



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, October 7, 2019

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Coenen called the meeting to order at 4:30 p.m.*

**Present:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

2. Roll call of membership

3. Approval of minutes from previous meeting

[19-1468](#)

Minutes from September 23, 2019.

**Attachments:** [Minutes from September 23, 2019.pdf](#)

Martin moved, seconded by Williams, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

4. Public Hearings/Appealances

5. Action Items

[19-1505](#)

Appeal from Children's Hospital to bag 4 meters on Lawrence Street adjacent to Red Ramp for bus parking associated with the 21st Annual Halloween Costume Party at Waverly Beach. This request was administratively denied per the Meter Bag Policy.

Martin moved, seconded by Williams, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1417](#)

R/B-Approve artwork for decorative Rocky Bleier street name sign.

**Attachments:** [Rocky Bleier artwork for street sign name .pdf](#)

*Approval of amended design, front view of helmet*

Martin moved, seconded by Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 3 - Coenen, Martin and Firkus

**Nay:** 1 - Williams

**Excused:** 1 - Croatt

[19-1326](#)

Request from Todd Santoro to have the sidewalk removed from the entire block of E. Kramer Lane.

**Attachments:** [Sidewalks on Kramer Lane.pdf](#)

Coenen moved, seconded by Firkus, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1419](#)

R/B-Resolution #11-R-19 regarding the creation of a parking lot on the former Blue Ramp Conway site.

**Attachments:** [Resolution #11-R-19.pdf](#)

*Item #19-1914 was referred to staff October 21, 2019.*

Martin moved, seconded by Coenen, that the Report Action Item be referred. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1469](#)

Request from Catalyst Construction for a street occupancy permit for 120 feet of Durkee Street sidewalk and 105 feet of Washington Street sidewalk for the construction of the Avant Apartments from October, 2019 through August, 2020. Adjacent meters will be bagged and invoiced per the City's Meter Bag Policy.

**Attachments:** [Catalyst Construction-street occupancy permit.pdf](#)

Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1477](#)

Request from Alderperson Siebers to cease the one-way N. Clark Street trial based on residents concerns regarding automated garbage and recycling collection.

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1478](#)

Approve proposed parking changes on the 100 block of S. Meade Street.

**Attachments:** [Proposed parking changes on the 100 block of S. Meade St.pdf](#)

**Martin moved, seconded by Coenen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1479](#)

Approve installation of STOP signs on Locust Street at Parkway Boulevard (Follow-up to six month trial period).

**Attachments:** [Locust St at Parkway Blvd-STOP signs.pdf](#)

**Martin moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

[19-1481](#)

Approve installation of one new wood pole street light on the west side of the 2000 block of S. Matthias Street.

**Attachments:** [Installation of new street light on 2000 block of S. Matthias St.pdf](#)

**Firkus moved, seconded by Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt

## 6. Information Items

[19-1483](#)

Discussion of recommended bicycle facility types based on traffic volume

by Traffic Engineer Eric Lom.

**Attachments:** [Recommended bicycle facility types.pdf](#)

[19-1484](#)

Inspections Division Permit Summary Comparison Report for September, 2019

**Attachments:** [Inspections Division Permit Summary Comparison Report-September, 2019.pdf](#)

[19-1482](#)

2020 Department of Public Works Budget Review

## 7. Adjournment

**Martin moved, seconded by Williams, to adjourn the meeting at 5:40 p.m.. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Coenen, Martin, Williams and Firkus

**Excused:** 1 - Croatt