



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes Library Board

Tuesday, July 18, 2023

4:30 PM

100 N. Appleton Street
City Hall Council Chambers, 6th Floor 6 A / B

1. Call meeting to order

President Nancy Scheuerman called the meeting to order at 4:30pm

2. Pledge of Allegiance

3. Roll call of membership

Others Present: Owen Anderson, Nicole Casner, Ann Cooksey, Darrin Glad, Tina Krueger, Adriana McCleer, Dan McGinnis, Alex Niemi, Colleen Rortvedt, Tasha Saecker, Missy Sawicki, Teresa Smith, Maureen Ward

Present: 9 - Looker, Kellner, Scheuerman, Mann, Nett, Van Zeeland, Keller, Bunnow and Lee

Excused: 2 - Sivasamy and Brozek

4. Approval of minutes from previous meeting

[23-0839](#)

June 20, 2023 Meeting Minutes

Attachments: [6-20-2023 Library Board Meeting Minutes.pdf](#)

Mann moved, seconded by Kellner that the June 20, 2023 Meeting Minutes be approved. Voice Vote. Motion Carried. (10-0)

5. Public Participation & Communication

Establish Order of the Day

President Scheuerman called for a motion to place Action Items 23-0840, 230941, 23-0699, 23-0842, 23-0848, and 23-0843 on a Consent Agenda.

Mann moved, seconded by Kellner that Action Items 23-0840, 230941, 23-0699, 23-0842, 23-0848, and 23-0843 be placed on a Consent Agenda. Voice Vote. Motion Carried. (10-0)

6. Action Items

Kellner moved, seconded by Bunnow that the Consent Agenda be approved. Voice Vote. Motion Carried. (10-0)

[23-0840](#)

Bill Register - June 2023

Attachments: [June 23 Bill Register.pdf](#)
[APL Financial Cash Flow YTD-June-2023.pdf](#)
[Friends Quarter 4 \(Apr-Jun 23\).pdf](#)

This Report Action Item was approved

[23-0841](#)

July 2023 Budget Amendment

Attachments: [Jul23BudgetAmendment \(003\).pdf](#)

This Report Action Item was approved

[23-0699](#)

Closure of Library for Groundbreaking on Tuesday, July 25, 2023
1-5pm

Attachments: [Library Closure for Groundbreaking Memo.pdf](#)

This Report Action Item was approved

[23-0842](#)

Report of the Finance Committee

Attachments: [07-11-2023 Finance Committee Meeting Minutes.pdf](#)

This Report Action Item was approved

[23-0848](#)

Library 2024 Operating Budget

Attachments: [Budget Memo for Board 7-5-2023.pdf](#)
[Budget Process Infographic.pdf](#)
[2024 Budget for Library Board July 12 2023.pdf](#)
[Utilities and Revenue Breakdown 2024.pdf](#)
[2024 Library amended at finance committee 7-12-2023.pdf](#)

This Report Action Item was approved

[23-0843](#)

Recommendation of Federal E-Rate Consultant

Attachments: [E-rate Consultant Memo FINAL.pdf](#)

This Report Action Item was approved

7. Information Items

A. Administrative Report

- [23-0844](#) Building Project Update
- [23-0845](#) Upcoming Staff Visioning Process with WiLS
- [23-0846](#) APL Hiring Process Update
- [23-0847](#) Upcoming Summer Committee Meetings Schedule - Nominating Committee 7/20/2023 9am City Hall Council Chambers, Personnel & Policy Committee 7/27/2023 10am City Hall Council Chambers

B. President's Report

- [23-0863](#) Upcoming Events and Trainings for Trustees

Attachments: [GroundbreakingInvite.pdf](#)
[2023 Schedule _Wisconsin Trustee Training Week.pdf](#)

Upcoming Events and Trainings for Trustees

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C. Staff Updates

- [23-0849](#) Community Partnership Updates
- [23-0850](#) Children's Program Updates / Early Childhood

8. Adjournment

**Mann moved, seconded by Keller that the meeting be Adjourned. Voice Vote.
Motion Carried. (10-0)**

The meeting was Adjourned at 5:05pm