



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Community & Economic Development Committee

---

Wednesday, May 27, 2015

5:00 PM

Council Chambers, 6th Floor

---

1. Call meeting to order

**Meeting called to order at 5:00 p.m.**

2. Roll call of membership

**Present:** 5 - Alderperson Coenen, Alderperson Jirschele, Alderperson Baranowski, Alderperson Siebers and Alderperson Williams

*Others present:*

*Alderperson Joe Martin, District #4*

*Alderperson Kathy Plank, District #7*

*Alderperson Kyle Lobner, District #13*

*Mayor Tim Hanna*

*City Attorney Jim Walsh*

*Finance Director Tony Saucerman*

*Attorney Ben LaFrombois, Hinshaw & Culbertson*

3. Approval of minutes from previous meeting

[15-895](#)

CEDC Minutes from 5-13-15

**Attachments:** [CEDC Minutes 5-13-15.pdf](#)

**Alderperson Baranowski moved, seconded by Alderperson Coenen, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 4 - Alderperson Coenen, Alderperson Baranowski, Alderperson Siebers and Alderperson Williams

**Abstained:** 1 - Alderperson Jirschele

4. Public Hearings/Appearances

5. Action Items

[15-896](#)

Request to proceed with the Phase III services of work related to the Fox Cities Exhibition Center as outlined in the attached Hinshaw & Culbertson Engagement Letter

**Attachments:**    [Memo to CEDC ARA on H C Phase III .pdf](#)  
[HC Exhibition Center engagement letter 5-21-15.pdf](#)  
[Change-Pro Redline - Appleton Phase III Engagement Letter v10 and Appleton Phase III Engagement Letter v12.pdf](#)

*Administrative changes will be made on Page 4 to the last sentence in the 3rd paragraph to read, "When it appears that this will be necessary, Mr. LaFrombois will discuss it in advance with the City and obtain the City's approval." Clarification will also be made on Page 5 to clarify the City's Financial Advisor is a third party independent financial advisor. Dates will also need to be changed to reflect when Council takes action.*

**Aldersperson Jirschele moved, seconded by Aldersperson Williams, that the Report Action Item be recommended for approval. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Coenen, Aldersperson Jirschele, Aldersperson Baranowski, Aldersperson Siebers and Aldersperson Williams

## 6. Information Items

[15-897](#)

Request to approve the Economic Development Strategic Plan

**Attachments:**    [Memo to CEDC ARA and Council EDSP.pdf](#)  
[EDSP PowerPoint Presentation.pdf](#)  
[Appleton Brochure 4-15-15.pdf](#)

**Aldersperson Siebers moved, seconded by Aldersperson Williams, to approve the Report Action Item. Aldersperson Baranowski amended the motion to hold the Report Action Item until the next meeting. Aldersperson Coenen seconded the amendment. Roll Call. Amended motion to hold until the next meeting carried by the following vote:**

**Aye:** 5 - Aldersperson Coenen, Aldersperson Jirschele, Aldersperson Baranowski, Aldersperson Siebers and Aldersperson Williams

## 7. Adjournment

**Aldersperson Baranowski moved, seconded by Aldersperson Williams, that the meeting be adjourned at 5:55 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 5 - Aldersperson Coenen, Aldersperson Jirschele, Aldersperson Baranowski, Aldersperson Siebers and Aldersperson Williams