



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, February 11, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Konetzke called meeting to order at 4:30*

2. Roll call of membership

**Present:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

3. Approval of minutes from previous meeting

[19-0114](#)

Minutes from February 6, 2019

**Attachments:** [Minutes from February 6, 2019.pdf](#)

Martin moved, seconded by Williams, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

4. Public Hearings/Apearances

5. Action Items

[19-0115](#)

Request from Bob Phillips, 1737 N. Mason Street, to have his sidewalk snow removal bill of \$75 waived.

**Attachments:** [1737 N Main-Bob Phillips.pdf](#)

Martin moved, seconded by Konetzke, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

[19-0116](#)

Request from Colin Cassady at Alexander Company for a variance to the City of Appleton's Building Addressing Policy to number each apartment

unit with separate addresses instead of one address per principal building.

**Attachments:** [Alexander Company variance request.pdf](#)  
[Memo from Colin Cassady at Alexander Company.pdf](#)

*Hold until March 11, 2019 meeting.*

[19-0117](#)

Approve Pacific Street Vacation east of Owaissa Street.

**Attachments:** [Pacific St Vacation east of Owaissa St.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

[19-0118](#)

Approve updates to Municipal Code Section 4-141 pertaining to garages and accessory buildings.

**Attachments:** [Update to Municipal Code Section 4-141.pdf](#)

Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

[19-0120](#)

Request from Appleton Downtown Inc. for a street occupancy permit to host a Sidewalk Sale on Saturday, August 3, 2019 from 10:00 am to 6:00 pm (during Mile of Music) on the College Avenue beautification strip from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [Appleton Downtown Inc-Sidewalk Sale.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Konetzke, Martin and Williams

**Excused:** 2 - Croatt and Coenen

[19-0121](#)

Request from Appleton Downtown Inc. for a street occupancy permit for Street Music Week, June 10-14, 2019 in the beautification strip only (noon-1:00 pm) from 600 W. College Avenue to 300 E. College Avenue.

**Attachments:** [Appleton Downtown Inc-Street Music Week.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0122

Request from Appleton Downtown Inc. for street occupancy permits for College Avenue (600 W. College Avenue to 300 E. College Avenue) as follows:

- a. May 17, 2019-Celebrating Student Art in the beautification strip area only (noon to 9:00 pm)
- b. June 21, 2019-Make Music in the beautification strip area only (noon to 9:00 pm)
- c. July 19, 2019-Chalk on the Town in the sidewalk area only (noon to 9:00 pm)
- d. August 16, 2019-Plein Air Painting in the beautification strip area only (noon to 9:00 pm)
- e. September 20, 2019-Parking Day in the beautification strip and designated parking stalls only (noon to 9:00 pm)

Attachments: [Appleton Downtown Inc-Art on the Town.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0123

Award City Hall 5th Floor DPW Renovation Project to Chet Wesenberg Architect, LLC in the amount of \$39,090.00 with a 15% contingency of \$6,000.00 for a project total not to exceed \$45,090.00.

Attachments: [City Hall 5th floor DPW Renovation Project.pdf](#)

Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0124

Award Unit L-19 Bridge Deck Sealing to Min Con, Inc. in an amount not to exceed \$85,000.

**Attachments:** [Unit L-19 Bridge Deck Sealing.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

[19-0167](#)

Approve parking restriction changes on Morrison/Glendale/Roosevelt (near Erb Pool). Follow-up to Six-Month Trial Period.

**Attachments:** [Parking restriction changes-Morrison-Glendale-Roosevelt.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

[19-0168](#)

Approve parking restriction changes on Banta Court. Follow-up to Six-Month Trial Period.

**Attachments:** [Parking restriction changes on Banta Ct.pdf](#)

Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

[19-0170](#)

Approve functional classification of streets and intersection traffic control within the Apple Ridge Estates Subdivision (Phase 1).

**Attachments:** [Apple Ridge Estates Subdivision \(Phase 1\).pdf](#)

Williams moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konetzke, Martin and Williams

Excused: 2 - Croatt and Coenen

[19-0173](#)

Approve functional classification of streets and intersection traffic control within the North Edgewood Estates Subdivision.

**Attachments:** [North Edgewood Estates Subdivision.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be

recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0178

Approve parking restriction changes in the area of Outagamie County's downtown complex.

**Attachments:** [Parking restriction changes-Outagamie County's downtown complex.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0179

Approve parking restriction changes on 400 W. Lawrence Street. Follow-up to Six-Month Trial Period.

**Attachments:** [Parking restriction changes on 400 W Lawrence St.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0180

Approve parking restriction changes on Kamps Avenue, west of Douglas Street. Follow-up to Six-Month Trial Period.

**Attachments:** [Parking restriction change on Kamps Avenue.pdf](#)

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen

19-0187

Approve Amendment No. 5 to Patrick Engineering for the Oneida Street Bridge Project in the amount of \$27,169.00 for a total revised not to exceed contract of \$635,010.

**Attachments:** [Amendment No. 5 to Patrick Engineering Oneida Street Bridge Proj.pdf](#)

Konezke moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen

**6. Information Items**

[19-0125](#) Inspection Division Permit Summary Comparison Report for January, 2019.

*Attachments:* [Inspection Division Permit Summary January 2019.pdf](#)

[19-0126](#) Green Ramp bicycle and motorcycle plan.

*Attachments:* [Green Ramp bicycle and motorcycle plan.pdf](#)

[19-0188](#) Discuss proposed changes to the Sidewalk Maintenance Policy.

*Attachments:* [Proposed changes-Sidewalk Maintenance Policy.pdf](#)

**7. Adjournment**

Martin moved, seconded by Williams, to adjourn the meeting at 5:08 p.m. Roll Call. Motion carried by the following vote:

Aye: 3 - Konezke, Martin and Williams

Excused: 2 - Croatt and Coenen