



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Finance Committee

Monday, February 25, 2019

5:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order at 5:30pm.

2. Roll call of membership

Present: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

3. Approval of minutes from previous meeting

[19-0266](#)

Finance Committee minutes from February 11, 2019

Attachments: [MeetingMinutes11-Feb-2019-10-10-20.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Siebers, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderperson Plank, Alderperson Lobner, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

4. Public Hearings/Apearances

5. Action Items

[19-0106](#)

Resolution #15-R-18

Attachments: [#15-R-18 Truancy.pdf](#)
[Council Memo-re- Resolution 15-R-18.pdf](#)

Alderperson Baranowski moved, seconded by Alderperson Plank, that the Report Action Item be received and filed. Roll Call. Motion carried by the following vote:

Aye: 4 - Alderperson Plank, Alderperson Siebers, Alderperson Croatt and Alderperson Baranowski

Nay: 1 - Alderperson Lobner

[19-0267](#)

Request to award Unit B-19 Asphalt Paving to Vinton Construction in the amount of \$1,459,946 with a 5% contingency of \$73,000 for a project total not to exceed \$1,532,946

Attachments: [Award of Contract Unit B-19.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0268](#)

Request to award Unit X-19 Prospect Avenue Sewer & Water Reconstruction to Dorner, Inc in the amount of \$2,546,184 with a 2.8% contingency of \$72,057 for a project total not to exceed \$2,618,241

Attachments: [Award of Contract Unit X-19.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0269](#)

Request to approve rescission or refund of personal property taxes

Attachments: [PP tax rescissions for Finance Committee 02-19-19.pdf](#)

Aldersperson Croatt moved, seconded by Aldersperson Siebers, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0270](#)

Request to award the WWTP Entrance Road and Gate Upgrades project contract to Sommers Construction Co, Inc in the amount of \$326,917 with a contingency of 12% for a project total not to exceed \$366,147

Attachments: [WWTP Entrance Road and Gate.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0275](#)

Request to approve purchase of equipment for the Fox Cities Exhibition Center and approve the following related 2018 Budget adjustment:

Community Development Capital Projects Fund

Equipment	+\$75,000
Fund Balance	-\$75,000

to fund the purchase of equipment for the Fox Cities Exhibition Center

Attachments: [Memo Re FFE for the FCEC.pdf](#)
[Critical needs for the FCEC in order of urgency.pdf](#)
[FCEC Fully Executed MA.pdf](#)

Amended to 'City of Appleton to purchase equipment'

Aldersperson Siebers moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 3 - Aldersperson Plank, Aldersperson Lobner and Aldersperson Croatt

Nay: 1 - Aldersperson Baranowski

Abstained: 1 - Aldersperson Siebers

[19-0271](#)

Request to approve the Relocation Order for the Bluff Site parking ramp tie backs

Attachments: [Mosaic - Relocation Order.pdf](#)

Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

[19-0273](#)

The Finance Committee will go into closed session according to State Statute §19.85(1)(e) for the investment of public funds concerning the Fox Cities Exhibition Center invoices; and for the investment of public funds concerning Bluff Site Development and Property Transfer then reconvene into open session.

Aldersperson Plank moved, seconded by Aldersperson Croatt, to convene in Closed Session at 6:53pm. Roll Call. Motion carried by the following vote:

Aye: 5 - Aldersperson Plank, Aldersperson Lobner, Aldersperson Siebers, Aldersperson Croatt and Aldersperson Baranowski

Alderson Baranowski moved, seconded by Alderson Siebers, to rise and report, returning into open session at 7:55pm. Upon vote, motion carried unanimously.

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

[19-0272](#)

Request to approve payment of outstanding vonBriesen invoices

Amended to pay outstanding invoices totaling \$80,000 to von Briesen and funds to come from Community & Economic Development Capital Projects Fund

Alderson Croatt moved, seconded by Alderson Plank, that the Report Action Item be recommended for approval as amended. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski

6. Information Items

[19-0276](#)

The following 2019 Budget adjustment were approved by the Mayor and Finance Director in accordance with Policy:

Police Grant Fund

State Aid	+\$1,100
Supplies	+\$1,100

to record grant received from the WI Department of Agriculture to purchase supplies for the sorting and disposal of pill bottles placed in the department's drop box

This Presentation was presented

7. Adjournment

Alderson Baranowski moved, seconded by Alderson Siebers, that the meeting be adjourned at 8:00pm. Roll Call. Motion carried by the following vote:

Aye: 5 - Alderson Plank, Alderson Lobner, Alderson Siebers, Alderson Croatt and Alderson Baranowski