



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Agenda - Final-revised Common Council

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Wednesday, November 4, 2020

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[20-1457](#) Common Council Meeting Minutes of October 21, 2020

**Attachments:** [CC Minutes 10-21-2020.pdf](#)

- G. BUSINESS PRESENTED BY THE MAYOR

[20-1467](#)

Proclamations:

- Appleton High Schools DECA Week
- National Runaway Homeless Youth Prevention Month
- Home Care, Palliative Care, & Hospice Services Month

**Attachments:** [Proclamation- Appleton High Schools DECA Week.pdf](#)

[Proclamation National Runaway ' Homeless Youth Prevention Month.pdf](#)

[Proclamation Home Care Palliative Care and Hospice Services Month.pdf](#)

[20-1459](#)

COVID-19 Update

**Attachments:** [COVID -19 Cases 11-2-20.pdf](#)

- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[20-1370](#) Public Hearing for Rezoning #8-20 6th Addition to Emerald Valley

**Attachments:** [ClassIIPublicHearingNotice\\_6thAddEmeraldValley\\_Rezoning#8-20.pdf](#)

[20-1371](#) Public Hearing for Rezoning #9-20 7th Addition to Emerald Valley

**Attachments:** [ClassIIPublicHearingNotice\\_7thAddEmeraldValley\\_Rezoning#9-20.pdf](#)

J. SPECIAL RESOLUTIONS

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. **MINUTES OF THE MUNICIPAL SERVICES COMMITTEE**

[20-1426](#) **Meade Street**, from Pacific Street to Commercial Street, be reconstructed with concrete pavement and curb and gutter. The dimensions of the Meade Street reconstruction project are as follows:

Pacific St - Hancock St: New concrete pavement to be constructed to a width of 33' from back of curb to back of curb, which is the same width as the existing street within this portion of the project. On-street parking would be restricted along the east side of Meade Street within this portion of the project.

Hancock St - Commercial St: New concrete pavement to be constructed to a width of 43' from back of curb to back of curb, which is the same width as the existing street within this portion of the project. Existing on-street parking to remain unchanged within this portion of the project.

**Legislative History**

10/26/20	Municipal Services Committee	recommended for approval
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[20-1430](#)

**Kimball Alley**, from Mason Street to Story Street, be reconstructed with concrete pavement. The dimensions of the Kimball Alley reconstruction project are as follows:

*Mason St - Spruce St:* New concrete pavement to be constructed to a width of 16' from edge of pavement to edge of pavement, which is the same width as the existing alley within this portion of the project.

*Spruce St - Summit St:* New concrete pavement to be constructed to a width of 14' from edge of pavement to edge of pavement, which is the same width as the existing alley within this portion of the project.

*Summit St - Story St:* New concrete pavement to be constructed to a width of 20' from edge of pavement to edge of pavement, which is the same width as the existing alley within this portion of the project.

Legislative History

10/26/20      Municipal Services      recommended for approval  
Committee

[20-1431](#)

**Kimball Alley**, from Walnut Street to Lawrence Street, be reconstructed with concrete pavement to a width of 20' from edge of pavement to edge of pavement, which is the same width as the existing alley.

Legislative History

10/26/20      Municipal Services      recommended for approval  
Committee

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[20-1367](#)

"Class A" Liquor and Class "A" Beer License application for Aldi, Inc d/b/a Aldi #86, Julie A Meier, Agent, located at 2702 N Richmond St, contingent upon approval from all departments.

Attachments: [Aldi #86.pdf](#)

Legislative History

10/28/20      Safety and Licensing      recommended for approval  
Committee

[20-1441](#) Request to approve the grant from the Wisconsin Elections Commission (WEC) in the amount of \$44,974 for additional election costs incurred due to the COVID-19 pandemic

**Attachments:** [Clerk Appleton 45201 \\$44974.40 WEC CARES Subgrant Award Letter.pdf](#)

**Legislative History**

10/28/20 Safety and Licensing Committee recommended for approval

[20-1442](#) Request to approve the grant from the Center for Tech and Civic Life in the amount of \$18,330 for expenses necessary to plan and administer safe and secure elections in the City in 2020

**Attachments:** [CTCL Grant Appleton Wisconsin agreement and SVP.pdf](#)

**Legislative History**

10/28/20 Safety and Licensing Committee recommended for approval

### 3. MINUTES OF THE CITY PLAN COMMISSION

[20-1322](#) Request to approve Rezoning #8-20 to rezone the area generally located along the east and west sides of Providence Avenue for the 6th Addition to Emerald Valley (part of Tax Id #31-1-7600-00), as shown on the attached maps, from AG Agricultural District to R-1B Single-Family District

**Attachments:** [StaffReport Rezoning 6thAddEmeraldValley For10-13-20.pdf](#)

**Legislative History**

10/13/20 City Plan Commission recommended for approval  
*Proceeds to Council on November 4, 2020.*

[20-1324](#) Request to approve Rezoning #9-20 to rezone the area generally located west of Providence Avenue for the 7th Addition to Emerald Valley (part of Tax Id #31-1-7600-00), as shown on the attached maps, from AG Agricultural District to R1-B Single-family District

**Attachments:** [StaffReport Rezoning 7thAddEmeraldValley For10-13-20.pdf](#)

**Legislative History**

10/13/20 City Plan Commission recommended for approval  
*Proceeds to Council on November 4, 2020.*

[20-1379](#) Request to approve the Sixth and Seventh Additions to Emerald Valley Preliminary Plat as shown on the attached maps and subject to the conditions in the attached staff report

**Attachments:** [StaffReport PreliminaryPlat 6-7thAddEmeraldValley For10-27-20.pdf](#)

**Legislative History**

10/27/20 City Plan Commission recommended for approval

[20-1380](#) Request to approve the Trail View Estates South Final Plat as shown on the attached maps and subject to the conditions in the attached staff report

**Attachments:** [StaffReport\\_TrailViewEstatesSouth\\_FinalPlat\\_For10-27-20.pdf](#)

**Legislative History**

10/27/20 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[20-1377](#) Request to award the City of Appleton Wastewater D-Building HVAC Upgrades Phase 1 Project contract to BP Mechanical, Inc in the amount of \$93,976 with a contingency of 10% for a project total not to exceed \$103,374

**Attachments:** [2020 AWWTP D-Building HVAC Upgrades.pdf](#)

**Legislative History**

10/26/20 Finance Committee recommended for approval

[20-1428](#) Request to approve the following 2020 Budget amendment:

**General Fund - City Clerk**

State Grants	+\$44,974
Postage	+\$44,974

to record a grant from the WI Elections Commission for additional election costs incurred due to the COVID-19 pandemic (2/3 vote of Council required)

**Attachments:** [Clerk Appleton 45201 \\$44974.40 WEC CARES Subgrant Award Letter.pdf](#)

**Legislative History**

10/26/20 Finance Committee recommended for approval

[20-1429](#) Request to approve the following 2020 Budget amendment:

**General Fund - City Clerk**

Grants	+\$18,330
Election Supplies	+\$18,330

to record a grant from the Center for Tech and Civic Life for additional election costs necessary to provide safe and secure elections (2/3 vote of Council required)

**Attachments:** [CTCL Grant Appleton Wisconsin agreement and SVP.pdf](#)

**Legislative History**

10/26/20 Finance Committee recommended for approval

[20-1432](#)

Request to approve Change Order No 1 for contract 36-20 for 2019 AWWTP Electrical Distribution Upgrades Phase 2 project for refeeding and removal of the E-Building's transformers and motor control centers in the amount of \$95,800 resulting in a decrease of the contingency from \$230,590 to \$134,790. No change to the overall contract amount

**Attachments:** [2020 AWWTP Electrical Distribution Upgrades Phase 2 Change Order #1.pdf](#)

**Legislative History**

10/26/20 Finance Committee recommended for approval

[20-1433](#)

Request to award the Engineering Contract for the 2020 AWWTP V2-F2 Buildings Road Replacement project to McMahon Associates in the amount of \$42,790 plus a 5% contingency for a total not to exceed a project engineering cost of \$44,930

**Attachments:** [2020 Wastewater Hardscapes Design.pdf](#)

**Legislative History**

10/26/20 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[20-1454](#)

Ordinances 126-20 and 127-20

**Attachments:** [Ordinances 126-20 and 127-20.pdf](#)

**P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[20-1458](#) #16-R-20 Ellen Kort Peace Park Subcommittee Resolution

**Attachments:** [#16-R-20 Ellen Kort Peace Park SubCommittee.pdf](#)  
[SIGNED Memo to Mayor \(Schultz Resolution\).pdf.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*