



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appleton.org

## Meeting Minutes - Final Common Council

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Wednesday, October 3, 2018

7:00 PM

Council Chambers

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A. CALL TO ORDER

*The meeting was called to order by Mayor Hanna at 7:00 p.m.*

B. INVOCATION

*The Invocation was offered by Alderperson Meltzer*

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

**Present:** 12 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Curt Konetzke, Alderperson Ed Baranowski, Alderperson Rachel Raasch, Alderperson Matt Reed, Alderperson Bob Baker, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears, Alderperson Chris Croatt and Mayor Timothy Hanna

**Excused:** 4 - Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Kyle Lobner and Alderperson Keir Dvorachek

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

*City Attorney Walsh, Deputy City Attorney Behrens, City Clerk Lynch, Director of Community & Economic Development Harkness, Director of Finance Saucerman, Fire Chief Hansen, Director of Parks, Recreation & Facilities Gazza, Police Chief Thomas, Director of Public Works Vandehey*

*The following were excused:*

*Health*

*Human Resources*

*Information Technology*

*Library*

*Utilities*

*Valley Transit*

F. PUBLIC PARTICIPATION

*Sean Kuether, 222 S Walnut St. spoke regarding Item 18-1369 Funding & Proposals for 2019 CDBG Funding*

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-1413](#)

Common Council Meeting Minutes of September 19, 2018

**Attachments:**     [CC Minutes 9-19-18.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the Minutes be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Curt Konezke, Aldersperson Ed Baranowski, Aldersperson Rachel Raasch, Aldersperson Matt Reed, Aldersperson Bob Baker, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears and Aldersperson Chris Croatt

**Excused:** 4 - Aldersperson Joe Martin, Aldersperson Kathleen Plank, Aldersperson Kyle Lobner and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

H. BUSINESS PRESENTED BY THE MAYOR

[18-1424](#)

Breast Cancer Awareness Month Proclamation

**This Proclamation was presented**

[18-1426](#)

Dysautonomia Awareness Month Proclamation

**This Proclamation was presented**

[18-1427](#)

Mental Illness Awareness Week Proclamation

**This Proclamation was presented**

I. PUBLIC HEARINGS

[18-1280](#)

Public Hearing on Special Resolution 4-P-18; Sidewalk Construction  
Douglas Street - Pine Street to Rogers Avenue  
Herbert Street - Pine Street to Rogers Avenue  
Kamps Avenue - Approximately 153.5' West of Douglas Street to Douglas Street  
Lynndale Drive - Leonard Street to Everett Street

**Attachments:**     [4-P-18 Public Hearing Notice.pdf](#)

*The public hearing was held. No individuals spoke during the public hearing.*

J. SPECIAL RESOLUTIONS

[18-1425](#)

Final Resolution 4-P-18 for Sidewalk Construction

**Attachments:** [4-P-18 Final Resolution.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Croatt, that the Resolution be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Curt Konezke, Alderson Ed Baranowski, Alderson Rachel Raasch, Alderson Matt Reed, Alderson Bob Baker, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears and Alderson Chris Croatt

**Absent:** 5 - Alderson Joe Martin, Alderson Kathleen Plank, Alderson Kyle Lobner, Alderson Keir Dvorachek and Mayor Timothy Hanna

K. ESTABLISH ORDER OF THE DAY

[18-1403](#)

Request to approve \$193,000 for Phase V, Part II payment of outstanding legal fees related to the financing of the Fox Cities Exhibition Center and deny Phase V Out of Scope payment in amount of \$129,143

**Attachments:** [vonBriesen Final Bills.pdf](#)

**This Report Action Item was referred to the Finance Committee due back on 10/8/2018.**

[18-1369](#)

City Program Funding Approval and City Proposals for 2019 CDBG Funding

**Attachments:** [City proposals memo to CEDC 09-26-18.pdf](#)

[CDBG Policy Adopted July 2015.pdf](#)

[APD CDBG 2019 Application.pdf](#)

**Alderson Baranowski moved, seconded by Alderson Croatt, that the Proposals/Funding be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Curt Konezke, Alderson Ed Baranowski, Alderson Rachel Raasch, Alderson Matt Reed, Alderson Bob Baker, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears and Alderson Chris Croatt

**Excused:** 4 - Alderson Joe Martin, Alderson Kathleen Plank, Alderson Kyle Lobner and Alderson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[18-1233](#)

Request from Ms. Rebecca Kent to have stormwater reimbursement for 303 S. Victoria Street back to January 2004 instead of 6-year timeframe that Utilities Committee and Council have previously authorized.

**Attachments:** [R Kent Victoria Street Stormwater Reimbursement.pdf](#)

**Aldersperson Baranowski moved, seconded by Aldersperson Croatt, that the recommendation to deny the request be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Rachel Raasch, Aldersperson Matt Reed, Aldersperson Bob Baker, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears and Aldersperson Chris Croatt

**Excused:** 4 - Aldersperson Joe Martin, Aldersperson Kathleen Plank, Aldersperson Kyle Lobner and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[18-1377](#)

Action: Request Approval to Accept the Donation of \$100,000 from Principal for Jones Park Playground Equipment

**Attachments:** [Jones Park playground Document.pdf](#)

**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Acceptance of the Donation be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Aldersperson William Siebers, Aldersperson Vered Meltzer, Aldersperson Curt Konetzke, Aldersperson Ed Baranowski, Aldersperson Rachel Raasch, Aldersperson Matt Reed, Aldersperson Bob Baker, Aldersperson Christine Williams, Aldersperson Patti Coenen, Aldersperson Cathy Spears and Aldersperson Chris Croatt

**Excused:** 4 - Aldersperson Joe Martin, Aldersperson Kathleen Plank, Aldersperson Kyle Lobner and Aldersperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[18-1408](#)

Request to approve termination of contract with von Briesen and the City Attorney's office to assume any further activity regarding the Exhibition Center site.

**Aldersperson Croatt moved, seconded by Aldersperson Baranowski, that the Contract Termination be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Curt Konezke, Alderperson Ed Baranowski, Alderperson Rachel Raasch, Alderperson Matt Reed, Alderperson Bob Baker, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 4 - Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Kyle Lobner and Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

[18-1396](#)

Approve change to pro-rated parking permits to be the full rate prior to the 15th of the month and 0.5 after the 15th of the month.

**Attachments:** [Change to pro-rated parking permits.pdf](#)

**Alderperson Croatt moved, seconded by Alderperson Raasch, that the Parking Permit Proration Change be approved. Roll Call. Motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Curt Konezke, Alderperson Ed Baranowski, Alderperson Rachel Raasch, Alderperson Matt Reed, Alderperson Bob Baker, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 4 - Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Kyle Lobner and Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

L. COMMITTEE REPORTS

**Balance of the action items on the agenda.**

**Alderperson Konezke moved, Alderperson Baker seconded, to approve the balance of the agenda. The motion carried by the following vote:**

**Aye:** 11 - Alderperson William Siebers, Alderperson Vered Meltzer, Alderperson Curt Konezke, Alderperson Ed Baranowski, Alderperson Rachel Raasch, Alderperson Matt Reed, Alderperson Bob Baker, Alderperson Christine Williams, Alderperson Patti Coenen, Alderperson Cathy Spears and Alderperson Chris Croatt

**Excused:** 4 - Alderperson Joe Martin, Alderperson Kathleen Plank, Alderperson Kyle Lobner and Alderperson Keir Dvorachek

**Abstained:** 1 - Mayor Timothy Hanna

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-1393](#) Approve request from Cafe-Atlas Coffee Mill for a Street Occupancy Permit to install a Little Free Library and bench near Jackman Street Parking Lot with the exact locations to be approved by the Department of Public Works.

**Attachments:** [Cafe-Atlas Coffee Mill to install a Little Free Library and bench.pdf](#)

This Report Action Item was approved.

[18-1395](#) Approve traffic-related ordinance changes for the Conkey Street/Northland Avenue Signalization Project.

**Attachments:** [Traffic-related changes-Conkey St-Northland Av.pdf](#)

This Report Action Item was approved.

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[18-1370](#) Operator's Licenses

This Report Action Item was approved.

**3. MINUTES OF THE CITY PLAN COMMISSION**

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

**5. MINUTES OF THE FINANCE COMMITTEE**

[18-1401](#) Request to write off \$22,691.53 of accounts receivable invoices and \$18,098.94 of personal property taxes (outstanding over one year)

**Attachments:** [Write-off List 2018 for Committee.pdf](#)

This Report Action Item was approved.

[18-1409](#) Request to approve City quit claiming property to Atlas Mill, LLC

**Attachments:** [Quit Claim Deed.pdf](#)

This Report Action Item was approved.

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[18-1405](#)

Request approval of engineering services for the unplatted lands in Southpoint Commerce Park east of Eisenhower Drive and west of Coop Road by R.A. Smith for \$43,000.00

**Attachments:**    [Memo on Southpoint Commerce Park Engineering East of Eisenhower 9-2018.pdf](#)  
[FINAL raSmith 2018 Southpoint Commerce Park Task Order.pdf](#)  
[FINAL 1180364 Southpoint Commerce LOE.pdf](#)  
[SouthpointWetlands.pdf](#)

This Report Action Item was approved.

**7. MINUTES OF THE UTILITIES COMMITTEE**

[18-1376](#)

Submitted by: Edward S Baranowski, District 5

Date: September 5, 2018

Referred to: Utilities Committee

Whereas, the City of Appleton’s recently re-evaluated the non-pervious areas for commercial properties and,

Whereas, said re-evaluation has resulted in some adjustments to which commercial properties are being charged for Stormwater and,

Whereas the Utility does not have a policy / code to follow for any adjustments to Stormwater rates, therefore,

Be it resolved, the Utility develop a policy / code for adjustments to bills.

**Attachments:**    [11-R-18 Baranowski.pdf](#)

This Report Action Item was approved.

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[18-1412](#)

Ordinances 92-18 to 93-18

**Attachments:**    [Ordinances going to Council 10-3-18.pdf](#)

**This Report Action Item was approved.**

- P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION
- Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION
- R. OTHER COUNCIL BUSINESS
- S. ADJOURN

**Alderson Baranowski moved, seconded by Alderson Baker, that the meeting be adjourned at 7:48 p.m. Roll Call. Motion carried by the following vote:**

**Aye:** 12 - Alderson William Siebers, Alderson Vered Meltzer, Alderson Curt Konezke, Alderson Ed Baranowski, Alderson Rachel Raasch, Alderson Matt Reed, Alderson Bob Baker, Alderson Christine Williams, Alderson Patti Coenen, Alderson Cathy Spears, Alderson Chris Croatt and Mayor Timothy Hanna

**Excused:** 4 - Alderson Joe Martin, Alderson Kathleen Plank, Alderson Kyle Lobner and Alderson Keir Dvorachek

Kami Lynch, City Clerk