



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Utilities Committee

Tuesday, February 22, 2022

5:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

Chairperson Meltzer called the Utilities Committee meeting to order at 5:00 p.m.

2. Roll call of membership

Present: 5 - Meltzer, Smith, Doran, Martin and Thao

3. Approval of minutes from previous meeting

[22-0164](#)

Approval of the February 8, 2022 Utilities Committee Meeting Minutes.

Attachments: [February 8, 2022 Utilities Committee Meeting Minutes.pdf](#)

**Doran moved, seconded by Thao, that the Minutes be approved. Roll Call.
Motion carried by the following vote:**

Aye: 4 - Meltzer, Smith, Doran and Thao

Abstained: 1 - Martin

4. Public Hearings/Appearances

5. Action Items

[22-0165](#)

Approve updates to Municipal Code Chapter 20, Article VI, Stormwater Management Standards and Planning.

Attachments: [2022 Ordinance changes to UC combined.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Abstained: 1 - Martin

[22-0166](#)

Approve 2021 Annual Stormwater Report to the Wisconsin Department of Natural Resources.

Attachments: [2021 MS4 Annual Report to UC_.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Abstained: 1 - Martin

[22-0167](#)

Approve Sole Source Organic Recycling Contractor Services contract to Hsu Growing Supply for a three-year term ending December 31, 2024 in the amount not to exceed \$247,500.

Attachments: [220209_UCM_Hsu_contract 2022-24.pdf](#)

Doran moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 4 - Meltzer, Smith, Doran and Thao

Abstained: 1 - Martin

[22-0168](#)

Permit transfer approval from Appvion Operations, Inc. n/k/a Appleseed Operations, Inc. (the Prior Owner) to Appvion, LLC (the New Owner) - Pretreatment Program Permit No. 21-03.

Attachments: [220214_memo action item Permit transfer Letter.pdf](#)
[Transfer of Industrial User Wastewater Discharge Permit Letter.pdf](#)

Smith moved, seconded by Thao, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao

[22-0178](#)

Award of Unit K-22 Native Landscape Management Contract to RES, Inc., in an amount not to exceed \$192,385.00.

Attachments: [K-22 Contract Award Util Memo 02-15-2022 Final.pdf](#)

Smith moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao

[22-0179](#)

Award of Single Source Contract to NES Ecological Services for 2022 Wetland Delineation Services in an amount not to exceed \$20,137.00

Attachments: [2022C Wetland Delineations Contract Award Memo Util Cmte 02-15-2022 Final.pdf](#)

Smith moved, seconded by Doran, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao

6. Information Items

[22-0180](#)

Follow-up to Aquahawk questions from last meeting.

This item was discussed.

7. Adjournment

Smith moved, seconded by Martin, that the Utilities Committee be adjourned at 5:27 p.m.. Roll Call. Motion carried by the following vote:

Aye: 5 - Meltzer, Smith, Doran, Martin and Thao