



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes Finance Committee

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Wednesday, October 23, 2013

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

**Meeting called to order at 4:30pm.**

2. Roll call of membership

**Present:** 4 - Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Peter Stueck and Alderperson Curt Konetzke

**Excused:** 1 - Alderperson Greg Dannecker

3. Approval of minutes from previous meeting

**13-1515**

Minutes from October 9, 2013 Finance Committee meeting.

**Attachments:** [MeetingMinutes09-Oct-2013-09-27-28.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Konetzke, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

**Excused:** 1 - Alderperson Dannecker

4. Public Hearings/Appearances

5. Action Items

**13-1506**

Request to approve the following 2013 Budget adjustment:

General Fund	
Facilities Charges - Parks	+ \$140,000
Facilities Charges - Recreation	- \$10,000
Facilities Charges - MSB	- \$45,000
Facilities Charges - City Center	- \$85,000

To transfer funds from other City facilities charges to cover the cost of higher priority Park facility maintenance projects (2/3 vote required).

Attachments:    [2013 Facilities Charges Budget Adjustment rev 2.doc](#)  
[FMD Charge Estimate 2013 Gen Fund.xlsx](#)

**Aldersperson Martin moved, seconded by Aldersperson Konetzke, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

**Excused:** 1 - Aldersperson Dannecker

**13-1520**

Request to award "Appleton MSB Boiler Replacement" to J. F. Ahern Co. for a contract amount of \$41,436.

Attachments:    [MSB Boiler Approval.docx](#)

**Aldersperson Konetzke moved, seconded by Aldersperson Martin, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Aldersperson Martin, Aldersperson Plank, Aldersperson Stueck and Aldersperson Konetzke

**Excused:** 1 - Aldersperson Dannecker

**13-1523**

Request to Award "Memorial Park Restroom Facility" to "Ko-Bra Buildings" in the amount of \$258,975 with a 3% contingency of \$7,769 for a contract total not to exceed \$266,744 in addition to budget adjustment required (2/3 vote required).

Capital Projects Fund - Facilities and Construction Management Buildings	+ \$111,000
Fund Balance	- \$111,000

Attachments:    [Memorial Park Restroom Facility Bid \(final\).doc](#)

**Aldersperson Martin moved, seconded by Aldersperson Plank, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 3 - Aldersperson Martin, Aldersperson Plank and Aldersperson Konetzke

**Nay:** 1 - Alderperson Stueck

**Excused:** 1 - Alderperson Dannecker

**13-1443**

Approve Contract Amendment and Change Order No. 1 to Contract 22-13 for Unit U-13 Cherryvale Avenue Sanitary, Storm, Water Main, Grading & Graveling with Carl Bowers & Sons Construction Co., Inc. to increase for changes to the size of storm laterals and water services made by the landowner and the addition of a 42" storm sewer to serve areas to the west in the amount of \$13,909.00 resulting in no change to contract contingency. Overall Contract Amount to increase from \$344,970.00 to \$358,879.00.

**Attachments:** [Unit U-13 Contract Amendment - Change Order No.1.pdf](#)

**Alderperson Martin moved, seconded by Alderperson Stueck, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Martin, Alderperson Plank, Alderperson Stueck and Alderperson Konetzke

**Excused:** 1 - Alderperson Dannecker

**6. Information Items****13-1514**

Table of Organization Change - Finance (also appears on the Human Resources Committee agenda)

**Attachments:** [Finance TO Memo.pdf](#)

**This Presentation was received and filed**

**13-1519**

Sales Tax Audit 1/1/2009 - 12/31/2012

**Attachments:** [Sales Tax Audit.pdf](#)

**This Presentation was received and filed**

**13-1524**

Contract 11-13 was awarded to Fischer-Ulman Construction, Inc. for \$210,000.00 without a contingency for sidewalk reconstruction. No change orders were approved. Final contract amount is \$210,000.00 without a contingency. Payment issued to date totals \$170,571.01. Request to issue the final contract payment of \$35,254.44.

**This Presentation was received and filed**

**7. Adjournment**

**A motion was made by Alderperson Joe Martin, seconded by Alderperson Peter Stueck, that the meeting be adjourned.. The motion carried by the following vote:**

**Aye:** 4 - Alderperson Martin, Alderperson Plank, Alderperson Stueck and  
Alderperson Konetzke

**Excused:** 1 - Alderperson Dannecker