



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Board of Building Inspection

Thursday, June 30, 2022

2:00 PM

6th Floor Council Chambers

1. Call meeting to order

Mayor Woodford called the meeting to order at 2:00pm.

2. Roll call of membership

Ross Buetow came as a representative of Public Works Director Vandehey. Assistant City Attorney Glad came as a representative of City Attorney Behrens.

Present: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

3. Approval of minutes from previous meeting

[22-0820](#)

Minutes from January 6, 2022

Attachments: [Minutes 1-6-22.pdf](#)

Battalion Fire Chief Henson moved, seconded by Public Works Director Vandehey, that the minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

4. **Public Hearings/Appearances**

Joy Jentes was in attendance

5. **Action Items**

[22-0821](#)

35 Bellaire Ct (31-1-1264-00) Request to continue to use an existing stair that is less than three (3) feet wide, with a doorway that has no landing. Section 321-04(2)(a) of the Uniform Dwelling Code as adopted by Section 4-136 of the Municipal Code, requires stairs to be three (3) feet in width and have a three (3) foot landing.

Attachments: [35 BellaireCt.pdf](#)

Approval is contingent on the door being removed.

The third level at this house shall not be used as a bedroom.

Public Works Director Vandehey moved, seconded by Alderperson Doran, that the Report Action Item be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson

6. Information Items

7. Adjournment

City Attorney Behrens moved, seconded by Public Works Director Vandehey, that the be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Public Works Director Vandehey, City Attorney Behrens, Mayor Woodford, Alderperson Doran and Battalion Fire Chief Henson