



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 22, 2021

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm

2. Roll call of membership

Present: 4 - Lobner, Meltzer, Reed and Siebers

Excused: 1 - Coenen

3. Approval of minutes from previous meeting

[21-0210](#)

February 8, 2021 Finance Committee meeting minutes

Attachments: [MeetingMinutesFeb-08-2021-09-44-40.pdf](#)

**Meltzer moved, seconded by Siebers, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Lobner, Meltzer, Reed and Siebers

Excused: 1 - Coenen

4. Public Hearings/Appearances

5. Action Items

[21-0211](#)

Request to award Unit B-21 Asphalt Pavement Reconstruction to Vinton Construction Company in the amount of \$1,712,148 with a 2.7% contingency of \$45,625 for a project total not to exceed \$1,757,773

Attachments: [Award of Contract Unit B-21.pdf](#)

Aldersperson Coenen arrived at 5:33pm

Siebers moved, seconded by Reed, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0212](#)

Request approval to write off delinquent accounts receivable invoices and personal property taxes (outstanding for more than one year) in the following amounts: 2017 accounts receivable invoices of \$4,868.80 and personal property taxes of \$25,246.73; and 2018 accounts receivable invoices of \$18,747.96 and personal property taxes of \$15,096.65

Attachments: [Write-off List 2021 for Committee.pdf](#)

Reed moved, seconded by Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0213](#)

Request to approve the following 2021 Budget amendment:

Valley Transit

Federal Grant	+\$110,964
Miscellaneous Local Aids	+\$ 27,741
Capital Outlay - Software	+\$138,705

to record funding for, and purchase of, the Trans Data Management software program (2/3 vote of Council required)

Attachments: [VT Trans Data Management Memo 2021-02-18.pdf](#)

Reed moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[20-0527](#)

Resolution #8-R-20 City of Appleton Brand Study

Attachments: [#8-R-20 Branding Resolution-format.pdf](#)
[Brand Study RFP Memo.pdf](#)
[CoA Brand Study RFP_DRAFT 020121.pdf](#)

Lobner moved, seconded by Reed, that the Report Action Item be held until funding of study and implementation cost estimates are available at the June 21, 2021 Committee meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

[21-0215](#)

Request to approve the following 2021 Budget amendment:

Reid Golf Course

Capital Outlay - Parking Lot	+ \$ 43,000
Fund Balance	- \$ 43,000

to record funding for and additional spending authority for parking lot construction (2/3 vote of Council required)

Attachments: [2021 Reid Golf Course Parking Lot Budget Amendment.pdf](#)

Siebers moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers

6. Information Items

[21-0214](#)

Contract 2-19 was awarded to Pheifer Brothers Construction for \$5,460,841 with a contingency of \$124,856 for Oneida Street Bridge Over Jones Park. Payments issued to date total \$4,889,898.53. Request final payment of \$211,585.89

This contract final payment was presented

7. Adjournment

Reed moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Lobner, Coenen, Meltzer, Reed and Siebers