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DEPARTMENT OF PUBLIC WORKS
Engineering Division – Traffic Section
2625 E. Glendale Avenue
Appleton, WI 54911
TEL (920) 832-5580
FAX (920) 832-5570

To: Municipal Services Committee
From: Eric S. Lom, City Traffic Engineer
Date: December 2, 2014
Re: parking changes near Roosevelt Elementary School
Follow-up 90-Day Trial

At the beginning of this school year, the Traffic Section initiated a 90-day trial to create & modify a number of parking restrictions in the area near Roosevelt Elementary School. Please see the attached information that was mailed to residents.

Thus far, all correspondence we have received from the neighborhood and the school has been positive. Additionally, our observations would suggest the changes have improved traffic flow and safety.

Based on this, I recommend enacting the permanent ordinances as designated in the 90-day trial.

To accomplish this, the following ordinance action is required:

1. **Repeal Ord. 96-099-B:** "No stopping, standing or parking during school hours, except for busses on the west side of Drew Street from Brewster Street to Roosevelt Street."
2. **Create:** "Stopping, standing and parking be prohibited, except for buses, on school days from 7:00 a.m. to 4:00 p.m., on the west side of Drew Street from Brewster Street to Circle Street."
3. **Create:** "No Parking / Passenger Loading Zone / No Unoccupied Vehicles on school days from 7:00 a.m. to 4:00 p.m. on the west side of Drew Street from Circle Street to a point 50 feet south of Roosevelt Street"
4. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the west side of Drew Street from Roosevelt Street to a point 50 feet south of Roosevelt Street."
5. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the north side of Brewster Street from Drew Street to a point 30 feet east of Drew Street."
6. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the south side of Brewster Street from a point 60 feet west of Durkee Street to a point 240 feet east of Drew Street."
7. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the east side of Drew Street from Randall Street to Brewster Street."
8. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the west side of Drew Street from Brewster Street to a point 35 feet south of Brewster Street."
9. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the north side of Brewster Street from Morrison Street to Durkee Street."
10. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the west side of Durkee Street from Brewster Street to a point 45 feet north of Brewster Street."
11. **Create:** "Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the east side of Durkee Street from Brewster Street to a point 60 feet south of Brewster Street."
12. **Create:** "Two-hour parking be designated on school days from 7:00 a.m. to 4:00 p.m. on the north side of

Brewster Street from a point 25 feet east of Durkee Street to a point 25 feet west of Drew Street.”

13. **Create:** “Parking be prohibited on the south side of Circle Street from Morrison Street to Durkee Street.”
14. **Create:** “Stopping, standing and parking be prohibited on school days from 7:00 a.m. to 4:00 p.m. on the south side of Circle Street from Morrison Street to Durkee Street.”

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December 2, 2014

«Owner_First_Name» «Owner_Middle_Init» «Owner_Last_Name»
«Owner_Address»
«Owner_CityState» «Owner_Zipcode»

Dear Property Owner,

In response to safety concerns raised by parents and staff at Roosevelt Middle School, the city has been testing some new on-street parking restrictions in your neighborhood since the beginning of the school year.

Thus far, all the feedback we have received regarding this project has been positive. And, based on our observations, it appears the changes have improved traffic flow and safety.

Our next step is to share the results with our City Council, which will ultimately decide if the proposed changes will be kept, changed, or removed. You have the opportunity to come to this meeting to voice your comments or concerns. Please be assured your opinion is valuable in this process and strongly considered. The details are as follows:

What: Municipal Services Committee Meeting
When: Tuesday, December 9th, at 5:30 p.m.
Where: Room 6A/B, City Center Building, 100 N. Appleton Street

In the meantime, please feel free to share your comments or concerns by contacting me at the number above, or by emailing me at eric.lom@appleton.org.

Thank you in advance for your help and your input.

Sincerely,

Eric S. Lom, P.E.
City Traffic Engineer
eric.lom@appleton.org