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Department of Utilities  
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**To:** Chairperson Brad Firkus and Members of the Finance Committee

**From:** Chris Stempa, Utilities Deputy Director

**CC:** Chris Shaw, Utilities Director  
Kelli Rindt, Enterprise Fund Accounting Manager

**Date:** September 19, 2023

**Re:** **Information:** *Approve Change Order #1 to Staab Construction contract as part of the AWWTP Phase I Belt Filter Press Equipment Upgrades Project totaling a deduct of \$22,725 resulting in an increase in contingency from \$759,450 to \$782,175*

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#### **BACKGROUND:**

On December 7, 2022 Common Council approved a contract for the Appleton Wastewater Treatment Plant (AWWTP) Phase I Belt Filter Press Equipment Upgrades Project to Staab Construction in the amount of \$5,063,000 with 15% contingency of \$759,450 for a project total not to exceed \$5,822,450. The change order tasks summarized within Table 1 represents work added to the original contract scope of work (per Section IV P of the Procurement and Contract Management Policy) or deleted from, which alters the original contract amount.

#### **CHANGE ORDER #1**

Change Order #1 reflects the cost for extending PVC filtrate drainpipes that will support the two new belt filter presses (\$7,461). The change order also includes deducts which account for the reuse of aluminum grating (-\$20,500), elimination of four 8-inch diameter plug valves (-\$8,604), and a material change in filtrate drainpipe from PVC to schedule 10 stainless steel (-\$1,082). The total amount of the change order results in a contract deduct of \$22,725, increasing available contingency from \$759,450 to \$782,175.

If you have any questions regarding the project or the associated change orders, please contact Chris Stempa at 832-2353.