



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, September 11, 2013

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[13-1294](#) Minutes from meeting of August 28, 2013

Attachments: [MeetingMinutes28-Aug-2013-08-55-18.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [13-1281](#) Request to approve the following 2013 Budget Adjustment:

Reid Golf Course	
Equipment	+\$13,430
Fund Balance	- \$13,430

to use fund balance to purchase a new boiler for Reid Golf Course Clubhouse. (2/3 vote required)

Attachments: [Reid Golf Course Boiler.pdf](#)

- [13-1283](#) Request to approve the following 2013 Budget Adjustment:

Special Revenue Fund - Police Grants	
State Aids	+\$121,434
Salaries and Benefits	+\$121,434

To record grant received from the Wisconsin Office of Justice Assistance to fund street crime officers working in collaboration with other agencies to identify high crime neighborhoods (2/3 vote required).

[13-1285](#)

Request to enter into Intergovernmental Agreement with Appleton Area School District to borrow short term cash in an amount not to exceed \$18 million from time to time as needed. The note shall be dated as of date of issuance, shall bear interest at the rate of 2% above the average Federal Funds rate from its dated date until paid; and shall mature no later than June 30, 2014. Interest on the note shall be paid at maturity or redemption.

Attachments: [2013 - 2014 Bond Counsel Letter.doc](#)

[2013 - 2014 Certificate of Compliance with Open Meeting Law Public Notice Re](#)

[2013 - 2014 Certificate of Equalized Value.doc](#)

[13-1290](#)

Request to approve the following 2013 Budget Adjustment:

General Fund - Community and Economic Development	
Consulting	+\$25,000
Salaries and Benefits	-\$25,000

to fund Resolution #21-R-13/Jirschele approved at the September 4, 2013 Council meeting (2/3 vote required).

Attachments: [Budget Adj memo EC.pdf](#)

[Exhibition Center Resolution.pdf](#)

[13-1297](#)

Approve Contract Amendment and Change Order No. 2 to Contract 12-13 for Unit X-13 Sewer & Water Reconstruction #2 with Don Hietpas & Sons, Inc. to increase for costs related to unforeseen conflict with underground wooden/concrete sewer crib and additional topsoil/mulch material quantities in the amount of \$18,820.00 resulting in no change to contract contingency. Overall Contract Amount to increase from \$1,077,218.60 to \$1,096,038.60.

Attachments: [Unit X-13 Change Order No 2.pdf](#)

[13-1298](#)

Request from Integrity Construction, LLC for an exception to the City of Appleton Policy for Special Assessments related to funding of Concrete Paving and Sidewalks in New Subdivisions

Attachments: [Assessment Policy - New Subdivisions.pdf](#)

6. Information Items

[13-1284](#)

The following 2013 Budget Adjustments were approved by the Mayor and Finance Director in accordance with policy:

General Fund - Health	
Miscellaneous State Aids	+\$1,700
Salaries and Benefits	+ \$1,700

To record reimbursement received for Hepatitis B immunization

General Fund - Parks and Recreation	
Donations	+\$650
Misc Equipment	+\$650

To record donation for a bench in Telulah Park

General Fund - Library	
Other Reimbursements	+\$197
Library Materials	+\$197

To record funds received for materials from the WI State Journal

General Fund - Community and Economic Development	
Miscellaneous State Aids	+\$1,125
Consulting	+\$1,125

to prepare a National Register Nomination for the Hearthstone Building.

[13-1286](#)

Contract 6-13 was awarded to SAK Construction, LLC for \$843,983.50 with a contingency of \$56,016.50 for sanitary and storm sewer CIP. No change orders were approved. Final contract amount is \$843,943.50 without a contingency. Payment issued to date totals \$792,303.31. Request to issue the final contract payment of \$41,700.19.

[13-1299](#)

Change Order No. 3 to Contract 12-12 for Unit T-12 Reid Golf Course Ponds/Channel with Ryan Incorporated Central to increase for additional quantities of drain tile, yard drain, sprinkler heads, retaining wall, geoblock, grading and restoration in the amount of \$44,123.65 resulting in a decrease to contingency from \$71,953.10 to \$27,829.45. No change to overall contract amount

Attachments: [Unit T-12 Change Order No 3.pdf](#)

[13-1300](#)

Director's Reports:

Finance
Information Technology
City Attorney

7. Adjournment

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.
For questions on the agenda, contact Lisa Remiker at (920) 832-5502.