



# CITY OF APPLETON

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## MEMORANDUM

**Date:** November 5, 2025  
**To:** Finance Committee  
**From:** Jeri Ohman, Finance Director  
**Subject:** Wastewater Inventory Write-off

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The Utility Department completed a review of Wastewater inventory items for useable condition and current needs of systems and equipment. As part of the review, the list on the following pages was compiled of items currently in inventory that are no longer used in plant operations.

Staff request approval to write-off obsolete inventory in the amount of \$6,912.36. Disposal of these items will follow the Procurement Policy and will include metal recycling and/or disposal as applicable.

Please feel free to contact me if you have any questions.

**Obsolete Inventory list:**

| Quantity | Part #         | Cost/ Each | Description                   | Cost/Each * Quantity |
|----------|----------------|------------|-------------------------------|----------------------|
| 1        | Q-000-BR-06318 | 152.46     | BEARING                       | \$152.46             |
| 1        | K-001-RB-57802 | 680.72     | ROTOR BLADE                   | \$680.72             |
| 1        | B-001-GK-569B1 | 4.07       | GASKET                        | \$4.07               |
| 2        | B-001-PR-BA814 | 81.25      | PISTON RING                   | \$162.50             |
| 1        | B-001-PR-D1A76 | 152.75     | PISTON RING                   | \$152.75             |
| 1        | B-001-PR-OT24W | 105.538    | PACKING RING                  | \$105.54             |
| 2        | B-001-SW-872B1 | 11         | STAR WASHER                   | \$22.00              |
| 1        | B-001-CS-27A11 | 39.97      | SCRAPER RING - CENTER         | \$39.97              |
| 2        | B-001-CS-28A11 | 44.3       | SCRAPER RING - END            | \$88.60              |
| 18       | B-001-GK-11344 | 4.7        | GASKET                        | \$84.60              |
| 4        | B-001-GK-597B1 | 4.72       | GASKET                        | \$18.88              |
| 1        | B-001-RV-34824 | 46.4       | RELIEF VALVE - 3/4"           | \$46.40              |
| 14       | B-001-VB-34T24 | 2.17       | VALVE GUIDE                   | \$30.38              |
| 2        | B-001-VS-PP565 | 2.4        | VALVE SPRING - INGERSOLL RAND | \$4.80               |
| 10       | B-001-WS-11349 | 3          | WASHER                        | \$30.00              |
| 6        | B-001-GK-3T611 | 0.7        | GASKET                        | \$4.20               |
| 3        | B-001-GK-90674 | 1.2        | GASKET                        | \$3.60               |
| 4        | B-001-LB-71948 | 3.65       | LOCK BOLT                     | \$14.60              |
| 2        | B-001-OR-BM333 | 4.73       | O-RING                        | \$9.46               |
| 2        | B-001-PR-68436 | 20.48      | PISTON RING - TEFLON          | \$40.96              |
| 3        | B-001-SP-24061 | 8.55       | SPACER PIN - INGERSOLL RAND   | \$25.65              |
| 2        | B-001-SP-5PC18 | 70.87      | SEAL PLATE                    | \$141.74             |
| 2        | B-001-SP-95C18 | 77.8       | SEAL PLATE                    | \$155.60             |
| 1        | B-001-VS-00038 | 2.45       | VALVE BALL - INGERSOLL RAND   | \$2.45               |
| 2        | B-001-VS-C33WS | 35.5       | VALVE SPRING                  | \$71.00              |
| 1        | Q-015-CR-OD971 | 57         | CONNECTING ROD                | \$57.00              |
| 2        | Q-015-CR-OD973 | 58.72      | CONNECTING ROD                | \$117.44             |
| 1        | Q-015-DS-D9829 | 146.08     | DRIVE SHAFT                   | \$146.08             |
| 2        | Q-015-PG-91324 | 25.75      | PACKING GLAND                 | \$51.50              |
| 1        | Q-015-RB-D1011 | 23.73      | ROTOR BAND                    | \$23.73              |
| 1        | Q-015-RD-D9619 | 245.3      | ROTOR                         | \$245.30             |
| 1        | Q-015-ST-D9517 | 101.85     | STATOR                        | \$101.85             |
| 2        | Q-015-ST-D9549 | 35         | STATOR                        | \$70.00              |
| 1        | V-015-OS-52086 | 5.7        | OIL SEAL                      | \$5.70               |
| 4        | Q-000-OS-72439 | 2.33       | OIL SEAL - BFP FEED PUMP      | \$9.32               |
| 2        | Q-000-OS-72327 | 4.23       | OIL SEAL - CONVEYOR           | \$8.46               |
| 2        | Q-025-SV-2C2MS | 143.81     | SOLENOID VALVE                | \$287.62             |
| 1        | Q-000-BR-U1311 | 127.53     | BEARING - WAS PUMP            | \$127.53             |
| 1        | Q-000-BR-01211 | 18.69      | BEARING                       | \$18.69              |
| 2        | Q-000-BR-02424 | 9.16       | BEARING                       | \$18.32              |
| 2        | Q-000-BR-02816 | 4.35       | BEARING                       | \$8.70               |

| Quantity | Part #         | Cost/ Each | Description             | Cost/Each * Quantity |
|----------|----------------|------------|-------------------------|----------------------|
| 2        | Q-000-BR-02523 | 4.83       | BEARING                 | \$9.66               |
| 2        | Q-000-BR-02578 | 10.83      | BEARING                 | \$21.66              |
| 1        | Q-000-BR-03011 | 7.53       | BEARING                 | \$7.53               |
| 2        | Q-000-BR-00493 | 9          | BEARING                 | \$18.00              |
| 2        | Q-000-BR-0495A | 18.55      | BEARING                 | \$37.10              |
| 3        | Q-000-BR-05205 | 15.53      | BEARING                 | \$46.59              |
| 2        | Q-000-BR-BL307 | 23.865     | BEARING                 | \$47.73              |
| 1        | Q-000-BR-05209 | 25.7       | BEARING                 | \$25.70              |
| 1        | Q-000-BR-05212 | 35.1       | BEARING                 | \$35.10              |
| 1        | Q-000-BR-05213 | 61.53      | BEARING                 | \$61.53              |
| 2        | Q-000-BR-05307 | 28.01      | BEARING                 | \$56.02              |
| 2        | Q-000-BR-05309 | 45.93      | BEARING - WAS PUMP      | \$91.86              |
| 7        | Q-000-BR-81288 | 8.597      | BEARING                 | \$60.18              |
| 1        | Q-000-BR-05507 | 28.88      | BEARING                 | \$28.88              |
| 2        | F-015-SH-48063 | 136        | SHAFT - PE PUMP         | \$272.00             |
| 2        | F-015-SS-41208 | 94         | SHAFT SLEEVE - PE PUMP  | \$188.00             |
| 6        | F-015-WR-21010 | 304        | WEAR RING - PE PUMP     | \$1,824.00           |
| 1        | F-015-SS-73001 | 470.08     | SHAFT SLEEVE - WAS PUMP | \$470.08             |
| 4        | B-002-LC-00001 | 3.5        | LEATHER CUP             | \$14.00              |
| 4        | B-002-NV-00001 | 6.25       | NEEDLE VALVE            | \$25.00              |
| 2        | L-015-IS-23080 | 3.2        | IMPELLER SCREW          | \$6.40               |
| 9        | L-015-RS-OG912 | 4.661      | RETAINING SCREW         | \$41.95              |
| 6        | L-015-SP-D9915 | 6.17       | DRIVE SHAFT PIN         | \$37.02              |
| 7        | L-015-SP-D9916 | 6.37       | CONNECTING ROD PIN      | \$44.59              |
| 6        | L-015-SW-D1002 | 0.72       | WASHER                  | \$4.32               |
| 2        | Q-015-DP-OD996 | 4.84       | DRIVE SHAFT PIN         | \$9.68               |
| 1        | Q-015-RP-OD991 | 3.56       | ROTOR DRIVE PIN         | \$3.56               |
| 6        | Q-015-RP-OD995 | 4.657      | ROTOR DRIVE PIN         | \$27.94              |
| 3        | Q-015-RW-OG901 | 1.478      | WASHER                  | \$4.43               |
| 1        | Q-015-SW-OG903 | 1.679      | WASHER                  | \$1.68               |
|          |                |            | <b>Total cost</b>       | <b>\$6,912.36</b>    |