



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Municipal Services Committee

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Monday, September 21, 2020

4:30 PM

Council Chambers, 6th Floor

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1. Call meeting to order

*Aldersperson Firkus called the meeting to order at 4:30 p.m.*

2. Roll call of membership

**Present:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

3. Approval of minutes from previous meeting

20-1227 Minutes from August 24, 2020

**Attachments:** Minutes from August 24, 2020.pdf

**Coenen moved, seconded by Otis, that the Minutes be approved. Roll Call.  
Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

4. **Public Hearings/Appealances**

5. **Action Items**

20-1228 **Douglas Street**, from Commercial Street to Wisconsin Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

**Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1229 **Atlantic Street**, from Oneida Street to Lawe Street, be reconstructed with concrete pavement and curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street.

Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1230

**Elsie Street**, from Mason Street to Richmond Street, be reconstructed with asphalt pavement and concrete curb & gutter to a width of 31' from back of curb to back of curb, which is 2' narrower than the existing street. Existing parking provisions within the project limits will remain unchanged.

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1234

Request for a Street Occupancy Permit to place construction equipment, jersey barriers and fencing in the 300 block E. College Avenue right-of-way and the 300 block E. Johnston Street right-of-way to facilitate construction of a multi-tenant retail/residential project be approved through October 1, 2021.

**Attachments:** [Street Occupancy Permit-300 Block E. College Ave.pdf](#)

*Amended to add requirement that contractor must work with the Dept. of Public Works prior to winter to address snow operation challenges.*

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1246

Approve parking changes related to the Carpenter Street Reconstruction Project (Taft Avenue to Fremont Street).

**Attachments:** [Parking changes-Carpenter St project.pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

**Aye:** 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1247

Approve parking changes related to the Prospect Avenue Reconstruction

Project (Haskell Street to west City Limits).

**Attachments:** [Parking changes-Prospect Av project .pdf](#)

Coenen moved, seconded by Wolff, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1248

Approve renegotiated agreement with Outagamie County for Traffic-Related Services.

**Attachments:** [Agreement Outagamie Cty for Traffic-Related Services.pdf](#)

Coenen moved, seconded by Prohaska, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

20-1249

Approve the installation of STOP signs on Spring Street at Summit Street (Follow-up to Six Month Trial Period).

**Attachments:** [STOP signs on Spring St at Summit St.pdf](#)

Coenen moved, seconded by Otis, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff

## 6. Information Items

20-1231

Discuss proposed changes to City Owned Pedestrian Walk Policy.

**Attachments:** [Changes to City Owned Pedestrian Walks Policy.pdf](#)

20-1232

Inspections Division Permit Summary Comparison Report for August, 2020.

**Attachments:** [Inspections Permit Summary Comparison Report-August, 2020.pdf](#)

20-1239

Discussion of street right-of-way use.

20-1240

Parking Financial Statement for August, 2020.

**Attachments:** [Parking Financial Statement-August 2020.pdf](#)

7. Adjournment

Coenen moved, seconded by Otis, to adjourn the meeting at 5:10 pm. Roll Call.  
Motion carried by the following vote:

Aye: 5 - Firkus, Coenen, Otis, Prohaska and Wolff