



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, October 11, 2021

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

2. Roll call of membership

**Present:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

3. Approval of minutes from previous meeting

[21-1353](#)

Minutes from September 15, 2021

**Attachments:** [Minutes from September 15, 2021.pdf](#)

Prohaska moved, seconded by Fenton, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

4. **Public Hearings/Appealances**

5. **Action Items**

[21-1354](#)

Request from Supreme Tattoo Society for a street occupancy permit to place a picnic table in the College Avenue beautification strip at 612 W. College Avenue.

**Attachments:** [Supreme Tattoo-street occupancy permi.pdf](#)

Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

[21-1355](#)

Request from Brian Hodgkiss Injury Lawyers to install signage on the College Avenue Skywalk. This request is consistent with the College Avenue Skywalk Agreement.

**Attachments:** [Brian Hodgkiss Injury Lawyers-Signage.pdf](#)

Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

**21-1358**

Request from Greenfire for a street occupancy permit for their construction fencing and staging area to extend 30 feet into the Oneida Street right-of-way at 135 E. College Avenue from October 11, 2021 through March 1, 2022.

**Attachments:** [Greenfire project-Zuehlke bldg-street occupancy permit.pdf](#)

**Siebers moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

**21-1364**

Request from Blue Sky Contractors for a street occupancy permit for their crane to extend 2 feet into the alley behind 322 W. College Avenue from October 7, 2021 through July 1, 2022.

**Attachments:** [Blue Sky Contractors.-318 W College-crane.pdf](#)

**Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

**21-1158**

Request from Grant Thompson Construction, Inc. for a street occupancy permit to place a dumpster in the Roosevelt Street right-of-way at 610 E. Roosevelt Street from August 6, 2021 through October 8, 2021.

**Attachments:** [Grant Thompson-610 E Roosevelt St.pdf](#)

**Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

**21-1406**

Request from Security Luebke Roofing for a street occupancy permit to place a small crane on the corner of Douglas Street and 4th Street from October 7, 2021 through October 31, 2021.

**Attachments:** [Security Luebke-1635 W Spencer St.pdf](#)

**Prohaska moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Prohaska, Doran, Fenton and Siebers

## 6. Information Items

[21-1365](#)

Proposed Modification to the Department of Public Works Table of Organization-CEA and Parking Utility.

*Attachments:* [DPW-Table of Organization CEA & Parking Utility.pdf](#)

[21-1366](#)

Inspection Division Permit Summary Comparison Report for September, 2021.

*Attachments:* [Inspection Div. Report September, 2021.pdf](#)

[21-1367](#)

BIRD e-scooter Report.

*Attachments:* [BIRD e-scooter Report.pdf](#)

[21-1368](#)

Parking Utility Revenue Report for September, 2021.

*Attachments:* [Parking Utility Revenue Report-September, 2021.pdf](#)

## 7. Adjournment

Prohaska moved, seconded by Fenton, that the meeting be adjourned. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Prohaska, Doran, Fenton and Siebers