



City of Appleton

100 North Appleton Street
Appleton, WI 54911-4799
www.appleton.org

Meeting Minutes - Final Fox Cities Transit Commission

Tuesday, November 12, 2019

3:00 PM

Council Chambers, 6th Floor

1. Call meeting to order

2. Roll call of membership

Present: 11 - Kasimor, Detienne, Chairperson Buckingham, Nau, Vice Chair Dearborn, Wurdinger, Brown, Wilson, Dexter, VandeHey and Firkus

Excused: 2 - Stephenson and Schultz

3. Approval of minutes from previous meeting

[19-1713](#)

Approval of minutes from previous meeting

Attachments: [MeetingMinutes08-Oct-2019.pdf](#)

Commissioner Wurdinger moved, seconded by Vice Chair Dearborn, that the Minutes be approved. Voice Vote. Motion Carried.

4. Public Hearings/Appearances

[19-1463](#)

Public Participation on Agenda Items

There was no public participation on the agenda items.

5. Action Items

[19-1714](#)

Authorization to Issue a Purchase Order for 5 - 40 ft. New Flyer Buses

Attachments: [Memo for Authorization to Issue a PO for New Flyer Buses 11.01.2019.pdf](#)
[NFI Quote for five \(5\) Heavy Duty Low-Floor Diesel Transit Buses.pdf](#)

Vice Chair Dearborn moved, seconded by Commissioner Nau, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

[19-1715](#) Approval of Addendum to Northern Winnebago Dial A Ride Contract VT-16-009

Attachments: [FCTC 2019 NWDAR memo.pdf](#)
[NWDAR Addendum to Contract VT-16-009.pdf](#)

Commissioner Detienne moved, seconded by Commissioner Dexter, that the Report Action Item be recommended for approval. Voice Vote. Motion Carried.

6. Information Items

[19-1722](#) Approval of Payments

Attachments: [September 2019 payments.pdf](#)

This action item was moved to information items.

Commissioner Detienne moved, seconded by Commissioner VandeHey, that the Report Action Item be approved. Voice Vote. Motion Carried.

[19-1716](#) Financial Report

Attachments: [2019 September Monthly Income Statement.pdf](#)
[2019 September Monthly Income Statement \(PT\).pdf](#)

This Presentation was presented

[19-1717](#) Ridership and Revenue

Attachments: [2019 September Ridership.pdf](#)

This Presentation was presented

[19-1718](#) Third Quarter KPI

Attachments: [2019 Q3.pdf](#)

This Presentation was presented

[19-1719](#) Scheduling & Dispatch System Implementation Update

This Presentation was discussed

[19-1720](#) Staff Updates

This Presentation was discussed

[19-1721](#) Request for Future Agenda Items

This Presentation was discussed

7. **Next Meeting Date & Time**
- December 10, 2019, 3:00 PM

8. Adjournment

A motion was made by Commissioner Nau, seconded by Commissioner Wurdinger, that this meeting was adjourned.. The motion carried unanimously.