



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final City Plan Commission

*Any questions about items on this meeting are to be directed
to the Community and Economic Development Department,
920-832-6468.*

Wednesday, March 23, 2022

3:30 PM

Council Chambers, 6th Floor

1. Call meeting to order

Meeting called to order by Chair Mayor Woodford at 3:32 p.m.

2. Roll call of membership

Commissioner Robins appeared virtually and participated via Teams.

Present: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

Others present:

Aldersperson Joe Martin, District #4

Aldersperson Michael Smith, District #10

Aaron Phillipson, All Tied Up Floral Cafe

W. Scheffe, 1819 W. Spring Street

Reginald Desamour, Area 509 - 1025 N. Badger Avenue

Stacie Molina, Sangria's - 215 S. Memorial Drive

3. Approval of minutes from previous meeting

[22-0341](#)

City Plan Minutes from 3-9-22

Attachments: [City Plan Minutes 3-9-22.pdf](#)

**Fenton moved, seconded by Uitenbroek, that the Minutes be approved. Roll
Call. Motion carried by the following vote:**

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

4. Public Hearings/Appearances

[22-0342](#)

Special Use Permit #2-22 for a restaurant with alcohol sales and service located at 127 South Memorial Drive (Tax Id #31-3-0972-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-0343)

Attachments: [ClassIIPublicHearingNoticeNewspaper_127SMemorialDr_SUP#2-22.pdf](#)
[PublicHearingNoticeNeighborhood_127SMemorialDr_SUP#2-22.pdf](#)

This public hearing was held, and no one spoke on the item.

[22-0344](#)

Special Use Permit #3-22 for a restaurant with alcohol sales and service located at 324 East College Avenue (Tax Id #31-2-0343-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-0345)

Attachments: [ClassIIPublicHearingNoticeNewspaper_324ECollegeAve_SUP#3-22.pdf](#)
[PublicHearingNoticeNeighborhood_324ECollegeAve_SUP#3-22.pdf](#)

This public hearing was held, and no one spoke on the item.

[22-0346](#)

Special Use Permit #4-22 for a restaurant with alcohol sales and service, and associated outdoor seating area, located at 1025 North Badger Avenue (Tax Id #31-5-2090-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (Associated with Action Item #22-0347)

Attachments: [ClassIIPublicHearingNoticeNewspaper_1025NBadgerAve_SUP#4-22.pdf](#)
[PublicHearingNoticeNeighborhood_1025NBadgerAve_SUP#4-22.pdf](#)

This public hearing was held, and no one spoke on the item.

[22-0348](#)

Zoning Ordinance Text and Map Amendments to Article X Floodplain Zoning of Chapter 23 of the Municipal Code relating to Section 23-205(b) (2) General provisions; Official maps and revisions; Official maps based on other studies (Associated with Action Item #22-0349)

Attachments: [NoticeofInformalPublicHearing_AmendFloodplainOrd_2022.pdf](#)

This public hearing was held, and no one spoke on the item.

5. Action Items

[22-0343](#)

Request to approve Special Use Permit #2-22 for a restaurant with alcohol sales and service located at 127 South Memorial Drive (Tax Id #31-3-0972-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_127SMemorialDr_SUP_For3-23-22.pdf](#)
[EmailofSupportforSUP_GregDeCleene_3-22-22.pdf](#)

Buetow moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

[22-0345](#)

Request to approve Special Use Permit #3-22 for a restaurant with alcohol sales and service located at 324 East College Avenue (Tax Id #31-2-0343-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_324ECollegeAve_SUP_For03-23-22.pdf](#)

Fenton moved, seconded by Dane, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

[22-0347](#)

Request to approve Special Use Permit #4-22 for a restaurant with alcohol sales and service, and associated outdoor seating area, located at 1025 North Badger Avenue (Tax Id #31-5-2090-00), as shown on the attached maps and per attached plan of operation, to run with the land subject to the conditions in the attached staff report and approve attached Resolution (2/3 vote of Common Council required for approval)

Attachments: [StaffReport_1025NBadgerAve_SUP_For3-23-22.pdf](#)

Fenton moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

[22-0349](#)

Request to approve Zoning Ordinance Text and Map Amendments to Article X Floodplain Zoning of Chapter 23 of the Municipal Code relating to Section 23-205(b)(2) General provisions; Official maps and revisions; Official maps based on other studies, as identified in the attached staff report

Attachments: [StaffReport AmendFloodplainOrd AppleFields CLOMR For03-23-22.pdf](#)

Proceeds to Council on April 20, 2022.

Uitenbroek moved, seconded by Fenton, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm

[22-0351](#)

Request to approve the Extraterritorial Final Plat for Auburn Estates located in the Town of Grand Chute as shown on the attached maps

Attachments: [StaffReport AuburnEstates FinalPlat For03-23-22.pdf](#)

Fenton moved, seconded by Buetow, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:

Aye: 5 - Robins, Mayor Woodford, Fenton, Buetow and Uitenbroek

Nay: 1 - Dane

Excused: 1 - Palm

6. Information Items

7. Adjournment

Buetow moved, seconded by Fenton, that the meeting be adjourned at 3:45 p.m. Roll Call. Motion carried by the following vote:

Aye: 6 - Robins, Mayor Woodford, Fenton, Buetow, Dane and Uitenbroek

Excused: 1 - Palm