



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Municipal Services Committee

Monday, April 10, 2023

4:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

3. Approval of minutes from previous meeting

[23-0347](#)

Minutes from March 20, 2023

Attachments: [Minutes from March 20 2023.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Minutes be approved. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

4. **Public Hearings/Appearances**

5. **Action Items**

[23-0276](#)

Resolution #2-R-23 Resolution to Eliminate No Mow May

Attachments: [#2-R-23 Resolution to Eliminate No Mow May \(1\).pdf](#)

[DPW No Mow May Memo \(4-12-23\).pdf](#)

Resolution #2-R-23 Resolution to Eliminate No Mow May

Resolution #2-R-23 Resolution to Eliminate No Mow May

Doran moved, seconded by Firkus, that the Report Action Item be recommended for approval. Roll Call. Motion failed by the following vote:

Aye: 1 - Doran

Nay: 4 - Firkus, Siebers, Thyssen and Van Zeeland

Van Zeeland moved, seconded by Firkus, that the Report Action Item be recommended for denial. Roll Call. Motion carried by the following vote:

Aye: 4 - Firkus, Siebers, Thyssen and Van Zeeland

Nay: 1 - Doran

[23-0336](#)

Request from Legendairy Cookies 'N Creamery for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 101 E. College Avenue.

Attachments: [Legendairy Occupancy Permit.pdf](#)

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[23-0337](#)

Award Complete Streets/Pedestrian Study Contract to ALTA Planning + Design in an amount not to exceed \$75,000.00.

Attachments: [Complete Street Ped Crossing Study Contract Award.pdf](#)

Firkus moved, seconded by Thyssen, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

[23-0338](#)

Award of contract for 2023 Parking Ramp Professional Engineering and Construction Administration Services to Desman Design Management in the amount not to exceed \$50,480.00.

Attachments: [Award of Contract - Desman 2023 Parking Ramp Maintenance Design Services.pdf](#)

Firkus moved, seconded by Van Zeeland, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland

6. Information Items

[23-0342](#)

Inspections Division Permit Summary Comparison Report for March 2023

Attachments: [Inspections YTD Summary 3.31.23.pdf](#)

[23-0343](#)

Parking Utility Revenue Update through March 2023

Attachments: [03-2023 Financial Analysis - Parking Revenues.pdf](#)

[23-0344](#)

Proposed Table of Organization Changes - DPW & CED

Attachments: [Reorganization CEDandDPW Final Memo.pdf](#)

[23-0352](#)

2022 Tree City USA

Attachments: [2022 Tree City USA.pdf](#)

7. Adjournment

**Firkus moved, seconded by Thyssen, that the meeting be adjourned. Roll Call.
Motion carried by the following vote:**

Aye: 5 - Firkus, Doran, Siebers, Thyssen and Van Zeeland