



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, January 22, 2024

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Pledge of Allegiance

3. Roll call of membership

**Present:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

4. Approval of minutes from previous meeting

[24-0062](#)

Minutes from January 8, 2024.

**Attachments:** [01-08-2024 Meeting Minutes-Revised.pdf](#)

**Alfheim moved, seconded by Meltzer, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

5. **Public Hearing/Appearances**

6. **Action Items**

[24-0063](#)

Approve request from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza construction site access point along Washington Street for a period ending on July 1, 2024.

**Attachments:** [Permanent Boldt - Fox Commons - 2-08-24 to 7-01-24.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0064](#)

Approve request from Appleton Downtown Inc. and Creative Downtown Appleton, Inc. for a street occupancy permit to place ice carving throughout the downtown beautification strips for the weekend of February 23, 2024 and will remain up until they melt.

**Attachments:** [Creative ADI Ave of Ice Permit to Occupy 2024.pdf](#)

**Siebers moved, seconded by Meltzer, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0065](#)

Approve the 2024 Sole Source Purchase Request related to Various Traffic Equipment and Technologies.

**Attachments:** [Sole Source Purchase Request - Traffic Equipment \(2024\).pdf](#)

**Meltzer moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

[24-0066](#)

Approve the award of single source contract with Star Protection and Patrol for 2024 Parking Ramp Security Services in an amount not to exceed \$57,000.00.

**Attachments:** [2024 Award Memo Star Protection and Patrol Security Services at Parking Ramps.pdf](#)

**Siebers moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers

**7. Information Items**

**8. Adjournment**

**Siebers moved, seconded by Meltzer, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Van Zeeland, Alfheim, Doran, Meltzer and Siebers