



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Library Board

Tuesday, September 19, 2023

4:30 PM

100 N. Appleton Street
City Hall Council Chambers, 6th Floor 6 A / B

1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

4. Approval of minutes from previous meeting

[23-1096](#) August 15, 2023 Meeting Minutes

Attachments: [8-15-2023 Library Board Meeting Minutes.pdf](#)

5. Public Participation & Communication

Establish Order of the Day

6. Action Items

[23-1097](#) Bill Register - August 2023

Attachments: [Aug 23 Bill Register.pdf](#)

[APL Financial Cash Flow YTD-August-2023.pdf](#)

[23-1098](#) September 2023 Budget Amendment

Attachments: [Sep23BudgetAmendment.pdf](#)

[23-1099](#) 2024 OWLS Resource Library Agreement

Attachments: [2024 Resource Library Agreement DRAFT.pdf](#)

[23-1100](#) 2024 OWLS Service Agreement

Attachments: [2024 Service Agreement DRAFT.pdf](#)

[23-1111](#) Award the Appleton Public Library's "Appleton Public Library Furniture" Contracts to Thomas Interiors \$598,790.42, Building Services Inc.\$373,182.28, Emmons Business Interiors \$211,869.56, Library Furniture International \$1,039,543.09 and Nordon Business Interiors \$97,886.75.

Attachments: [2023 Library Furniture.pdf](#)

[23-1112](#) Award the Appleton Public Library's "Appleton Public Library A/V" Contract to Smart Spaces, in the amount of \$742,294.25 with a Contingency of \$10,000 for a Project Total not to Exceed \$752,294.25

Attachments: [2023 Library AV.pdf](#)

[23-1113](#) Award the Appleton Public Library's "Commissioning" Contract to E Cube, in the Amount of \$82,000

Attachments: [2023 Library Commissioning Agent.pdf](#)

[23-1101](#) New Board Committee Appointments 2023-2024

Attachments: [2023 - 2024 Board Committees 9-2023.pdf](#)

7. Information Items

A. Administrative Report

[23-1102](#) Building Project Update

Attachments: [08.2023 - Appleton Public Library Month-End Report \(2\) \(1\).pdf](#)

[23-1103](#) APL Hiring Process Update

B. President's Report

[23-1104](#) Trustee Development - Community Collaborative Environment Part 2

C. Staff Updates

[23-1105](#) 2023 Summer Library Program (SLP) Updates

8. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.