



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Tuesday, September 22, 2015

6:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

3. Approval of minutes from previous meeting

[15-1529](#)

Minutes from September 8, 2015

Attachments: [Minutes from September 8, 2015.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 3 - Alderperson Dannecker, Alderperson Coenen and Alderperson Croatt

Excused: 1 - Alderperson Dalton

Abstained: 1 - Alderperson Mann

4. **Public Hearings/Appearances**

[15-1522](#)

Brian Van Straten, Outagamie County Recycling and Solid Waste Director, update on landfill & recycling.

5. **Action Items**

[15-1431](#)

Request from Mr. Robert Klemp for a variance to the Street Terrace Policy for his fence and bushes outside of the ~~60-foot~~ **25-foot** obstruction zone. **The remaining bushes required to be maintained at 3 feet or less.**

Attachments: [Robert Klemp-633 N Linwood.pdf](#)

Item 15-1431 amended to change the "60" feet to "25" feet. Also add language that state the bushes required to be maintained at 3 feet or less.

Alderson Coenen moved, seconded by Alderson Mann, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

Excused: 1 - Alderson Dalton

[15-1430](#)

Request from Hearthstone to appeal the "Guidelines for Signs in the Street Right -of-Way" to install a ground sign in the Memorial Drive right-of-way. If approved, sign shall be installed in location approved by the Department of Public Works and comply with the Zoning Code standards regarding animation.

Attachments: [Hearthstone.pdf](#)

Alderson Coenen moved, seconded by Alderson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

Excused: 1 - Alderson Dalton

[15-1507](#)

Approve Inter-Governmental Agreement for Midway Road Pedestrian Improvements at the Hemlock/Southfield Intersection with the City of Menasha and Calumet County.

Attachments: [Midway Road Pedestrian Improvements.pdf](#)

[Mike Muoio handout.pdf](#)

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

Excused: 1 - Alderson Dalton

[15-1512](#)

Approve traffic ordinance changes for the Emerald Valley 2nd Addition subdivision.

Attachments: [Emerald Valley 2nd Addition Subdivision.pdf](#)

Alderson Dannecker moved, seconded by Alderson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderson Dannecker, Alderson Coenen, Alderson Croatt and Alderson Mann

Excused: 1 - Alderperson Dalton

[15-1514](#)

Approve parking ordinance changes for Ashbury Drive intersection bumpouts.

Attachments: [Ashbury Drive Intersection Bumpouts.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Dannecker, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-1515](#)

Approve parking ordinance changes for Fox Valley Estates.

Attachments: [Fox Valley Estates.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-1516](#)

Award Downtown Appleton Mobility Plan to AECOM Technical Services, Inc. in an amount not to exceed \$105,000.

Attachments: [Downtown Appleton Mobility Plan.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-1517](#)

Approve amendments to Municipal Code Section 19-91, Parking in front and side yard in residential district.

Attachments: [Parking in front and side yard.pdf](#)

Alderperson Coenen moved, seconded by Alderperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

[15-1518](#)

Approve revised State/Municipal Agreement for the construction of the Lawe Street Bridge over the power canal.

Attachments: [Lawe Street Bridge.pdf](#)

Alderperson Dannecker moved, seconded by Alderperson Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton

6. Information Items

[15-1536](#)

#13-R-15-Alderperson Baranowski
Propose a No Parking trial period, from April 01, 2016 through September 02, 2016, on the north side of Rail Road, from Kensington Ave extending west, up to but not including, 3316 Rail Road. The purpose of the trial period is to provide a level of safety for users of Derks Park who typically may park on the north side of Rail Road and cross the street to the park, while understanding the impact of added parking on the south side of Rail Road and the potential impact on those who may now choose to park on Guyette Drive. The trial period may be shortened or concluded if the Committee determines the No Parking restriction successfully increases the level of safety while minimizing the impact on the surrounding neighborhood, thereby permanently restricting No Parking along the north side of Rail Road as proposed or if the impact to the neighborhood is negative while still allowing for an adequate measure of safety as we would expect.

[15-1520](#)

Parking Utility Condensed Income Statement for August, 2015.

Attachments: [Parking Utility Condensed Income Statement August.pdf](#)

[15-1521](#)

2015 Snow Plow Rodeo

7. Adjournment

Alderperson Dannecker moved, seconded by Alderperson Croatt, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Dannecker, Alderperson Coenen, Alderperson Croatt and Alderperson Mann

Excused: 1 - Alderperson Dalton