



DEPARTMENT OF
**PUBLIC
WORKS**

MEMORANDUM

Date: 11/5/2025
To: Finance Committee
From: Pete Neuberger, Deputy Director of Public Works
Mark Lahay, Assistant City Engineer
Subject: Approve WisDOT "Statement of Non-Reimbursement by Utility" DT2245 forms and DT1660 "Conveyance of Rights in Land" form for I-41/ CTH OO Interchange

This request is in connection with the I-41 project, specifically the CTH OO interchange which is scheduled for 2026.

The documents attached to this agenda item, DT2245 Sewer, DT2245 Water and DT1660, are needed by the DOT to finalize utility coordination which is not in an easement such as manhole adjustments and water valve adjustments. These items are eligible for compensation as covered under the State Municipal Financial Agreement (SMFA), with 90% State/10% Local funding. With these items covered in the SMFA, the attachments are required to finalize the utility coordination for the project.

STATEMENT OF NON-REIMBURSEMENT BY UTILITY

Wisconsin Department of Transportation
DT2245 11/2016

Referencing the project identified below, **City of Appleton**, (COMPANY) a public utility company, a quasi utility, cooperative or municipal utility will not be requesting compensation for the relocation of their facilities.

Project Description Title: APPLETON - DE PERE Limits: CTH OO INTCHG Highway: STH 441 County: OUTAGAMIE	Project ID(s) Design: 1130-63-01 Construction: 1130-65-79 Right of Way: 1130-63-21 UTL No.: 515 Utility: 1130-63-21
Facility Type: Sewer	

COMPANY reserves the right to request compensation from the Wisconsin Department of Transportation, (DEPARTMENT) for compensable utility relocations on this project if: relocation costs increase, accommodating changes to the project plan, or accommodating changes to the relocation plans of other utility companies. If the COMPANY subsequently requests compensation and the DEPARTMENT agrees to payment on this project, the DEPARTMENT and COMPANY are required to execute an agreement. It is expressly understood and agreed that any work by COMPANY prior to execution of an agreement between COMPANY and the DEPARTMENT shall be at COMPANY sole expense.

COMPANY

City of Appleton

(Company Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

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COMPANY

City of Appleton

(Company Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

(Authorized Signature)

(Date)

(Title)

(Print Name)

CONVEYANCE OF RIGHTS IN LAND (Non-Fee Land Interests)

Wisconsin Department of Transportation

Exempt from-filing transfer form s.77.21(1) Wis. Stats.

DT1660 01/2022 s.84.09(1) Wis. Stats.

City of Appleton, GRANTOR, for and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, grants and conveys any and all rights and interest which, by virtue of prior title, easement, license, or other legal devices, GRANTOR holds in the land described below to the State of Wisconsin, Department of Transportation, GRANTEE, for the purposes of constructing, operating, and maintaining a public highway and appurtenant facilities on, over, under, or across the said land; provided, however that GRANTOR reserves to itself the subordinate right to cross, traverse, or otherwise occupy said land with its present and future overhead or underground transmission lines, appurtenant facilities, and supporting structures in a manner consistent with the purposes of this conveyance and in a manner which will not interfere with normal highway maintenance and operation; provided, further, that the costs of any relocation or alteration, now or in the future, of the transmission lines, appurtenant facilities, or supporting structures when required by the GRANTEE for any reason, including accommodating future expanded or additional highway facilities on, over, under or across said land, will be paid by the GRANTEE; provided, however, that the costs of such relocation or alteration, or of the installation of new or additional facilities when done at the instance of and for the purposes of the GRANTOR, will be defrayed by the GRANTOR.

This conveyance shall be binding on the GRANTOR, GRANTEE, and their respective successors and assigns.

Other persons having an interest in record in the property: NONE

This space is reserved for recording data

Return to

Division of Transportation System Development
Northeast Region
Utility Unit
944 Vanderperren Way
Green Bay WI 54304-5344

Parcel Identification Number/Tax Key Number

SEE ATTACHED

Legal Description

SEE ATTACHED

The undersigned certify that this instrument is executed with the full right, power and authority to do so on behalf of Grantor.

Acknowledgement

City of Appleton

(Grantor Name)

(Signature)

(Title)

(Print Name)

(Signature)

(Title)

(Print Name)

(Date)

State of

)

) ss.

County

)

On the above date, this instrument was acknowledged before me by the named person(s).

The signer was: _____ Physically in my presence. OR
_____ In my presence involving the use of communication technology.

(Signature, Notary Public)

(Print or Type Name, Notary Public)

(Date Commission Expires)

Conveyance of Rights in Land Legal Description

All that part of the lands subject to the Grantor's easements or interests included in lands acquired for the improvement of IH 41 by the Grantee in:

Parcel(s) 212 of transportation project plat 1130-63-21-4.21 , recorded as document #2317971 recorded in Outagamie County, Wisconsin.

Parcel Number	Interest/Right Document Number	Parcel Identification Number/Tax Key Number
212	2277512	311535200