



MEMO

TO: Finance Committee

FROM: Paula Vandehey, Director of Public Works *PAV*

DATE: January 9, 2020

SUBJECT: Request to move the Spartan Drive (Haymeadow to 900' east) from the 2021 Sanitary and Watermain Program to the 2020 Program.

The Common Council approved the Clearwater Creek Development Agreement in June, 2019. The 2019 – 2023 Capital Improvement Program already included the Sanitary and Watermain Projects for Spartan Drive from Haymeadow to 900' east in the 2021 Program. (See attached 3rd Addition to Clearwater Creek Engineering Feasibility). However, with the approval of the Development Agreement, these projects were supposed to move to the 2020 Program. I missed moving those projects up as part of the 2020 Budget process.

Therefore, in order to fulfill the Development Agreement, we request that Spartan Drive (Haymeadow to 900' east) Sanitary and Watermain Projects get moved up to the 2020 Program. Because it is so early in the year, I am not requesting a budget adjustment at this time. Instead, we will bid all of our projects and determine at a future date if a budget adjustment request is necessary.

Attachment

C: Tony Saucerman, Finance Director
Lisa Lau, Managerial Accounting Coordinator

ENGINEERING FEASIBILITY

3RD ADDITION TO CLEARWATER CREEK

CITY OF APPLETON, OUTAGAMIE COUNTY, WISCONSIN

NO.	DATE	CHECKED	APPROVED

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Planning
 Environmental
 Surveying
 Engineering
 Architecture

NO.	DATE	BY	DESCRIPTION

