



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, August 8, 2018

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

The meeting was called to order by Chair Lobner at 5:31 p.m.

2. Roll call of membership

Present: 5 - Lobner, Konetzke, Williams, Reed and Siebers

3. Approval of minutes from previous meeting

[18-1173](#)

Approval of minutes from previous meeting

Attachments: [S&L Minutes 8-1-18.pdf](#)

**Siebers moved, seconded by Williams, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

4. Public Hearings/Appearances

5. Action Items

[18-1167](#)

Operator's License application of Heather A. Poole, 1118 W. Kamps Avenue.

Attachments: [Heather A. Poole.pdf](#)
[SL Denial-Poole 8-8-18.pdf](#)
[Poole Lic. Denial Memo 8-8-18.pdf](#)

Ms. Poole addressed the Committee along with Chelse Helms, 520 E Winnebago St, who is the bar manager at Grumpy's Pub.

Siebers moved, seconded by Williams, that the license be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

[18-1123](#)

Recommendation of a Fire Records Management System Vendor

Attachments: [Fire Records Management System Memo.pdf](#)

Konetzke moved, seconded by Siebers, that the vendor for the records management system be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

Balance of the action items on the agenda.

Konetzke moved, Siebers seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers

[18-1120](#)

Operator's Licenses

Attachments: [Operator's Licenses for 8-8-18 S&L.pdf](#)

This Report Action Item was recommended for approval.

[18-1125](#)

Renewal Operator's Licenses

Attachments: [Renewal Operator's Licenses for 8-8-18 S&L.pdf](#)

This Report Action Item was recommended for approval.

[18-1158](#)

Reserve "Class B" Beer/Liquor License temporary Premise Amendment application of Fox Cities Performing Arts Center, Maria S. Van Laanen, Agent, 400 W. College Ave., contingent upon approval from all departments.

Attachments: [Fox Cities PAC - Premise Amendment.pdf](#)

This Report Action Item was recommended for approval.

[18-1077](#)

Special Class "B" Beer License application of St. Joseph Congregation, Mike Bierstaker, Person in Charge, 404 W. Lawrence St., contingent upon approval from all departments.

Attachments: [St Joseph Congregation application.pdf](#)

This Report Action Item was recommended for approval.

[18-1168](#) Special Class "B" Wine License application of Appleton Downtown Inc., Djuanna L. Hugdahl, Person in Charge, 116 N. Appleton St., October 11, 2018, contingent upon approval from all departments.

Attachments: [ADI-Wine Walk.pdf](#)

This Report Action Item was recommended for approval.

[18-1174](#) Special Class "B" Beer License applications filed after the agenda was published.

This Report Action Item was recommended for approval.

[18-1063](#) Winter Farm Market application of Appleton Downtown, Inc., Djuanna Hugdahl, 116 N. Appleton Street, contingent upon approval from all departments.

This Report Action Item was recommended for approval.

6. Information Items

[18-1052](#) Special Events:
Ravel/Mueller Wedding - Lawrence Street - September 2, 2018
Park & Rec Playground Fair - Pierce Park - July 26 & 27, 2018
Park & Rec Kids Rummage Sale - Pierce Park - July 23, 2018
City of Appleton Christmas Parade - November 20, 2018
Miller Electric Mfg. Co. picnic - Pierce Park - August 12, 2018
Sacred Heart Parish Fest - Sacred Heart Parish - August 18 & 19, 2018
Pathways Church - Party in the Park - Pierce Park - August 25, 2018
Fox Communities Credit Union - Bike to the Beat - August 4, 2018
APD - Badges & Bobbers - July 21, 2018
Appleton Gospel Church - Fall Kick-Off Party - Pierce Park - September 16, 2018
ALS Association WI Chapter - Walk to Defeat ALS - Memorial Park - September 8, 2018
Appleton Police Department - National Night Out - Various locations - August 7, 2018

[18-1201](#) Review of 2017 Wisconsin Act 278 relating to Criminal History and Licensure

Attachments: [Act 278 Memo.pdf](#)

The update on this legislation was presented

[18-1202](#)

2018 Mid-Year Report- Legal Services/Clerk

Attachments: [2018 Mid-Year Report Legal Serv.pdf](#)**The Report was presented**[18-1087](#)

Police Mid-year budget report

Attachments: [2018 APD Mid-Year report.pdf](#)**The Report was presented**[18-1143](#)

The Appleton Police Department and Outagamie Sheriff's Department was awarded \$21,058 as a joint allocation from the Edward Byrne Memorial Justice Assistance Grant Award #2018-H2728-WI-DJ. As fiscal agent, the Appleton Police Department will complete the grant application for the shared funds to purchase law enforcement equipment.

The grant award item was presented[18-1175](#)

Police Department information on liquor law violation convictions.

The violations were presented[18-1122](#)

Appleton Fire Department's 2018 Mid-Year Report

Attachments: [2018 Mid-Year Report - 6-30-18.pdf](#)**The Report was presented**[18-1124](#)

Director's Reports:

Clerk

- Partisan Primary Election Reminders

Police Chief

Fire Chief

- Introduction

- 2018 Recruit Firefighter Graduation

Attachments: [Police Weekly Report - Week 16.pdf](#)**The Director's Reports were presented.**

7. Adjournment

Siebers moved, seconded by Williams, that the meeting be adjourned at 6:04 p.m. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Konetzke, Williams, Reed and Siebers