



*"...meeting community needs...enhancing quality of life."*

**PARKS, RECREATION & FACILITIES  
MANAGEMENT**

**Dean R. Gazza, Director**

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TO: Finance Committee

FROM: Dean R. Gazza

DATE: 1/8/2024

RE: Action: Award the "2023 AWWTP B-Building HVAC Upgrades Project" contract to Rohde Brothers, Inc. in the amount of \$720,840 with a contingency of 9% for a project total not to exceed \$785,716.

Action: Approve budget transfer of \$54,000 from the "AWWTP Electrical Distribution Project" to "AWWTP HVAC Upgrades Project."

The AWWTP HAVC Capital Improvement budget has a balance of \$756,260 to upgrade the HVAC system at the B-Building. Of that amount \$24,260 has been utilized for design leaving a balance of \$732,000 for construction. The project includes replacing three make-up air units and controls that service the B-Building. The current HVAC units are at the end of their useful life and are in need of replacement.

The bids received were as follows:

<b>Rohde Brothers, Inc. (Low Bid)</b>	<b>\$720,840</b>
Great Lakes Mechanical, Inc.	\$921,175
August Winter and Sons, Inc.	\$1,018,044

We are requesting a \$54,000 budget transfer from the AWWTP Electrical Distribution Project. The AWWTP Electrical Distribution Project is currently underbudget and is expected to be completed in the next month without any issues.

Our consulting engineer has written the City of Appleton a formal letter of recommendation to award the contract to Rohde Brothers, Inc. The Parks, Recreation, and Facilities Management Department has also reviewed the bids and is in agreement with the engineer's recommendation. Therefore, we recommend awarding the contract to Rohde Brothers, Inc. in the amount of \$720,840 plus a contingency of 9% only to be utilized as needed.

Please contact me at 832-5572 or at [dean.gazza@appleton.org](mailto:dean.gazza@appleton.org) with any questions.