



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda Finance Committee

Wednesday, March 11, 2015

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[15-364](#) February 25, 2015 Finance Committee minutes

Attachments: [MeetingMinutes25-Feb-2015-09-24-01.pdf](#)

4. Public Hearings/Apearances

5. Action Items

- [15-366](#) Request to award the MSB CIP roof replacement contract to E.D. Chase Roofing in the amount of \$178,583 with a contingency of \$17,500 for a total contract not to exceed \$196,083.

Attachments: [2015 MSB Roof Replacement.pdf](#)

- [15-367](#) Request to award the Library CIP roof replacement contract to W.J. Woodruff Roofing in the amount of \$134,940 with a contingency of \$13,500 for a total contract not to exceed \$148,440.

Attachments: [2015 Library Roof Replacement.pdf](#)

[15-388](#)

Request to approve the following 2014 Budget adjustments:

HAZMAT Grant Fund

Salaries	+\$12,200
Supplies	+\$14,100
Fund Balance	- \$26,300

Community Development Block Grant (CDBG) Fund

Grant Payments	+\$18,100
Federal Grant Revenue	+\$18,100

Emergency Shelter Grant Fund

Grant Payments	+\$49,800
State Grants and Aids	+\$49,800

Housing Rehabilitation Grant Fund

Grant Payments	+\$48,100
Fund Balance	- \$48,100

Room Tax Fund

Payments to Convention/Visitors Bureau	+\$43,400
Hotel Room Tax	+\$43,400

TIF 7 Fund

Developer Incentive Payments	+\$7,600
Property Taxes	+\$7,600

(all adjustments require 2/3 vote)

Attachments: [Final 2014 Budget Adj.pdf](#)[15-391](#)

Request to award Unit B-15 asphalt pavement reconstruction to Triple P, Inc (d/b/a Peters Concrete) in the amount of \$743,264.75 with a 2.75% contingency of \$20,500 for a project total not to exceed \$763,764.75.

Attachments: [Award of Contract B-15.pdf](#)

[15-396](#)

Request to approve the following 2015 Budget adjustments:

Water Utility

Loss on Disposal of Land	+\$62,000
Fund Balance	- \$62,000

Facilities, Parks & Recreation Capital Projects Fund

Donations	+\$62,000
Land	+\$62,000

to facilitate accounting transactions necessary to record the transfer of the old Water Plant land to the general fund as approved by Council on March 4, 2015 (2/3 vote required)

6. Information Items[15-389](#)

The following 2015 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Library

Other Reimbursements	+\$22,827
Salaries - Children's Services	+\$21,827
Travel & Training - Children's Services	+ \$1,000

to record funds received from the Friends of the Library to support the Reach Out and Read Regional Coordinator program.

Other Reimbursements	+\$24,500
Library Materials	+\$21,000
Travel & Training - Admin	+ \$3,500

to record funds received from OWLS to support training and to purchase library materials.

General Fund - Police Department

Grants & Donations	+\$2,200
Equipment	+\$2,200

to record funds received from the Heaney Family Fund within the Community Foundation to purchase bicycle helmets to be distributed during National Police Week.

[15-390](#)

The following 2014 Budget adjustments were approved by the Mayor and Finance Director in accordance with Policy:

General Fund - Park & Recreation Department

Charges for Services	+\$8,400
Facilities Maintenance Charges	+\$8,400

to record additional revenue and maintenance costs associated with the Scheig Center.

[15-392](#)

Fire Department 2014 Budget Variance

Attachments: [Fire Dept Budget variance.pdf](#)

[15-365](#)

Director's Reports:

Finance
Legal Services

7. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.

For questions on this agenda, please contact Tony Saucerman at (920) 832-6440.