



"...meeting community needs...enhancing quality of life."

To: Finance Committee
From: Tony Saucerman, Finance Director
Date: November 11, 2019
Re: Request to approve two-year extension of contract with CliftonLarsonAllen LLP to provide annual audit services for the years ended December 31, 2019 and 2020

In response to an RFP issued in August, 2016, a contract was approved by Council on November 16, 2016 to be awarded to Schenck SC to provide annual audit services to the City for the years ended December 31, 2016, 2017 and 2018. Included in the contract was a provision to extend the contract an additional two years at the willingness of both parties. Based on the professionalism, thoroughness, and efficiency during the audits displayed by staff from Schenck (who subsequently merged with CliftonLarsonAllen in 2018) over the past three years, I am requesting approval to extend the contract through the 2020 audit. Proposed fees for services were/are as follows:

2016 \$73,000
2017 \$74,500
2018 \$75,900
Extension requested:
2019 \$76,500
2020 \$77,000

Please feel free to contact me at 832-6440 with any questions, or by email at tony.saucerman@appleton.org.