



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Wednesday, November 16, 2016

6:00 PM

Council Chambers, 6th Floor

Special

1. Call meeting to order

Meeting called to order at 6:00 pm.

2. Roll call of membership

Present: 3 - Alderperson Plank, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

Absent: 1 - Alderperson Dannecker

3. Approval of minutes from previous meeting

[16-1805](#)

October 25, 2016 Finance Committee minutes

Attachments: [MeetingMinutes25-Oct-2016-11-33-32.pdf](#)

Alderperson Lobner moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Plank, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

Absent: 1 - Alderperson Dannecker

4. **Public Hearings/Appearances**

5. **Action Items**

[16-1806](#)

Request to award three (3) year contract to Schenck SC to provide audit services for the 2016, 2017 and 2018 annual audits.

Attachments: [2016 Audit Services.pdf](#)

Aldersperson Dannecker arrived at 6:03pm.

Aldersperson Siebers moved, seconded by Aldersperson Lobner, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

Excused: 1 - Aldersperson Martin

[16-1585](#)

Request to approve request from Aldersperson Siebers that special assessments for sanitary laterals, storm sewer and storm sewer laterals for properties on Fair Street that are zoned Commercial and R3 with single family residential use be assessed as Single Family.

Attachments: [Fair St Spec Assessment.pdf](#)
[Petition.pdf](#)

Aldersperson Lobner moved, seconded by Aldersperson Siebers, that the Report Action Item be held until the January 24, 2017 meeting. Roll Call. Motion carried by the following vote:

Aye: 4 - Aldersperson Plank, Aldersperson Dannecker, Aldersperson Lobner and Aldersperson Siebers

Excused: 1 - Aldersperson Martin

[16-1808](#)

Request to approve the following 2016 Budget adjustment:

General Fund - Fire Department

State Aids	+\$27,000
Fire Suppression Salaries	+\$27,000

to record funding for the overtime costs associated with State of Wisconsin sponsored training events by the Department of Military Affairs.

Attachments: [Finance Committee Fire Training 2016.pdf](#)

Aldersperson Dannecker moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and Alderperson Siebers

Excused: 1 - Alderperson Martin

6. Information Items

[16-1804](#)

Contract 36-16 was awarded to Vanco Construction, Inc. for \$200,000 for Mini Storm Sewer Construction. Payments issued to date total \$156,584.83. Request final payment of \$43,196.85.

This Presentation was received and filed

[16-1807](#)

The following 2016 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Reimbursements - Friends of the Library	+\$18,151
Library Materials and Supplies	+\$18,151

to record funds received from the Friends of the Appleton Public Library for materials, printing, and supplies for administration, children's services, and community partnership programs.

Reimbursements - Friends of the Library	+\$3,690
Supplies - Children's Services	+\$3,690

to record funds received from the Friends of the Appleton Public Library for supplies for the Get Ready to Read summer program.

Valley Transit

Donations	+\$1,000
Awards and Recognition	+\$1,000

to record funds received from Transit Mutual Insurance Co. to be used for recognition of safety accomplishments of staff.

This Presentation was received and filed

7. Adjournment

A motion was made by Alderperson Dannecker, seconded by Alderperson Lobner, that this meeting be adjourned. The motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Dannecker, Alderperson Lobner and
Alderperson Siebers

Excused: 1 - Alderperson Martin