



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Human Resources & Information Technology Committee

Wednesday, October 25, 2017

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 6:30pm

2. Roll call of membership

Present: 5 - Konezke, Plank, Spears, Coenen and Baker

3. Approval of minutes from previous meeting

[17-1682](#)

Minutes from 10-11-17

Attachments: [Minutes 10-11-17.pdf](#)

**Spears moved, seconded by Coenen, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

4. **Public Hearings/Appearances**

5. **Action Items**

[17-1692](#)

Request to approve changes to the Salary Administration Policy from file #17-1532 which had Section H Overtime approved but remaining policy held until 10/25/17 committee meeting.

Attachments: [Salary Administration Policy 2017.pdf](#)
[Salary Policy Examples.pdf](#)

Konezke moved, seconded by Plank, that the Report Action Item be amended separating out Section V. Procedures, D.-G.. Roll Call. Motion carried by the following vote:

Aye: 5 - Konezke, Plank, Spears, Coenen and Baker

Konetzke moved, seconded by Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Konetzke, Plank, Spears, Coenen and Baker

[17-1692](#)

Request to approve changes to the Salary Administration Policy from file #17-1532 which had Section H Overtime approved but remaining policy held until 10/25/17 committee meeting.

Attachments: [Salary Administration Policy 2017.pdf](#)
[Salary Policy Examples.pdf](#)

Konetzke moved, seconded by Plank, that the balance of the Report Action Item be held until the Decmeber 13, 2017 Homan Resources Committee meeting. Roll Call. Motion carried by the following vote:

Aye: 5 - Konetzke, Plank, Spears, Coenen and Baker

[17-1691](#)

Request to approve changes to the Employee Status policy to update the definition of a Community Service Officer.

Attachments: [Employee Status policy.pdf](#)

Baker moved, seconded by Spears, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Konetzke, Plank, Spears, Coenen and Baker

6. Information Items

[17-1536](#)

2018 Human Resources Budget

Attachments: [2018 Human Resources budget.pdf](#)

This Presentation was received and filed

7. Adjournment

Coenen moved, seconded by Plank, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Konetzke, Plank, Spears, Coenen and Baker