



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Tuesday, February 7, 2017

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 4:30pm.

2. Roll call of membership

Present: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and
Alderperson Siebers

Excused: 1 - Alderperson Martin

3. Approval of minutes from previous meeting

[17-136](#)

January 24, 2017 Finance Committee minutes.

Attachments: [MeetingMinutes24-Jan-2017-01-37-13.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Plank, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and
Alderperson Siebers

Excused: 1 - Alderperson Martin

4. Public Hearings/Appearances

5. Action Items

[17-137](#)

Request to approve the following 2017 Budget adjustments:

Public Works Capital Projects Fund

Mobility Study Improvements-Oneida Bridge Design Proj	+\$200,000
Proceeds of Long-Term Debt	+\$200,000

Community & Economic Development Capital Projects Fund

Comprehensive Plan/Downtown Update Project	-\$100,000
Proceeds of Long-Term Debt	-\$100,000

Facilities & Construction Management Capital Projects Fund

Downtown Development Project	-\$100,000
Proceeds of Long-Term Debt	-\$100,000

to provide additional funding for the design of the northbound section of the Oneida Street bridge over Jones Park.

Attachments: [Oneida Bridge Design Contract.pdf](#)

Alderson Dannecker moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

[17-140](#)

Request approval of Bid Packages and project related expenses into the Guaranteed Maximum Price Amendment to Miron Construction for the Fox Cities Exhibition Center for a contract not to exceed \$2,170,248.

Attachments: [2017 Expo Center Bid Package #4 .pdf](#)

Alderson Dannecker moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

[17-155](#)

Request to award Unit T-17 Oneida Street Sewer & Water Reconstruction #1 to Kruczek Construction, Inc. in the amount of \$3,092,000 with a 5% contingency of \$154,600 for a project total not to exceed \$3,246,600.

Attachments: [Award of Contract Unit T-17.pdf](#)

Alderson Dannecker moved, seconded by Alderson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

[17-156](#)

Request to award Unit A-17 Concrete Paving to Vinton Construction in the amount of \$4,989,020.21 with a 5% contingency of \$249,450 for a project total not to exceed \$5,238,470.21.

Alderson Dannecker moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderson Plank, Alderson Dannecker and Alderson Lobner

Nay: 1 - Alderson Siebers

Excused: 1 - Alderson Martin

[17-139](#)

The Common Council (Finance Committee) will go into closed session according to State Statute §19.85(e) for the purpose of discussions regarding deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session concerning funding for the construction of the Exhibition Center and to confer with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is involved or likely to become involved regarding the Village/Town of Harrison litigation pursuant to the exceptions contained in §19.85(1)(g) of the Wisconsin Statutes. The Finance Committee will then reconvene into an open session and conduct further business.

Alderson Dannecker moved, seconded by Alderson Lobner, to convene in Closed Session be approved. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

Alderson Dannacker moved, seconded by Alderson Lobner, to rise and report, returning into open session. Upon vote, motion carried unanimously.

Aye: 4 - Alderson Plank, Alderson Dannecker, Alderson Lobner and Alderson Siebers

Excused: 1 - Alderson Martin

6. Information Items

[17-138](#)

Contract 33-16 was awarded to Van Straten Construction Co. for \$1,675,570 with a contingency of \$46,000 for Sewer/Water Reconstruction #2. Change orders were approved totaling \$60,000. Final contract amount is \$1,735,570 with a contingency of \$1,000. Payments issued to date total \$1,690,271.62. Request final payment of \$39,332.23.

This Presentation was received and filed

[17-149](#)

Director's Reports:

Finance
Legal Services

This Presentation was held until the next full meeting.

[17-157](#)

Approve Change Order No. 1 to contract 47-16 for Unit H-15 Sewer and Forcemain, Spartan Drive and Haymeadow Avenue for adjustments to final installed quantities for seed and mulch, extra stone and backfill materials for wet well construction in the amount of \$11,459.75, resulting in a decrease to the contingency from \$20,000 to \$8,540.25. No change to overall contract amount.

Attachments: [Unit H-15 Change Order #1.pdf](#)

This Presentation was received and filed

[17-146](#)

Resolution introduced by Alderperson Siebers at the February 1, 2017 Common Council meeting relating to changes to Special Assessment Policy:

#1-R-17 - Siebers

Changes to Special Assessment Policy

WHEREAS, the Common Council deems it in the best interest of the City of Appleton to adopt policies relating to special assessments,

WHEREAS, the Common Council intends that these policies provide general and fair guidelines for addressing assessments in Appleton,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Appleton, WI that the following language be added under the "All other zoning" column to the special assessment policies; "All other zone classifications (1 and 2 Family Use Apply Residential Zones Rate)" Adding this language would allow R1 and R2 zoned properties in any other zoned area to be assessed the rate of single family and two family residents.

This Report Action Item was held until the June 13, 2017 Finance Committee meeting.

7. Adjournment

Alderperson Siebers moved, seconded by Alderperson Dannecker, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin