENESIS CONSTRUCTION AND DESIGN LLC	965 HOLLAND RD, KAUKAUNA, WI 54130	12.56	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-3371-50	JIMMY'S CHICKEN & FISH	205 N RICHMOND ST, APPLETON, WI 54911	188.44	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-3472-50	LIFE COUNSELING & CONSULTING LLC	500 W FRANKLIN ST #F, APPLETON, WI 54911	265.91	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-3828-00	RLJ DENTAL - APPLETON	6640 INTECH BLVD #270, INDIANAPOLIS, IN 46278	1,894.85	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-4020-00	MANCAVE BARBERSHOP	1208 N RICHMOND ST, APPLETON, WI 54911	108.88	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-4097-00	RICO'S FAMILY RESTAURANT	2424 W CORTLAND DR, APPLETON, WI 54914	217.74	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-4122-20	TINO BAKERY LLC	2017 N RICHMOND ST, APPLETON, WI 54911	188.44	2021 PERSONAL PROPERTY TAXES
PP	2021	31-5-4379-40	WIGGLES AND GIGGLES DAYCARE LLC	1730 N DOUGLAS ST, APPLETON, WI 54914	45.00	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-1469-70	CHAIR INSIDE THE CORNER BARBERSHOP: BOBBI JO VANCAMP	123 W GLENDALE AVE, APPLETON, WI 54911	33.51	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-1987-20	TIM BLOY CONSTRUCTION	1726 N RICHMOND ST, APPLETON, WI 54911	244.97	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2118-40	ESCAPE ROOM WISCONSIN	420 W LAW ST, NEW LONDON, WI 54961	228.21	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2411-10	HMONG WISCONSIN RADIO	536 E LAYTON AVE, APPLETON, WI 54915	355.94	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2457-80	CHAIR INSIDE THE CORNER BARBERSHOP: MARIAH KNOX	123 W GLENDALE AVE, APPLETON, WI 54911	33.51	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2458-00	KOREANA RESTAURANT: MANGO TREE INC	525 INVERARY CT, ONEIDA, WI 54155	420.85	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2459-30	KOSS REAL PROPERTY: JOHN KOSS	324 E PERSHING ST, APPLETON, WI 54911	12.56	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2465-90	LETI Y DAYI STETSON	131 E WISCONSIN AVE, APPLETON, WI 54911	46.06	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2528-40	MELISSA ALDERTON PHOTOGRAPHY	1021 1/2 N DREW ST, APPLETON, WI 54911	100.50	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2566-20	METRICS MARTIAL ARTS LLC	132 W 12TH AVE, OSHKOSH, WI 54902	60.71	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2638-00	JEFFRY A ROSTAS DDS	436 E LONGVIEW DR #A, APPLETON, WI 54911	699.31	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2656-81	BLUE DAHLIA VINTAGE SPA	112 W GLENDALE AVE, APPLETON, WI 54911	33.51	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2689-00	SUBWAY SUBS & SALADS: MOR-SUBS INC	105 W NORTHLAND AVE, APPLETON, WI 54911	718.15	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2717-30	THREE OTTERS PHOTOGRAPHY	408 W WISCONSIN AVE, APPLETON, WI 54911	108.88	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-2719-10	TNT RENOVATIONS LLC	1925 N UNION ST, APPLETON, WI 54911	29.31	2021 PERSONAL PROPERTY TAXES
PP	2021	31-6-3121-50	WORLD HEADQUARTERS LLC	431 E PERSHING ST, APPLETON, WI 54911	425.03	2021 PERSONAL PROPERTY TAXES
PP	2021	31-7-2702-00	ADRIANA'S BEAUTY SALON	2438 W COLLEGE AVE, APPLETON, WI 54914	71.19	2021 PERSONAL PROPERTY TAXES
PP	2021	31-7-6240-00	U BREAK I FIX: SPARKE NATION LLC	2442 W COLLEGE AVE, APPLETON, WI 54914	100.50	2021 PERSONAL PROPERTY TAXES
PP	2021	31-7-6340-00	US NAILS OF THE VALLEY LLC	1442 WITZEL AVE, OSHKOSH, WI 54902	397.81	2021 PERSONAL PROPERTY TAXES
PP	2021	31-8-1100-40	CULTIVAS BIO INC	6400 LOOKOUT RD #200, BOULDER, CO 80301	385.66	2021 PERSONAL PROPERTY TAXES
PP	2021	31-9-0008-00	HIGHLITES: 1717 E CALUMET LLC	1508 N NICHOLAS ST, APPLETON, WI 54914	105.91	2021 PERSONAL PROPERTY TAXES
PP	2021	31-9-0168-25	FLYAWAYS A BOUTIQUE SALON LLC	2400 S KENSINGTON DR #400, APPLETON, WI 54915	28.96	2021 PERSONAL PROPERTY TAXES
PP	2021	31-9-0220-20	SMILES ON CALUMET: HEARTLAND DENTAL	6640 INTECH BLVD #270, INDIANAPOLIS, IN 46278	2,491.97	2021 PERSONAL PROPERTY TAXES
PP	2021	31-9-0386-08	MASSAGE CONNECTION: WEIX LLC	2400 S KENSINGTON DR, APPLETON, WI 54915	45.49	2021 PERSONAL PROPERTY TAXES

2021 PP TAX TOTAL \$16,668.36

Department of Public Works – Engineering Division

MEMO

TO: Finance Committee

FROM: Pete Neuberger, City Engineer
Mark Lahay, Assistant City Engineer

DATE: January 8, 2024

RE: Change Order #4 for Project H-21 Redundant Raw Water Line

The Department of Public Works is recommending approval of Change Order #4 in the amount of \$176,232.54 for project H-21 Redundant Raw Water Line. Note that since this change reflects final quantities, the contingency reduction of \$244,549.71 reflects the reduction resulting from the \$176,232.54 increased costs, plus a further reduction of \$68,317.17 as a release of unneeded remaining contingency. Detailed breakdown of change order costs are as follows:

Flange at Treatment Plant was different than what was shown on plans. Previous change order included only materials costs to manufacture new fitting from fabricator. Additional cost for installation includes time, material, and equipment for remobilization, excavation, backfilling, and connection to existing flange: \$12,871.64

Existing gas main location/depth differed from plans. As a result, the proposed water main was required to be lowered. Additional time, material, and equipment costs were incurred for extra traffic control: \$7,056.22

Size and construction of large pipe segments precluded contractor's ability to make significant alignment and elevation adjustments as needed in the field to avoid unforeseen obstructions and conflicts. Extra fittings and pipe modifications were needed, involving re-ordering shipping materials back to manufacturer for modifications: \$37,342.79

Existing Tee at Nature's Way and Oneida Street intersection differed from record drawings. As a result, a special 36" stainless steel offset needed to be manufactured by a local fabricator to make the connection: \$34,978.62

Poor soils and wet site conditions resulted in wider trenches than anticipated. The previous change order only included the resulting costs for added pavement restoration, but not the added costs associated with extra stone backfill and extra curb & gutter replacement: \$83,983.27.

CONTRACT CHANGE ORDER

Change Order No. 4
 Date 12/19/23

Contract No. 72-22 for the following public work : H-21 Redundant Raw Water Line

between PTS Contractors Inc , 4075 Eaton Road, Green Bay, WI 54311
 (Contractor Name) (Contractor Address)

and the City of Appleton dated: 6/22/2022 is hereby changed in the following particular wit:

Item No.	Account No.	Current Contract Amount	Current Contingency	C.O. Amount (+/-)	Contingency (+/-)	New Contract Total	New Contingency Total
1	5371.6809.5	\$5,130,450.29	\$244,549.71	\$176,232.54	(\$244,549.71)	\$5,306,682.83	\$0.00
2						\$0.00	\$0.00
3						\$0.00	\$0.00
4						\$0.00	\$0.00
5						\$0.00	\$0.00
6						\$0.00	\$0.00
7						\$0.00	\$0.00
8						\$0.00	\$0.00
9						\$0.00	\$0.00
10						\$0.00	\$0.00
	Total	\$5,130,450.29	\$244,549.71	\$176,232.54	(\$244,549.71)	\$5,306,682.83	\$0.00

Reason for Change: Project closeout. Misc changes in quantities. Unforeseen changes in existing conditions resulting in extra stone backfill, extra fittings and modifications to fittings and connection points

The Contract Time will be (increased / decreased / unchanged) by this Change Order: unchanged Days

The Date of Completion as of the date of this Change Order therefore is: unchanged

Finance Committee Agenda Date: 01/08/24

Date approved by Council: _____

CITY OF APPLETON
Department of Public Works
MEMORANDUM

TO: **Finance Committee**
 Municipal Services Committee
 Utilities Committee

SUBJECT: Award of Contract

The Department of Public Works recommends that the following described work:
Unit H-23 Lightning Drive Sewer & Water, Grade & Gravel, bridge construction

Be awarded to:

Name: Peters Concrete Company
Address: 1516 Atkinson Drive
Green Bay, WI 54303

In the amount of : \$1,544,853.12
With a 7.5 % contingency of : \$116,000.00
For a project total not to exceed : \$1,660,853.12

**** OR ****

In an amount Not To Exceed : _____

Budget: \$2,636,069.00
Estimate: \$2,200,000.00
Committee Date: 01/08/24
Council Date: 01/17/24



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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/8/2024

RE: Action: Request to sole source a contract to McMahon for design, bidding, and construction oversight for the 2024 Wastewater Hardscapes Improvement Project, for a contract fee of \$56,600 and a contingency of 5% to not exceed a total contract amount of \$59,430.

This memo is a request to sole source a contract to McMahon for design, bidding, and construction oversight for the 2024 Wastewater Hardscapes Improvement Project. This will be the fifth and final phase in a multi-year hardscape and stormwater upgrades project. On large complex multi-year projects, the process of issuing contracts is different than issuing a one-time contract. For this type of project, contracts are issued as the work is being performed year to year, to align with the City's budget. Unless the design firm does not deliver, meet expectations, or their fees are not in alignment with previous contracts, the City will sole source the contracts until the work is completed. For multi-year projects to be successful, it is necessary to only have one design firm involved from beginning to end. In moving forward with the 2024 Wastewater Hardscapes Improvement Project, McMahon has provided a detailed proposal for the 2024 Wastewater Hardscapes Improvement Project with a competitive project fee of \$56,500.

The 2024 Capital Improvement Budget allocated monies to replace the road leading from the F2-Building to the Final Clarifiers, along with the road from the B-Building to the lower receiving station. Overall, the road replacement will include stormwater modeling, demolition, new base, new storm sewer, and new concrete pavement.

In 2020 we solicited proposals from professional consulting firms to fully design, conduct stormwater modeling, create construction documents, and construction administration services for the Wastewater Treatment Plant 2020 Hardscapes Improvement Project (phase 1). Through the selection process, McMahon was awarded the contract. Then again in 2021 we solicited proposals from professional consulting firms to fully design, conduct stormwater modeling, create construction documents, and construction administration services for the 2021 Wastewater Hardscapes Improvements Project (phase 2). Through that selection process, McMahon was again awarded the contract. In 2022 and 2023 a sole source contract was approved and awarded to

McMahon for professional services needed to complete the third and fourth phase of the AWWTP Hardscapes Improvement Project.

McMahon has an unsurpassed knowledge of the current hardscape infrastructure, current site conditions, and stormwater modeling from the four previous projects completed to date. Based upon McMahon's previous experience along with the proposals and selection process from the four previous years, PRFMD is requesting sole sourcing the 2024 Wastewater Hardscapes Improvement Project professional services to McMahon in the amount of \$56,600 with a contingency of 5% only to be utilized as needed. PRFMD believes that the department's choice of McMahon will ensure that the investment is fully maximized based on their past work and continued continuity throughout a highly complex and technical multi-year project.

RECOMMENDATION:

Award sole source contract to McMahon for design, bidding, and construction oversight for the 2024 Wastewater Hardscapes Improvement Project, for a contract fee of \$56,600 and a contingency of 5% to not exceed a total contract amount of \$59,430.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.



"...meeting community needs...enhancing quality of life."

**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

1819 East Witzke Boulevard
Appleton, Wisconsin 54911-8401
(920) 832-5572 FAX (920) 993-3103
Email - dean.gazza@appleton.org

To: Finance Committee

From: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

Date: January 8, 2024

Re: Action: Award "Municipal Services Building Furniture Upgrades" to Nordon Business Environments in the amount of \$189,135.72.

The 2024 Capital Improvement Plan includes funding for furniture upgrades at the Municipal Services Building (MSB). Existing furniture is 26 years old, with signs of wear, lack of storage, and poor ergonomics. Existing furniture will be repurposed throughout MSB maintenance and shop areas. New furniture will replace existing worn furniture, include ergonomic and adjustable height workstations, and provide adequate storage for supplies. A total of 31 workstations and two conference rooms will receive updates.

This memo is a request to sole source a contract to Nordon Business Environments to purchase new workstations at MSB in the amount of \$189,135.72. The amount includes new furniture and labor for removal, disposal, and installation. Though this is a sole source to the only Haworth provider locally, the pricing was competitively obtained by utilizing the US Communities Government Purchasing Alliance Contract. Furthermore, Nordon was able to bundle this purchase with other current City furniture upgrades resulting in a vendor discount of \$10,000.00 for this project.

The City has adopted a standard of using Haworth workstations throughout City of Appleton facilities. By developing a standard, components can be modified or reused as changes are made in the future. Overall, it is typical practice for any organization to adopt a standard to allow for maximum flexibility and usage of the investment since this modular workstation furniture can be set-up in various configurations and components can be deleted/added as needed.

The City of Appleton is eligible to obtain government pricing which this project qualifies for, therefore ensuring we are getting the lowest possible pricing available through the US Communities Government Purchasing Alliance Contract, Haworth Contract #4400003402.

Please feel free to contact me at 832-5572 with any questions, or by email at dean.gazza@appleton.org.



Department of Utilities
Wastewater Treatment Plant
2006 E Newberry Street
Appleton, WI 54915-3128
920-832-5945 tel.
920-832-5949 fax

To: Chairperson Brad Firkus and Members of the Finance Committee

From: Chris Stempa, Utilities Deputy Director

CC: Kelli Rindt, Enterprise Fund Accounting Manager

Date: January 4, 2024

Re: **Information: *Approve Change Orders #9, #10, and #11 to Miron Construction contract as part of the AWWTP Sludge Storage Building Addition Construction Project totaling \$19,646 resulting in a decrease in contingency from \$552,192 to \$532,546***

BACKGROUND:

On July 20, 2022 Common Council approved a contract for the Appleton Wastewater Treatment Plant (AWWTP) Sludge Storage Building Addition Construction Project to Miron Construction in the amount of \$5,330,989 with 15% contingency of \$799,648 for a project total not to exceed \$6,130,637. The change order tasks summarized within Table 1 on page 2 represents work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

CHANGE ORDER #9

Change Order #9 reflects the cost to remove the obsolete Lime Screw Auger Assembly, Nuclear Scale and Conveyor Control Panel, the fabrication and installation of a chute from the belt plow FV-001A, and the elimination of the electric plow actuators in lieu of hand actuators (credit). The abandoned lime system equipment interfered with the installation of the conveyor's deluge enclosure. Monitoring of the conveyor system will be done by a new video camera system and the need for remote control of conveyor plows is no longer required. The drop chute modification was required to improve discharge off the new plow into the storage area. This change order also includes the cost to provide unbolted, removeable solid lids with pick points over the existing trench drain within sludge load out area. The open trench drains become packed with sludge during hauling. The solid lids will be used to replace the open grates during loadout periods to avoid filling the trenches with sludge.

CHANGE ORDER #10

Change Order #10 reflects the cost for labor and materials to replace the existing east overhead rolling door with a coiling door similar to the west side of the sludge storage building. The new coiling door will mitigate the loader clearance issues with the existing

overhead door track within the new load out area in the northeast corner of the main sludge storage building.

CHANGE ORDER #11

Change Order #11 reflects the cost for an explosion proof rolling door actuator and controls as required by the National Fire Protection Association (NFPA) standards for Class I Division 2 rated spaces.

Table 1: Change Order (CO) Summary

CO #	Cost	Description
CO#1	\$28,171.18	Revised face brick from specified manufacturer to match existing
CO#2	\$30,235.78	Changes to stormwater design
CO#3	\$50,910.19	Changes to road pavement from flexible asphalt to concrete.
CO#4	\$15,607.16	Fire access lane extension and revise storage pad configuration.
CO#5	\$43,722.80	Light pole and circuit relocation, lintel support, steel column couplers
CO#6	\$46,436.94	Eight removable precast retaining wall sections and bent plate for removable walls.
CO#7	\$10,875.79	Extend existing height of existing walk plank columns, relocation of conveyor speed switch, louver opening modifications, wall extension, and credit for reusing existing electrical conduit.
CO#8	\$21,496.52	Steel reinforcement of the existing wall plank columns.
CO#9	\$2,942.55	Demolition of lime screw auger assembly and controls, solid trench drain covers, modification to conveyor plow drop chute, and credit for plow hand actuators in lieu of electric actuators.
CO#10	\$9,659.30	Replace existing east overhead door track door with a new coiling door
CO#11	\$7,044.35	Explosion proof coiling door operator and controls.
Total	\$267,102.56	

The \$267,102.56 in costs through Change Order #11 represents 33% of the original \$799,648 of approved contingency. The project is nearing substantial completion with the commissioning of the new east conveyor set for early January 2024. If you have any questions regarding the project or the associated change orders, please contact Chris Stempa at 832-2353.