



MEMORANDUM

TO: City Plan Commission

FROM: David Kress, Principal Planner

DATE: June 2, 2022

RE: Overlapping Extraterritorial Plat Approval Jurisdictions

As described in the Subdivision Ordinance, the City's extraterritorial plat approval jurisdiction includes the unincorporated area within three miles of the City. However, recent incorporations by the Village of Fox Crossing and Village of Greenville have resulted in areas of extraterritorial jurisdiction overlap. Each village has a 1.5-mile jurisdiction beyond their respective municipal boundaries.

A process is outlined in the Wisconsin Platting Manual for determining review authority when extraterritorial jurisdictions overlap. This process involves establishing a line through the area of overlap that is equidistant from the boundaries of each incorporated municipality. In applying this process to the areas in question, the equidistant lines are irregular in shape and bisect many properties.

In late April 2022, City staff met with staff from the Village of Fox Crossing, Village of Greenville, and Town of Grand Chute to simplify the extraterritorial jurisdictions within the areas of overlap. The goal was to establish clear lines that make it easy to understand which municipality will perform extraterritorial review for future subdivisions. Attached are a series of maps that identify the areas of overlap, the equidistant lines from municipal boundaries, and the proposed "agreed upon" dividing lines to simplify the extraterritorial review areas.

This information is also being presented to the respective Plan Commissions for the Village of Fox Crossing and Village of Greenville. If it is determined that additional steps are needed to formalize the process, this information may come back as an action item at a future meeting.