



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Minutes - Final Common Council

Wednesday, March 4, 2026

7:00 PM

Council Chambers

A. CALL TO ORDER

The meeting was called to order by Mayor Woodford at 7:00 p.m.

B. INVOCATION

A moment of silence was held.

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

Present: 16 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt, Alderperson Denis Dougherty and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

All Departments were represented.

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[26-0267](#)

Common Council Meeting Minutes of February 18, 2026

Attachments: [CC Minutes 2-18-26.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Lambrecht, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[26-0226](#)

Appleton Housing Authority Reappointment

Attachments: [AHA Reappointment.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Stancil-Martin, that the Reappointment be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

H. PUBLIC PARTICIPATION

*The following spoke regarding Item 26-0259 No Kings 3 Special Event Application:
Katie Olson, 1720 W Reeve St
Ronna Swift, 230 W Seymour St
Taylor Wilson, 1409 N Graceland Ave
Megan Normansell, 229 N Rankin St*

I. PUBLIC HEARINGS

[26-0176](#)

Public Hearing on Special Resolution 1-P-26; Sanitary Laterals, Storm Laterals, and Storm Main.

Badger Ave (Spencer St to Pierce Ave)
Eighth St (Pierce Ave to Badger Ave)
Sixth St (Memorial Dr to State St)
Dewey St (Kernan Ave to Walden Ave)
Walden Ave (Dewey St to John St)
Brewster St (Durkee St to Drew St)
Drew St (Brewster St to Circle St)
Oklahoma St (Mason St to Richmond St)
Rankin St (Commercial St to Wisconsin Ave)
Lawe St (College Ave to Spring St)

Attachments: [1-P-26 Public Hearing Notice.pdf](#)

*The Public Hearing was held.
Sarah Leet, 1027 W Oklahoma St, spoke during the hearing.*

[26-0173](#)

Public Hearing on Special Resolution 2-P-26; Concrete Paving, Sidewalk Construction, and Driveway Aprons.

Baldeagle Dr (Osprey Dr to Lightning Dr)
Harrier Ln (Osprey Dr to Kestrel Cir)
Honeygold Ct (Lightning Dr to cds)
Kestrel Cir (Baldeagle Dr to Baldeagle Dr)
French Rd (Evergreen Dr to Applecreek Corridor bridge)

Attachments: [2-P-26 Public Hearing Notice.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

[26-0277](#)

Public Hearing for the Portion of Canal St. Street Vacation

Attachments: [Public Hearing - SV Canal St.pdf](#)

The Public Hearing was held. No one spoke during the hearing.

J. SPECIAL RESOLUTIONS

[26-0180](#)

Final Resolution 1-P-26 Sanitary Laterals, Storm Laterals and Storm Main.

Attachments: [Final Resolution 1-P-26 Sanitary Laterals, Storm Laterals and Storm Main.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Fenton, that Final Resolution 1-P-26 be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

[26-0181](#)

Final Resolution 2-P-26 Concrete Paving, Sidewalk Construction, and Driveway Aprons.

Attachments: [Final Resolution 2-P-26 Concrete Paving Sidewalks and Aprons.pdf](#)

Alderperson Lambrecht moved, seconded by Alderperson Hayden, that Final Resolution 2-P-26 be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

[26-0268](#)

Final Resolution for the Portion of Canal St. Street Vacation

Attachments: [Canal Street - Final Resolution.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Hartzheim, that the Canal St. Street Vacation Final Resolution be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

K. ESTABLISH ORDER OF THE DAY

[26-0259](#)

No Kings 3 Special Event Application

Attachments: [No Kings 3 Special Event Application Redacted.pdf](#)
[Memo - No Kings 3.pdf](#)
[No Kings 3 Special Event Application Memo DPW 02-25-2026.pdf](#)

The Special Event Application was referred back to the Safety and Licensing Committee by Alderperson Croatt.

[26-0209](#)

Request to approve the Preliminary 2026-2027PY (Program Year) Community Development Block Grant (CDBG) Community Partner Allocations as specified in the attached documents

Attachments: [CDBG External Allocations Advisory Board Prelim Rec Memo to CDC 2-25-2026.pdf](#)
[2026 CDBG Advisory Board PRELIMINARY Allocation Recommendations.pdf](#)
[PY2026 CDBG Staff Evaluation Matrix.pdf](#)
[City of Appleton CDBG Policy.pdf](#)
[CDBGFundingHistory_Last10Years.pdf](#)

Alderperson Fenton moved, seconded by Alderperson Lambrecht, that the Community Development Block Grant Community Partner Allocations be approved. Roll Call. Motion carried by the following vote:

Aye: 14 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 2 - Alderperson Vaya Jones and Mayor Jake Woodford

[26-0227](#)

Recommendation to create City Ordinance Authorizing Impoundment of Vehicles Used in Reckless Driving Offenses

Attachments: [Reckless Driving Impoundment Ordinance Proposal.pdf](#)
[Reckless Driving Memo.pdf](#)

Alderperson Hartzheim moved, seconded by Alderperson Croatt, that the Recommendation to Create the City Ordinance be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Alderperson Josh Lambrecht, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Martyn Smith, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Patti Heffernan, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Adrian Stancil-Martin, Alderperson Nate Wolff, Alderperson Sheri Hartzheim, Alderperson Christopher Croatt and Alderperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

L. COMMITTEE REPORTS

Balance of the action items on the agenda.

Alderson Fenton moved, Alderson Smith seconded, to approve the balance of the agenda. The motion carried by the following vote:

Aye: 15 - Alderson Josh Lambrecht, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Martyn Smith, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Patti Heffernan, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Adrian Stancil-Martin, Alderson Nate Wolff, Alderson Sheri Hartzheim, Alderson Christopher Croatt and Alderson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[26-0236](#) Request to Approve Ordinance changes related to the B-26 Alexander Street reconstruction project

Attachments: [Alexander St B-26 Ordinance Changes.pdf](#)

This Report Action Item was approved

[26-0237](#) Request to Approve Ordinance changes related to the B-26 Bell Av reconstruction project

Attachments: [Bell Av B-26 Ordinance Changes.pdf](#)

This Report Action Item was approved.

[26-0238](#) Request to Approve Ordinance changes related to the B-26 Melrose Av reconstruction project

Attachments: [Melrose Av B-26 Ordinance Changes.pdf](#)

This Report Action Item was approved.

[26-0239](#) Request to Approve Ordinance changes related to the A-26 Lawe Street reconstruction project

Attachments: [Lawe St A-26 Ordinance Changes.pdf](#)

This Report Action Item was approved.

[26-0240](#)

Request to Approve recommended change to all-way stop control at the Durkee St / Florida Av intersection (*follow-up to a 6-month evaluation*)

Attachments: [Durkee-Florida all-way stop \(6mo Eval follow-up\).pdf](#)

This Report Action Item was approved.

[26-0241](#)

Request to Approve WisDOT I-41 Memorandum of Agreement for Stormwater Detention Pond Construction and Maintenance and the Permanent Limited Easement at Stormwater Detention Pond.

Attachments: [I-41 PondA NEBusinessParkPond MOU.pdf](#)
[City of Appleton1130-63-21 PLE.pdf](#)

This Report Action Item was approved.

[26-0276](#)

Request to Approve amending Sections 19-90 and 19-91 of the Appleton Municipal Code related to parking

Attachments: [Parking 19-90 and 19-91.pdf](#)

This Report Action Item was approved.

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[26-0189](#)

McFleshman's Brewing Co. Full Service Retail Outlet Transfer Application for 2026 Downtown Appleton Farm Market Dates: June 6, 13, 20, 27; July 4, 11, 18, 25; August 1, 8, 15, 22, 29; September 5, 12, 19; October 3, 10 & 17

Attachments: [AB-105 McFleshmans Farm Market 2026.pdf](#)

This Report Action Item was approved.

3. MINUTES OF THE CITY PLAN COMMISSION

[26-0204](#)

Request to approve Rezoning #1-26 for the 5730 N. Ballard Road Annexation, formerly in the Town of Grand Chute, consisting of approximately 1.93 acres located at 5730 N. Ballard Road (Tax Id #31-1-8311-00), including to the centerline of the adjacent right-of-way, as shown on the attached maps, from AG Agricultural District to R-1B Single-family District, Shoreland-Wetland District, and Shoreland District

Attachments: [StaffMemo 5730NBallardRdAnnex Rezoning For02-25-26.pdf](#)

This Report Action Item was approved.

[26-0205](#)

Request to approve the Foxport Extraterritorial Preliminary Plat located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffMemo_Foxport_ETP_PrePlat_For02-25-26.pdf](#)

This Report Action Item was approved.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

5. MINUTES OF THE FINANCE COMMITTEE

[26-0223](#)

Request to award the Alicia Playground Equipment Project contract to Lee Recreation LLC in an amount not to exceed \$130,000.

Attachments: [2026 Alicia Park Playground Award Memo.pdf](#)

This Report Action Item was approved.

[26-0229](#)

Request to award Unit B-26 Asphalt Paving to Triple P Inc. dba Peters Concrete Company in the amount of \$1,244,583.86 with a 3.6% contingency of \$45,000 for a project total not to exceed \$1,289,583.86.

Attachments: [B-26 Award-Funding-Bid Tab.pdf](#)

This Report Action Item was approved.

[26-0243](#)

Request to award sole source purchase of Rockwell Automation/Allen Bradley Variable Frequency Drive equipment to Werner Electric in the amount of \$203,197.

Attachments: [260219_SoleSourceAward_Werner_AWTF_VFD.docx](#)
[SoleSource_Werner Electric.pdf](#)

This Report Action Item was approved.

[26-0245](#)

Request to approve the following 2026 Budget amendment for the WEDC SAG Grant award (2/3 vote of Council required):

General Fund - Community Development

Misc State Aids	+ \$150,000
Consulting Services	+ \$150,000

Attachments: [54689-FY26-Contract Draft for Client Review-SAG-Appleton, City of-20260212.pdf](#)
[Budget Amendment Request_WEDCSAGFunding.xlsx](#)
[WEDC_SAG_BudgetAmendment.docx](#)

This Report Action Item was approved.

[26-0257](#)

Request to approve Contract Amendment #1 to Donohue as part of the AWWTP Anaerobic Digester Inspection, Maintenance, and Improvements Project to support Phase 5 Construction Services in the amount of \$209,479 increasing the contract amount from \$293,755 to \$503,234 along with the following 2025-2026 Budget carryover appropriations (2/3 vote of Council required):

Wastewater Utility Fund

2025 Digester Cathodic Protection & Corrosion Control	- \$316,200
2025 Equipment Repairs & Maintenance	- \$187,034
2026 Digester Cathodic Protection & Corrosion Control	+ \$316,200
2026 Equipment Repairs & Maintenance	+ \$187,034

Attachments: [26-02-19_DonohueContractAmend1_Memo.docx](#)

This Report Action Item was approved.

[26-0258](#)

Request to approve 2026 Budget amendment for Lindbergh Standpipe Recoating Project (2/3 vote of Council required):

Water Utility Fund

Matthias Tower Coating Project	- \$54,038
Lindbergh Standpipe Recoating Project	+ \$54,038

Attachments: [26-02-18_Lindbergh_Coating_Services_Contact_Award_Finance_Memo.docx](#)

This Report Action Item was approved.

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[26-0256](#)

Request to approve proposed text amendments to the Municipal Code, Chapter 4 Buildings (Sec. 4-278. Water supply systems and water service) as identified in the attached documents

Attachments: [Memo_DuplexBuildingCodeAmendment_For02-25-26.pdf](#)
[Sec. 4-278 Duplex Water Service Code Update FINAL.pdf](#)

This Report Action Item was approved.

7. MINUTES OF THE UTILITIES COMMITTEE

[26-0175](#)

Approval of an Engineering Services contract for the Lindbergh Standpipe Coating Project to Dixon Engineering, Inc. in the amount of \$51,465 plus a 5% contingency of \$2,573 for a total cost of \$54,038.

Attachments: [26-02-18_Lindbergh_Coating_Services_Contact_Award_UC_Memo.pdf](#)

This Report Action Item was approved.

8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

[26-0261](#) Request the Approval to change the Police Department Table of Organization.

Attachments: [Police To Memo 2-6-26.pdf](#)
[Police revised 2-6-26.pdf](#)

This Report Action Item was approved.

[26-0262](#) Request the Approval to change the Utilities Table of Organization

Attachments: [26-02-18 HR Committee Memo WW TO Change \(1\) \(1\).pdf](#)
[Utilities Draft TO.pdf](#)

This Report Action Item was approved.

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[26-0250](#) Award Recommendation for Data Management System Extension & APC Support

Attachments: [REVISED Award Recommendation - Data Mgmt & APC.pdf](#)

This Report Action Item was approved.

[26-0251](#) Award Recommendation for Router & Antenna Purchase

Attachments: [Award Recommendation - Router & Antenna.pdf](#)

This Report Action Item was approved.

[26-0252](#) Approval of Contract for Commissioning Agent

Attachments: [Memo to FCTC for Authorization to Contract with Commissioning Agent.pdf](#)

This Report Action Item was approved.

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[26-0265](#)

Ordinances #8-26 to #12-26

Attachments: [Ordinances to Council 3-4-26.pdf](#)

Aldersperson Hartzheim moved, seconded by Aldersperson Stancil-Martin, that the Ordinances be approved. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Wolff, that the meeting be adjourned at 7:36p.m. Roll Call. Motion carried by the following vote:

Aye: 15 - Aldersperson Josh Lambrecht, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Martyn Smith, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Patti Heffernan, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Adrian Stancil-Martin, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim, Aldersperson Christopher Croatt and Aldersperson Denis Dougherty

Abstained: 1 - Mayor Jake Woodford

Amy Molitor, City Clerk