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**PARKS, RECREATION & FACILITIES
MANAGEMENT**

Dean R. Gazza, Director

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TO: Parks & Recreation Committee

FROM: Dean R. Gazza, Director of Parks, Recreation and Facilities Management

DATE: October 25, 2021

RE: Action Item: Award Mead Pool Condition Analysis Project to GRAEF for a contract amount of \$44,975.00.

The 2021 Parks, Recreation and Facilities Management Department Capital Projects Fund includes \$50,000 for the Mead Pool Condition Analysis.

The Mead Aquatic Facility opened in 1962 at its current location and in 1992 an aquatics renovation was completed. The admissions and bath house building is original from 1962 with no major updates to date besides routine maintenance and roof replacements. The existing pool, concessions building, and mechanical building were built in 1992.

Two requests for proposals (RFP) were submitted for the Mead Pool Condition Analysis. Firms were evaluated on project team and experience, total hours, project understanding, and project schedule. Below is the pricing received from the RFP.

<u>Company</u>	<u>Proposal Costs</u>
GRAEF	\$44,975.00
MSA	\$43,875.00

GRAEF has allotted more time to the project, placing a higher emphasis on electrical, plumbing, structural, and aquatic mechanical. GRAEF also offers a platform for applying ratings to equipment and systems based on severity, probability of occurrence, criticality, lifespan, energy efficiency, and redundancy.

GRAEF was determined to be the responsible proposal for the Mead Pool Condition Analysis Project. It is the recommendation of the Parks, Recreation and Facilities Management Department to execute a contract with GRAEF in the amount of \$44,975.00.

Please feel free to contact me at 832-5572 or by email at dean.gazza@appleton.org with any questions or comments.

