



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Safety and Licensing Committee

Wednesday, October 23, 2024

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chair Croatt called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Roll call of membership

Aldersperson Schultz arrived at 5:41 p.m.

Present: 5 - Croatt, Siebers, Doran, Fenton and Schultz

4. Approval of minutes from previous meeting

[24-1332](#)

Safety & Licensing Committee Minutes from 10/9/2024 and 10/16/2024

Attachments: [S&L Minutes 10.9.2024.pdf](#)

[S&L Minutes 10.16.2024.pdf](#)

Siebers moved, seconded by Fenton, that the Minutes be approved. Roll Call.

Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Doran and Fenton

Excused: 1 - Schultz

5. **Public Hearing/Appearances**

6. **Action Items**

[24-1318](#)

Proposed Special Event Policy - 2025

Attachments: [2025 PROPOSED Special Event Policy.pdf](#)
[2025 PROPOSED Special Event Policy - REVISED.pdf](#)
[2025 Special Event Fee Schedule - Appendix 1 - REVISED.pdf](#)
[Memo- 2025 Proposed Special Event Policy.pdf](#)
[Current -2024- Special Events License Application.pdf](#)
[2023 Special Event Cost Summary - S&L UPDATED 10-16-24.pdf](#)

The following appeared and addressed the committee:

Jennifer Stephany, Executive Director Appleton Downtown Incorporated

Eric Broten, Vice President Fox Cities Chamber of Commerce

Dave Willems, Founder Mile of Music

Siebers moved, seconded by Fenton, that the Proposed Special Event Policy - 2025 be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 3 - Croatt, Siebers and Fenton

Nay: 1 - Doran

Abstained: 1 - Schultz

[24-0420](#)

Class "B" Beer and Reserve "Class B" Liquor License application for Delaires LLC d/b/a Delaire's, David Boulanger, Agent, located at 823 W. College Ave, contingent upon approval from the Health and Inspections departments.

Attachments: [Delaire's.Alcohol.Class](#)
[B_Beer_Reserve_Liquor.4.10.24.REDACTED.pdf](#)
[Delaire's Attachment.pdf](#)
[Documents distributed by Alder Van Zeeland 10.23.24.pdf](#)

Siebers moved, seconded by Schultz, that the Class "B" Beer and Reserve "Class B" Liquor License be held until the next regularly scheduled Safety & Licensing Committee Meeting on 12/11/2024. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Fenton and Schultz

Nay: 1 - Doran

[24-1375](#)

Taxicab Company License Renewal Application for L&M Carriage Service, Owner, Mike Gildernick, 3140 Mid Valley Rd., De Pere, WI 54115, contingent upon approval from all departments.

Attachments: [L&M Carriage Service Taxicab Co Renewal App.pdf](#)

Fenton moved, seconded by Siebers, that the Taxicab Company License be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Croatt, Siebers, Doran, Fenton and Schultz

7. Information Items

- [24-1335](#) 2025 Legal & Administrative Services Budget - City Clerk's Office

Attachments: [2025 Legal Admin Services BUDGET.pdf](#)

- [24-1336](#) 2025 Fire Department Budget

Attachments: [2025 Fire.pdf](#)
[2025 Haz-Mat.pdf](#)

- [24-1338](#) 2025 Police Department Budget

Attachments: [2025 Police \(002\).pdf](#)

- [24-1331](#) Approval to hire Matrix Consulting Group to complete an Organizational and Workload Study for the Appleton Police Department

Attachments: [Matrix Proposal.pdf](#)
[Memo to committee and council final.pdf](#)

- [24-1339](#) Special Events
- Run Away Shoes, Houdini 10k, Jones Park, November 2nd 2024

- [24-1333](#) Director's Report
1. City Clerk
2. Fire Chief
3. Police Chief

8. Adjournment

Aldersperson Schultz left at 6:41 p.m.

Siebers moved, seconded by Fenton, that the meeting be adjourned at 6:57 p.m. Roll Call. Motion carried by the following vote:

Aye: 4 - Croatt, Siebers, Doran and Fenton

Excused: 1 - Schultz