



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Common Council

Wednesday, March 6, 2024

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

The Invocation was offered by Alderperson Meltzer.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Alderperson Schultz arrived at 7:02 p.m.

Alderperson Croatt appeared virtually.

Present: 13 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Christopher Croatt, Alderperson Chad Doran and Mayor Jake Woodford

Excused: 3 - Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[24-0232](#)

Common Council Meeting Minutes of February 21, 2024

Attachments: [CC Minutes 2-21-24.pdf](#)

Alderperson Van Zeeland moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Nate Wolff, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 3 - Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

Absent: 1 - Alderperson Alex Schultz

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[24-0235](#)

Confirmation of Appointments

Attachments: [Confirmation of Appointments 3.6.2024.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Wolff, that the Appointments be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Nate Wolff, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 3 - Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

Absent: 1 - Alderperson Alex Schultz

Abstained: 1 - Mayor Jake Woodford

[24-0236](#)

Proclamations:

- Museums for All Hub City
- Colorectal Cancer Awareness Month
- Spread Goodness Day
- MS Awareness Month

Attachments: [Museums for All Hub City Proclamation.pdf](#)
[Colorectal Cancer Awareness Month 2024.pdf](#)
[Spread Goodness Day 2024.pdf](#)
[MS Awareness Month 2024.pdf](#)

H. PUBLIC PARTICIPATION

There was no one signed up to speak during public participation.

I. PUBLIC HEARINGS

[24-0100](#)

Public Hearing on Special Resolution 1-P-24; Concrete Pavement, Driveway Aprons, Sidewalk Construction
Amethyst Dr (Bluetopaz Dr to Aquamarine Dr)
Clearfield Ct (cul-de-sac only)

Attachments: [1-P-24 Public Hearing Notice.pdf](#)

The following spoke during the Public Hearing:

Gary Breezy, 1606 S Perkins St.

Kevin Kirsner, corner of Charles & Perkins St.

Abel Miller, 5636 N Amethyst Dr.

Bryan Hass, 185 E Clearfield Lane

Alex Perez, 219 W Edgewood Dr.

[24-0101](#)

Public Hearing on Special Resolution 2-P-24; Sanitary Laterals, Storm Laterals, and Storm Main
Perkins St (Prospect to n/o Charles St)
Morrison St (Wisconsin Ave to Pershing St)

Attachments: [2-P-24 Public Hearing Notice.pdf](#)

The following spoke regarding the hearing:

Adam Katch, 1527 N Morrison St.

Ken McKenzie, 1901 N Morrison St.

Jan Dallman, 1715 N Morrison St.

J. SPECIAL RESOLUTIONS

[24-0102](#)

Final Resolution 1-P-24 Concrete Pavement, Driveway Aprons, Sidewalk Construction

Attachments: [Final Resolution 1-P-24 Concrete Paving Sidewalks and Aprons.pdf](#)
 [Resident Petition Re- Sidewalk Construction.pdf](#)

Aldersperson Firkus moved, seconded by Aldersperson Fenton, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Nate Wolff, Aldersperson Christopher Croatt and Aldersperson Chad Doran

Excused: 3 - Aldersperson Vaya Jones, Aldersperson Kristin Alfheim and Aldersperson Sheri Hartzheim

Abstained: 2 - Aldersperson Alex Schultz and Mayor Jake Woodford

[24-0103](#)

Final Resolution 2-P-24 Sanitary Laterals, Storm Laterals, and Storm Main

Attachments: [Final Resolution 2-P-24 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

Alderson Fenton moved, seconded by Alderson Hayden, that the Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Nate Wolff, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 3 - Alderson Vaya Jones, Alderson Kristin Alfheim and Alderson Sheri Hartzheim

Abstained: 1 - Mayor Jake Woodford

K. ESTABLISH ORDER OF THE DAY

[24-0214](#)

Approve the proposed modification to the Glendale and Whitman Yard Waste Site hours of operation.

Attachments: [2024.02.26_Yard Sites Schedule Proposal.pdf](#)

Alderson Van Zeeland moved, seconded by Alderson Fenton, that the Yard Waste Site Hour Modifications be approved. Roll Call. Motion failed by the following vote:

Aye: 6 - Alderson William Siebers, Alderson Brad Firkus, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Christopher Croatt and Alderson Chad Doran

Nay: 6 - Alderson Vered Meltzer, Alderson Israel Del Toro, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz and Alderson Nate Wolff

Excused: 3 - Alderson Vaya Jones, Alderson Kristin Alfheim and Alderson Sheri Hartzheim

Abstained: 1 - Mayor Jake Woodford

[24-0215](#)

Approve the recommended lighting updates near the intersection of Walnut Street and College Avenue.

Attachments: [Lighting Improvements Walnut @ College.pdf](#)

Alderson Fenton moved, seconded by Alderson Van Zeeland, that the lighting updates be approved. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Nate Wolff, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 3 - Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

This was approved

Balance of the action items on the agenda.

Alderperson Firkus moved, Alderperson Van Zeeland seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Nate Wolff, Alderperson Christopher Croatt and Alderperson Chad Doran

Excused: 3 - Alderperson Vaya Jones, Alderperson Kristin Alfheim and Alderperson Sheri Hartzheim

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[24-0213](#)

Approve request from The Boldt Company for a street occupancy permit for the Fox Commons City Center Plaza project along College Avenue from City Center East to the entrance of City Center West for a period ending on May 15, 2024.

Attachments: [Permanent - Fox Commons - College Ave - 3-7-2024 through 5-15-2024.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[24-0174](#)

Class "B" Beer and "Class B" Liquor application for SG Petroleum LLC, d/b/a Friends & Neighbors, Suyash Goel, Agent, located at 148 S Walter Avenue, contingent upon approval from the Finance, Health and Inspections departments.

Attachments: [SG Petroleum LLC.pdf](#)

This Report Action Item was approved.

[24-0178](#)

Class "A" Beer and "Class A" Liquor License application for Indianhead Oil Co LLC d/b/a Circle K #2746526, Brad Larson, Agent, located at 1935 E Calumet St, contingent upon approval from the Community Development, Finance, Health and Inspections departments.

Attachments: [Indianhead Oil Co- DBA Circle K.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[24-0125](#)

Request to accept funding to install a Kayak Launch at Telulah Park along with the following 2024 budget amendment (2/3 vote of Council required):

Park Open Space Fund

Donations	+ \$13,500
Fund Balance Applied	+ \$15,000
Misc Equipment	+ \$28,500

Attachments: [2024 Kayak Launch.pdf](#)

This Report Action Item was approved.

[24-0219](#)

Request to approve Resolution for Worker's Compensation Self-Insurance

Attachments: [Resolution- Workers Comp Self-Insurance Memo.pdf](#)

This Report Action Item was approved.

[24-0220](#)

Request to award Unit B-24 Asphalt Pavement Reconstruction to MCC, Inc. in the amount of \$1,407,816.40 with a 3.5% contingency of \$50,000 for a project total not to exceed \$1,457,816.40.

Attachments: [Contract Award Form Unit B-24.pdf](#)

[B-24 Contract Funding Form.pdf](#)

[B-24 bid tab.pdf](#)

This Report Action Item was approved.

[24-0221](#)

Request to award the 2024 Highview Trail Project to MCC, Inc. in the amount of \$149,212.25 with a 13% contingency of \$20,000 for a total not to exceed \$169,212.25.

Attachments: [2024 Highview Trail Project Finance Memo.pdf](#)

This Report Action Item was approved.

[24-0222](#)

Request to award the City of Appleton's 2024 Telulah Pavilion Renovation Project contract to RJM Construction, LLC. in the amount of \$106,150 with a 14% contingency of \$15,000 for a project total not to exceed \$121,150.

Attachments: [2024 Telulah Pavilion Renovations Project.pdf](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE

7. MINUTES OF THE UTILITIES COMMITTEE

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[24-0203](#)

Authorization to award a three-year contract with two one-year options to Running Inc. for the provision of Paratransit (ADA and Ancillary) Services

Attachments: [FCTC Running contract memo.pdf](#)

This Report Action Item was approved.

[24-0204](#)

Authorization to award a two-year contract with three one-year options to Lamers Bus Lines, Inc. to provide the Downtown Appleton Trolley Service

Attachments: [FCTC Trolley contract memo.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

Alderson Fenton moved, seconded by Alderson Siebers, that the meeting be adjourned at 7:55 p.m. Roll Call. Motion carried by the following vote:

Aye: 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Nate Wolff, Alderson Christopher Croatt and Alderson Chad Doran

Excused: 3 - Alderson Vaya Jones, Alderson Kristin Alfheim and Alderson Sheri Hartzheim

Abstained: 1 - Mayor Jake Woodford

Kami Lynch, City Clerk