



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, June 12, 2023

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

4. Approval of minutes from previous meeting

[23-0658](#)

Minutes from May 22, 2023

**Attachments:** [5-22-23 Meeting Minutes.pdf](#)

**Meltzer moved, seconded by Siebers, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

5. **Public Hearing/Appearances**

6. **Action Items**

[23-0659](#)

Anticipated award of Unit P-23 Pavement Marking Contract (Epoxy).  
Quotes to be opened Thursday, June 8, 2023. ***Memo distributed at  
meeting.***

**Attachments:** [Unit P-23 Contract Award.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be  
recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0660](#)

Anticipated award of Unit Q-23 Pavement Marking Contract (Paint). Quotes to be opened Thursday, June 8, 2023. ***Memo distributed at meeting.***

**Attachments:** [Unit Q-23 Contract Award.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0661](#)

Approve new parking restriction on the 2500-2700 block of N Roemer Road (adjacent The Boldt Company). Follow-Up to Six-Month Trial Period.

**Attachments:** [2500-2700 N Roemer Road Parking Change \(Boldt\)\(post 6-month trial\).pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0663](#)

Approve parking and traffic-related ordinance changes related to the A-23 Bluff Street Reconstruction Project.

**Attachments:** [Bluff Site A-23 Ordinance Changes.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0665](#)

Approve parking ordinance change related to the College Avenue 4-to-3 Lane Conversion Project.

**Attachments:** [College Av 4-to-3 Lane Conversion \(CC-23\) Parking Change \(002\).pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0666](#)

Approve change to intersection traffic control at the Homestead Drive/Linwood Avenue intersection.

**Attachments:** [Homestead Dr - Linwood Av \(2-way stop control reversal\).pdf](#)

**Alfheim moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[23-0667](#)

Approve parking change on S. Driscoll Street (1300S/1400S/1500S block). Follow-Up to Six-Month Trial Period.

**Attachments:** [S Driscoll St \(post 6-month trial\).pdf](#)

*Staff requested this item be withdrawn with no objection from the committee.*

## 7. Information Items

[23-0668](#)

Bird E-Scooter Monthly Report - May 2023.

**Attachments:** [Appleton May 2023 Bird Report.pdf](#)

[23-0669](#)

Parking Utility Monthly Revenue Update for May 2023.

**Attachments:** [May 2023 YTD Parking Revenues.pdf](#)

[23-0670](#)

Inspections Division Permit Summary Comparison Report for May 2023.

**Attachments:** [May 2023 Inspections Report.pdf](#)

## 8. Adjournment

**Meltzer moved, seconded by Alfheim, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers