



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appletonwi.gov

Meeting Agenda - Final Common Council

Wednesday, July 16, 2025

7:00 PM

Council Chambers

- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[25-0736](#) Common Council Meeting Minutes of June 18, 2025

Attachments: [CC Minutes 6-18-25.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[25-0817](#) City Clerk Recommendation

Attachments: [City Clerk Appointment Recommendation.pdf](#)

[25-0807](#) Proclamations:
- Children's Week
- Parks and Recreation Month

Attachments: [Children's Week.pdf](#)

[Parks and Recreation Month.pdf](#)

[25-0744](#) 2025 Flag Day Parade Award Recipients:
- Mayor's Trophy (Overall Appearance): Neenah-Menasha Honor Guard
- Rayburn Kaufman Memorial Award (Originality): Military Support Foundation
- Patriot Award (Patriotic Theme): City of Appleton (Klemme Floats)
- Bud Otis Memorial Award (Best Non-Commercial): NEW Apple Corps
FIRST Robotics Team 93

H. PUBLIC PARTICIPATION

I. PUBLIC HEARINGS

[25-0578](#) Public Hearing for Comprehensive Plan Future Land Use Map Amendment #1-25, 0 E. Goodland Drive from Business/Industrial Future Land Use to Commercial Future Land Use

Attachments: [Public Hearing Notice Comp Plan Amend #1-25.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0507](#) Approve ordinance changes related to parking at 500 Block of W Johnston Street. Follow-up to a 6-month evaluation period.

Attachments: [Johnston St 500W \(post 6-Mo eval\).pdf](#)
[Johnston St 500W \(post 6-Mo eval\) Revised.pdf](#)

Legislative History

5/12/25	Municipal Services Committee	held
	<i>Held to next scheduled meeting.</i>	
6/9/25	Municipal Services Committee	held
	<i>Held to next scheduled meeting.</i>	
6/23/25	Municipal Services Committee	recommended for approval
	<i>Changes to the ordinance will be based on the 06/23/2025 revised memo.</i>	

[25-0725](#) Approve ordinance changes related to parking on 300 block of W Foster Street at Foster Elementary School. Follow-up to a 6-month evaluation.

Attachments: [Foster ES Bus Loading Zone \(post 6-Mo eval\).pdf](#)

Legislative History

6/23/25	Municipal Services Committee	recommended for approval
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[25-0727](#) Award Unit Q-25 Pavement Marking Maintenance Contract (Paint) to Crowley Construction Corporation in an amount not to exceed \$42,386.00.

Attachments: [Q-25 Pavement Marking Contract Award.pdf](#)

Legislative History

6/23/25 Municipal Services recommended for approval
Committee

[25-0728](#)

Approve Long Term Temporary Occupancy Permit for Temporary Generator Exhaust Line in Superior Street Right-of-Way through December 13, 2025.

Attachments: [LTT Occupancy Permit in Superior St for 222 Bldg.pdf](#)

Legislative History

6/23/25 Municipal Services recommended for approval
Committee

[25-0784](#)

Approve State/Municipal Financial Agreement (SMFA) for IH 41/French Road Overpass as part of the WisDOT I-41 Improvement Project.

Attachments: [IH 41 French Road Overpass SMFA.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
Committee

[25-0785](#)

Approve State/Municipal Maintenance Agreement (SMMA) for IH 41/French Road Overpass as part of the WisDOT I-41 Improvement Project.

Attachments: [IH 41 French Road Overpass SMMA.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
Committee

[25-0786](#)

Approve Permanent Street Occupancy Permit for Heid Music Bench Placard in Durkee Street right-of-way at northeast corner of College Avenue intersection.

Attachments: [Perm Occupancy Permit Heid Music Bench Placard.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
Committee

[25-0787](#)

Approve Lawe Street Navigational Canal Bridge - State Municipal Agreement (SMA) - 1st Revision.

Attachments: [Lawe Street Nav Canal Bridge SMA.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
Committee

[25-0788](#)

Approve Lawe Street Navigational Canal Bridge Three-Party Design Contract with WisDOT and Hardesty & Hannover LLC in an amount not to exceed \$439,655.84 (City cost share \$87,931.17).

Attachments: [Lawe St Nav Canal Bridge 3-party Design Contract.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
 Committee

- [25-0789](#) Approve Long Term Temporary Street Occupancy Permit to Creative Downtown Appleton Inc (CDA) and Appleton Downtown Inc (ADI) for a modular parklet on the north side of Washington Street (NW corner of Washington Street and Appleton Street) at parking stall #289 per the On-Street Parklet Policy through October 31, 2025

Attachments: [ADI Parklet Request July 2025.pdf](#)

Legislative History

7/7/25 Municipal Services recommended for approval
 Committee

2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

- [25-0739](#) Fire Department Request to Approve Northeast Wisconsin Hazardous Materials Response Service Agreement with Department of Military Affairs

Attachments: [Northeast Hazmat Response Services Agreement 25-27 \(clean\).pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
 Committee

- [25-0746](#) McFleshman's Full Service Retail Outlet Transfer Application for Art at the Park: July 26 & 27, 2025

Attachments: [McFleshmans AB-105 - Art at the Park_Redacted.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
 Committee

- [25-0756](#) Class "B" Beer and "Class B" Liquor License Change of Agent application for Henry Grishaber LLC d/b/a Hank & Karen's Pub & Grill, Magdalene Kresal, New Agent, located at 1937 East John St

Attachments: [Hank & Karen's.Alcohol.COA.6.24.25.REDACTED.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
 Committee

- [25-0760](#) Pet Store license renewal application for The Fishguys LLC d/b/a Wild Habitats, Brady Bartel, Applicant, located at 1350 W College Ave, contingent upon approval from the Finance and Inspections departments

Attachments: [Wild Habitats.PK.6.18.25.REDACTED.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
 Committee

[25-0761](#)

Pet Store license renewal application for PetCo #1656, Richard Skeen, Applicant, located at 3829 E Calumet St.

Attachments: [PetCo #1656.PK.6.26.25.REDACTED.pdf](#)

Legislative History

7/9/25	Safety and Licensing Committee	recommended for approval
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[25-0762](#)

Cigarette, Tobacco, and Electronic Vaping Device license renewal application for AY Trading Inc d/b/a Smokes and Vape, Ismail Abu Yosef, Agent, located at 2448 W College Ave

Attachments: [Smokes and Vape Renewal 6.13.25.REDACTED.pdf](#)

Legislative History

7/9/25	Safety and Licensing Committee	recommended for approval
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[25-0763](#)

Cigarette, Tobacco, and Electronic Vaping Device license renewal application for Elf's Gifts LLC, Robert Cadmus, Agent, located at 2700 W College Ave Ste 11

Attachments: [Elf's Gifts.CTV.6.23.25.REDACTED.pdf](#)

Legislative History

7/9/25	Safety and Licensing Committee	recommended for approval
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[25-0764](#)

Class "B" Beer and "Class B" Liquor license application for Ninja Appleton LLC d/b/a Ninja Sushi & Hibachi, Ping Cheng, Agent, located at 4025 E Lorna Ln, contingent upon approval from the Health and Inspections departments

Attachments: [Ninja Sushi & Hibachi.Ninja Appleton LLC.Alcohol.Class B Beer Liquor.5.2.25.F](#)

Legislative History

7/9/25	Safety and Licensing Committee	recommended for approval
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[25-0765](#)

Class "B" Beer and "Class B" Liquor License temporary premises amendment application for Wooden Nickel Restaurant and Lounge Inc d/b/a Wooden Nickel Sports Bar & Grill, Anthony Mueller, Agent, located at 217 E College Ave, on July 31, Aug 1, & Aug 2, 2025 from 1:00 p.m. to 12:00 a.m. and Aug 3, 2025 from 12:00 p.m. to 5:00 p.m. for Mile of Music event, contingent upon approval from the Inspections and Public Works departments

Attachments: [Wooden Nickel.Alcohol.PA Temp.Mile of Music 7.31.25.REDACTED.pdf](#)

Legislative History

7/9/25	Safety and Licensing Committee	recommended for approval
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[25-0766](#)

Class "B" Beer and "Class B" Liquor License temporary premises amendment application for Gregg Vandinter d/b/a Riverside Bar & Grill, located at 906 S Olde Oneida St, on July 31, Aug 1, Aug 2, & Aug 3, 2025 from 8:00 a.m. to 2:30 a.m. for Mile of Music event, contingent upon approval from the Inspections, Finance, and Public Works departments

Attachments: [Riverside Bar.Alcohol.PA Temp.Mile of Music 7.31.25.REDACTED.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
Committee

[25-0767](#)

Class "B" Beer and "Class B" Liquor License temporary premises amendment application for DDCT Inc d/b/a Jim's Place, Stacy Hoffman, Agent, located at 223 E College Ave, on July 31, Aug 1, & Aug 2, 2025 from 1:00 p.m. to 12:00 a.m. and Aug 3, 2025 from 12:00 p.m. to 5:00 p.m. for Mile of Music event, contingent upon approval from the Inspections and Public Works departments

Attachments: [Jims Place.Alcohol.PA Temp.Mile of Music.7.31.25.REDACTED.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
Committee

[25-0768](#)

Taxicab Company License renewal application for Dynasty Limousine Service LLC, Owner, Diana Wolters, 1900 Vandenberg Ln, Kaukauna, WI 54130 contingent upon approval from the Inspections department

Attachments: [Dynasty Limousine Service LLC - Taxicab Co Renewal App.pdf](#)

Legislative History

7/9/25 Safety and Licensing recommended for approval
Committee

3. MINUTES OF THE CITY PLAN COMMISSION

[25-0550](#)

Request to approve Comprehensive Plan 2010-2030 Future Land Use Map Amendment #1-25 for the subject parcel located at the northeast corner of E. Goodland Drive and N. Conkey Street (Tax Id #31-1-6723-12) from future Business/Industrial land use designation to future Commercial land use designation as shown on the attached maps and approve the attached Resolution

Attachments: [StaffMemo_EGoodland Dr_CompPlan+Rezoning_For05-28-25.pdf](#)

Legislative History

5/28/25 City Plan Commission recommended for approval
Proceeds to Council on July 16, 2025.

- [25-0552](#) Request to approve Rezoning #4-25 for the subject parcel located at the northeast corner of E. Goodland Drive and N. Conkey Street (Tax Id #31-1-6723-12), including to the centerline of the adjacent street right-of-way, as shown on the attached maps, from M-1 Industrial Park District to C-2 General Commercial District

Attachments: [StaffMemo EGoodland Dr CompPlan+Rezoning For05-28-25.pdf](#)

Legislative History

5/28/25 City Plan Commission recommended for approval
Proceeds to Council on July 16, 2025.

4. MINUTES OF THE PARKS AND RECREATION COMMITTEE

- [25-0793](#) Approve Veterans Memorial Park Natural Sculpture Request

Attachments: [Veterans Memorial Park Natural Sculpture Request Memo.pdf](#)

Legislative History

7/7/25 Parks and Recreation recommended for approval
Committee

5. MINUTES OF THE FINANCE COMMITTEE

- [25-0737](#) Request to award sole source Engineering Bidding and Construction Services Contract to McMahon as part of Water Tower Booster Pump Improvements in the amount of \$28,000 with a 10% contingency of \$2,800 for a total not to exceed \$30,800

Attachments: [250618_SoleSourceAward_McMahon_TowerPumpConstructionServices.pdf](#)

Legislative History

7/7/25 Finance Committee recommended for approval

- [25-0738](#) Request to award Unit DD-25 Mackville Quarry Grading & Capping contract to MCC, Inc., in the amount of \$131,126.25 with a 15% contingency of \$19,668.94 for a contract total not to exceed \$150,795.19

Attachments: [DD-25 Award-Funding-Bid Tab.pdf](#)

Legislative History

7/7/25 Finance Committee recommended for approval

- [25-0751](#) Request to approve 2026 sole source agreement with Baycom and Motorola Solutions for portable radios to receive promotional discount.

Attachments: [Radio Request to Committee \(002\).pdf](#)
[SoleSource.pdf](#)

Legislative History

7/7/25 Finance Committee recommended for approval

[25-0779](#)

Request to award sole source purchase of Appleton Wastewater Treatment Plant phosphorus analyzer to William Reid Ltd. for a total cost not to exceed \$49,845

Attachments: [250702_Finance Memo_Sole Source_Award_P Analyzer_William Reid.pdf](#)
[SoleSource William Reid.pdf](#)

Legislative History

7/7/25 Finance Committee recommended for approval

[25-0780](#)

Request to award contract to Advance Construction, Inc. for the Summer Street Lift Station Replacement Project in the amount of \$1,194,000 with a 7.5% contingency of \$89,550 for a project total not to exceed \$1,283,550

Attachments: [250702_FinanceMemo_BidAward_AWWTP_Summer_LS_Advance_Contract.p](#)
[250702_FinanceMemo_Summer_LS_NoA & Bid Tab.pdf](#)

Legislative History

7/7/25 Finance Committee recommended for approval

6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE

[25-0713](#)

Request to approve a release of the Northeast Business Park Plat No. 3 Deed Restrictions and Covenants for two (2) parcels generally located west of the CTH OO/USH 441 Interchange, south of E. Winslow Avenue (Tax Id #31-1-5351 & 31-1-5352) (part of the Chris J. Hartwig Revocable Trust property)

Attachments: [StaffMemo_NEBP_Release_Deed Restrictions_For06-25-25 CDC.pdf](#)
[Deed Restrictions NEIP F.pdf](#)
[NEBP Map_Release of Deed Restrictions.pdf](#)
[Hartwig E. Northland Ave 441 Rezoning Map.pdf](#)

Legislative History

6/25/25 Community Development recommended for approval
Committee

[25-0714](#)

Request to approve a variance to Item 5 of the Declaration of Covenants and Restrictions for the Northeast Business Park to allow for a minimum setback of 8 feet to parking for a proposed medical facility and medical office building located at the northeast corner of E. Goodland Drive and N. Conkey Street subject to the conditions in the attached staff memo

Attachments: [Variance Request_Medical Office E Goodland Dr_Memo to CDC_7-9-25.pdf](#)
[JSD_Correspondence_Goodland Dr & Conkey St Medical Office.pdf](#)
[DeclarationofCovenants+Restrictions_CSM3490Lot4_NEBusinessPark.pdf](#)
[Lot 4 Goodland Drive Site Plan.pdf](#)

Legislative History

7/9/25 Community Development recommended for approval
Committee

- [25-0771](#) Request to approve a substantial amendment to the Community Development Block Grant (CDBG) 2021 Annual Action Plan (AAP) adjusting the proposed activity of Appleton Housing Authority's remaining allocation of \$37,000 to be used for rental rehabilitation rather than the current activity of homeownership assistance and homeowner rehabilitation

Attachments: [CDBG AAP 2021 Substantial Amendment AHA Memo to CDC 7.9.25.pdf](#)
[CDBG AAP 2021 Amendment.pdf](#)

Legislative History

7/9/25	Community Development Committee	recommended for approval
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7. MINUTES OF THE UTILITIES COMMITTEE

- [25-0722](#) Award Unit F-25 Sanitary & Storm Sewer Cleaning and Televising to Green Bay Pipe & TV, LLC in an amount not to exceed \$307,500.

Attachments: [F-25 Contract Award Form w bid tabs.pdf](#)

Legislative History

6/24/25	Utilities Committee	recommended for approval
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- [25-0730](#) Approve Contract Amendment #2 to McMahon for Phase I Solids Dewatering Equipment Upgrades for a deduct to design and construction management services in the amount of \$5,461 decreasing the contract amount from \$352,872 to \$347,411.

Attachments: [250618 Ph1-BFP McMahon ContractAmend No2 Util-Memo.pdf](#)

Legislative History

6/24/25	Utilities Committee	recommended for approval
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- [25-0782](#) Award AWWTP Digester Cleaning and Inspection Support contract to Staab Construction Corporation in the amount of \$122,600 with a 15% contingency of \$18,390 for a total not to exceed \$140,990

Attachments: [AWWTP Digester Cleaning and Inspection Support Contract Memo.pdf](#)

Legislative History

7/8/25	Utilities Committee	recommended for approval
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8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE

9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION

[25-0720](#)

Award Recommendation for Full Fleet CAD/AVL System Hardware Upgrade and Software Subscription Extension

Attachments: [Award Recommendation Doc GMV Hardware Upgrade & Software Extension.p](#)

Legislative History

6/24/25

Fox Cities Transit
Commission

recommended for approval

10. MINUTES OF THE BOARD OF HEALTH

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

[25-0743](#)

Ordinances #71-25 to #92-25

Attachments: [Ordinances to Council 7-16-25.pdf](#)

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

R. OTHER COUNCIL BUSINESS

T. ADJOURN

Amy Molitor, Deputy City Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.