



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Human Resources & Information Technology Committee

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Wednesday, March 9, 2022

6:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Thao, Fenton, Alfheim, Hartzheim and Smith

3. Approval of minutes from previous meeting

[22-0293](#)

Minutes 2-23-22

**Attachments:** [Minutes 2-23-22.pdf](#)

**Smith moved, seconded by Hartzheim, that the minutes be approved. Roll Call.**

**Motion carried by the following vote:**

**Aye:** 5 - Thao, Fenton, Alfheim, Hartzheim and Smith

4. **Public Hearings/Appearances**

5. **Action Items**

[22-0297](#)

Request to sole source an IT network assessment to Heartland Business Systems in the amount of \$60,000.

**Attachments:** [2022 Heartland Assessment Sole Sourcing.pdf](#)

**Hartzheim moved, seconded by Alfheim, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Thao, Fenton, Alfheim, Hartzheim and Smith

6. **Information Items**

[22-0300](#)

Retitle Facilities Project Manager to Project and Resiliency Manager.

**Attachments:** [Project and Resiliency Manager.pdf](#)

**This Presentation was received and filed**

[22-0298](#)

FBI Information Technology Security Audit of the Appleton Police Department

**Attachments:** [IT 2022 FBI Audit.pdf](#)  
[IT SA Methodology.pdf](#)

**This Presentation was received and filed**

[22-0295](#)

Recruitment Status Report 3/3/2022

**Attachments:** [RSR 3.3.22.pdf](#)

**This Report was received and filed**

7. Adjournment

**Hartzheim moved, seconded by Smith, that the meeting be adjourned. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Thao, Fenton, Alfheim, Hartzheim and Smith