



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, August 16, 2023

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order at 7:05 p.m. by Council President Van Zeeland.*

B. INVOCATION

*The Invocation was offered by Alderperson Jones.*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*All Departments were represented.*

F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[23-0984](#)

Common Council Meeting Minutes of August 2, 2023

**Attachments:** [CC Minutes 8-2-23.pdf](#)

**Alderperson Fenton moved, seconded by Alderperson Meltzer, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

G. BUSINESS PRESENTED BY THE MAYOR

[23-0988](#)

Confirmation of Board of Review Alternate Appointments

**Attachments:** [Aug 16 2023 Board of Review Appt Memo.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Jones, that the Appointments be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Aldersperson William Siebers, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Christopher Croatt and Mayor Jake Woodford

**Abstained:** 1 - Aldersperson Vered Meltzer

H. PUBLIC PARTICIPATION

*There was no one signed up to speak during Public Participation.*

I. PUBLIC HEARINGS

J. SPECIAL RESOLUTIONS

[23-0987](#)

Resolution authorizing and providing for the sale and issuance of General Obligation Promissory Notes, Series 2023 and all related details.

**Attachments:** [FINAL Appleton 2023 G.O. Promissory Notes - Award Resolution.pdf](#)

**Aldersperson Hartzheim moved, seconded by Aldersperson Meltzer, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Brad Firkus, Aldersperson Israel Del Toro, Aldersperson Katie Van Zeeland, Aldersperson Denise Fenton, Aldersperson Patrick Hayden, Aldersperson Joss Thyssen, Aldersperson Alex Schultz, Aldersperson Vaya Jones, Aldersperson Kristin Alfheim, Aldersperson Nate Wolff, Aldersperson Sheri Hartzheim and Aldersperson Chad Doran

**Excused:** 2 - Aldersperson Christopher Croatt and Mayor Jake Woodford

K. ESTABLISH ORDER OF THE DAY

[23-0949](#)

Request from Colleen Vanden Heuvel at 1007 N. Badger Avenue for a Terrace Occupancy Permit to keep an existing 4' fence, lilacs, landscaping stone and pavers in the street terrace along W. Commercial Street.

**Attachments:** [1007 Badger Ave memo.pdf](#)  
[1007 Badger Ave application.pdf](#)

**Alderson Hartzheim moved, seconded by Alderson Meltzer, that the Terrace Occupancy Permit be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 13 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim and Alderson Chad Doran

**Nay:** 1 - Alderson Patrick Hayden

**Excused:** 2 - Alderson Christopher Croatt and Mayor Jake Woodford

[23-0982](#)

Alcohol License Suspension Hearing for BT & DAVE, LLC DBA: Speakeasy Ultra Lounge, Theodore Suess, Agent

**Attachments:** [Complaint - Speakeasy 8-4-23.pdf](#)  
[Summons - Speakeasy 8-4-23.pdf](#)  
[Speakeasy Stipulation.pdf](#)  
[Speakeasy Stipulation 8-2023 Signed.pdf](#)

**Alderson Schultz moved, seconded by Alderson Wolff, that the Stipulation be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Brad Firkus, Alderson Israel Del Toro, Alderson Katie Van Zeeland, Alderson Denise Fenton, Alderson Patrick Hayden, Alderson Joss Thyssen, Alderson Alex Schultz, Alderson Vaya Jones, Alderson Kristin Alfheim, Alderson Nate Wolff, Alderson Sheri Hartzheim and Alderson Chad Doran

**Excused:** 2 - Alderson Christopher Croatt and Mayor Jake Woodford

[23-0959](#)

Request for Finance Director to sell \$20,200,000 of General Obligation Promissory Notes

**Alderson Firkus moved, seconded by Alderson Meltzer, that the Note Sale be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

[23-0960](#)

Request to Award the 2023 Lundgaard Park Development Project contract to Vinton Construction Company in the amount of \$911,177.70 with a 15% contingency of \$137,000 for a project not to exceed \$1,048,177.70.

**Attachments:** [Lundgaard Park Development Project Finance Memo .pdf](#)

**Alderperson Hartzheim moved, seconded by Alderperson Hayden, that the Contract be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Firkus moved, Alderperson Meltzer seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[23-0950](#)

Approve modification to the parking restrictions in the downtown business area, the southside of the 400 and 500 block of W. College Avenue.

**Attachments:** [College Av 400W 500W - APD memo.pdf](#)

**This Report Action Item was approved.**

[23-0951](#) Request from OB's Brau Haus for a street occupancy permit to place tables and chairs in the College Avenue beautification strip at 523/525 W. College Avenue.

**Attachments:** [Table and Chairs Ob Brau Haus.pdf](#)

This Report Action Item was approved.

[23-0967](#) Request from The Boldt Company for a permanent street occupancy permit for the Appleton Library construction site perimeter fencing and staging on N. Oneida Street, W. Franklin Street, N. Appleton Street and W. Washington Street for a period ending on October 24, 2024.

**Attachments:** [Occupancy Permit Appleton Public Library.pdf](#)

This Report Action Item was approved.

## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[23-0824](#) Fire Department Service Agreement for Gold Cross Ambulance

**Attachments:** [Service Agreement for Gold Cross Ambulance.pdf](#)  
[Amended GOLD CROSS - SHARED SERVICES AND OPERATING AGRM - 08-10-2023.pdf](#)

This Report Action Item was approved.

[23-0916](#) Reserve "Class B" Liquor License application for El Guadalajara Mexican Restaurant LLC d/b/a El Guadalajara Mexican Restaurant, Lucelia Guzman, Agent, located at 1003 W Northland Ave Suite B.

**Attachments:** [El Guadalajara Mexican Restaurant-Reserve Liquor app.pdf](#)

This Report Action Item was approved.

[23-0918](#) Class "B" Beer License application for Newell Company Inc, d/b/a Lumberjack Johnny's, David Oshefsky, Agent, located at 2701 N Oneida St Ste E, contingent upon approval from the Health and Inspections departments.

**Attachments:** [Lumberjack Johnnys.pdf](#)

This Report Action Item was approved.

[23-0983](#)

Fire Department contract with Department of Military Affairs for Radiological Field Team Services

**Attachments:** [Radiological Field Team Services Appleton 2023-2027 \(DMA 7-12-2023 Legal Edits\).pdf](#)

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[23-0969](#)

Request to approve Dental Associates, Manos Holding North Appleton LLC request for partial refund of 2021 and 2022 real estate property taxes in the amount of \$21,326.18 for 2115 E Evergreen Dr, Appleton, WI (parcel 31-1-6510-39)

**Attachments:** [8-2-23Dental Associates Summary Memo.pdf](#)

This Report Action Item was approved.

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

**7. MINUTES OF THE UTILITIES COMMITTEE**

[23-0944](#)

Award Engineering Services Contract for the AWTF Clearwells and Lindbergh Standpipe Project to McMahon Associates, Inc., in the amount of \$39,100 with a 10% contingency of \$3,910 for a project total not to exceed \$40,010.

**Attachments:** [Clearwells and Lindbergh Project - Engineering Award 07-31-23.pdf](#)

This Report Action Item was approved.

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

[23-0927](#)

Department of Public Works Traffic Table of Organization Change.

**Attachments:** [Memo - HR Committee Traffic Engineer Position.pdf](#)  
[Public Works TO.pdf](#)

This Report Action Item was approved.

[23-0928](#)

Valley Transit Table of Organization Change 1.0 FTE Utility Worker Position.

**Attachments:**    [Valley Transit Memo.pdf](#)  
[Valley Transit DRAFT 7.24.23.pdf](#)

This Report Action Item was approved.

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

M. CONSOLIDATED ACTION ITEMS

N. ITEMS HELD

O. ORDINANCES

P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION

Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION

[23-1012](#)

Resolution #9-R-23 Mental Health Awareness & Services

**Attachments:**    [#9-R-23 mental health awareness.pdf](#)

[23-1013](#)

Resolution #10-R-23 Allocation of State Shared Revenue Aid

**Attachments:**    [#10-R-23 Allocation of State Shared Revenue Aid.pdf](#)

R. OTHER COUNCIL BUSINESS

S. ADJOURN

Aldersperson Hartzheim moved, seconded by Aldersperson Fenton, that the meeting be adjourned at 7:27 p.m. Roll Call. Motion carried by the following vote:

**Aye:** 14 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Brad Firkus, Alderperson Israel Del Toro, Alderperson Katie Van Zeeland, Alderperson Denise Fenton, Alderperson Patrick Hayden, Alderperson Joss Thyssen, Alderperson Alex Schultz, Alderperson Vaya Jones, Alderperson Kristin Alfheim, Alderperson Nate Wolff, Alderperson Sheri Hartzheim and Alderperson Chad Doran

**Excused:** 2 - Alderperson Christopher Croatt and Mayor Jake Woodford

Kami Lynch, City Clerk