



Department of Public Works – Engineering Division

MEMO

TO: Municipal Services Committee

FROM: Chad Weyenberg, Project Engineer *CW*

DATE: March 10, 2015

RE: Notification of Award of Contract for 2015 Bridge Dive Inspections to Collins Engineers Inc., in an amount not to exceed \$23,974.98.

The Department of Public Works is contracting with Collins Engineers Inc. in an amount not to exceed \$23,974.98 (budget \$44,000) to provide bridge dive inspections for the City of Appleton in 2015. The State of Wisconsin requires the City to inspect, record and report to the State on the condition of its bridge piers every five years. This contract will authorize Collins Engineers, Inc. to provide services enabling the City to meet this requirement.

The Department of Public Works requested proposals from four qualified consulting firms located in Wisconsin. The City received three qualified proposals from Westbrook Associated Engineers, Inc., Ayres Associated and Collins Engineers, Inc.

Collins Engineers Inc. was not only the low proposal; they also demonstrated the related experience and personnel necessary to complete the required tasks. In addition, they also demonstrated a good project understanding and approach.