



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Agenda - Final-revised Board of Review

Wednesday, May 11, 2022

9:00 AM

Council Chambers

1. Call the 2022 Board of Review to order
2. Roll call of membership
3. Approval of minutes from previous meeting
[22-0649](#) Board of Review meeting minutes from June 3, 2021

Attachments: [BOR Minutes 6-3-2021.pdf](#)
4. Confirmation of Board of Review Notices
[22-0651](#) 2022 Board of Review & Open Book Notice

Attachments: [2022 Board of Review & Open Book Notice.pdf](#)
5. Confirmation of Training Requirement
6. **Elect a Board of Review Chair & Vice-Chair**
7. **Presentation of the 2022 Assessment Roll, Omitted Roll & Correction of Error Roll**
8. **Confirm with the Assessor that Open Book Changes are included in the Assessment Roll**
9. **Review the Assessment Roll & Perform Statutory Duties**
10. **Review of Board of Review Policies**
[22-0656](#) City of Appleton Policy (Board of Review)- Telephone/Sworn Written Testimony Requests

Attachments: [BOR Policy - Signed - Phone Written Testimony 7-2018.pdf](#)

[22-0657](#) City of Appleton Policy (Board of Review)- Request for Waiver of Hearing

Attachments: [BOR Policy - Signed - Waiver of Hearing Req 7-2018.pdf](#)

11. Review Waiver of Board of Review Hearing Requests

[22-0652](#) Manos Holdings, LLC Request for Waiver of BOR Hearing
Property: 2115 E Evergreen Dr. Parcel: 31-1-6510-39

Attachments: [Manos Holdings, LLC Objection & Waiver Request 2022.pdf](#)

12. Review Written/Telephone Testimony Requests

[22-0653](#) Request to Testify by Telephone for West Appleton Holdings, LLC from
Ryan Gibbs (Agent)
Parcels: 31-7-0041-00, 31-7-0043-00, 31-7-0044-00

Attachments: [Telephone Testimony Request West Appleton Holdings.pdf](#)

13. Review Waiver of 48-Hour Notice Requests

14. Schedule Hearings for Objectors (not previously scheduled)

15. Hear Testimony from Scheduled Objectors

[22-0654](#) - 9:15 a.m. Objection from West Appleton Holdings, LLC
(Ryan Gibbs, Agent)
Parcels: 31-7-0041-00, 31-7-0043-00, 31-7-0044-00
2600 & 2700 W College Avenue

Attachments: [2022 Objection Forms - West Appleton Holding LLC.pdf](#)
[2022 Authorization Forms - West Appleton Holding LLC.pdf](#)
[Objector Evidence- West Appleton Holdings, LLC .pdf](#)
[2600 W College Ave Property Detail.pdf](#)
[2700 W College Ave Property Detail.pdf](#)
[2700 W College Ave \(2\) Property Detail.pdf](#)

16. Deliberate Testimony and make Determinations as schedule allows

17. Adjournment

Notice is hereby given that a quorum of the Common Council may be present during this meeting, although no Council action will be taken.

Reasonable Accommodations for Persons with Disabilities will be made upon Request and if Feasible.