



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
[www.appleton.org](http://www.appleton.org)

## Meeting Agenda - Final-revised Common Council

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Wednesday, October 3, 2018

7:00 PM

Council Chambers

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A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE TO THE FLAG

D. ROLL CALL OF ALDERPERSONS

E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS

F. PUBLIC PARTICIPATION

G. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES

[18-1413](#) Common Council Meeting Minutes of September 19, 2018

**Attachments:** [CC Minutes 9-19-18.pdf](#)

H. BUSINESS PRESENTED BY THE MAYOR

[18-1424](#) Breast Cancer Awareness Month Proclamation

[18-1426](#) Dysautonomia Awareness Month Proclamation

[18-1427](#) Mental Illness Awareness Week Proclamation

I. PUBLIC HEARINGS

[18-1280](#) Public Hearing on Special Resolution 4-P-18; Sidewalk Construction  
Douglas Street - Pine Street to Rogers Avenue  
Herbert Street - Pine Street to Rogers Avenue  
Kamps Avenue - Approximately 153.5' West of Douglas Street to  
Douglas Street  
Lynndale Drive - Leonard Street to Everett Street

**Attachments:** [4-P-18 Public Hearing Notice.pdf](#)

## J. SPECIAL RESOLUTIONS

[18-1425](#) Final Resolution 4-P-18 for Sidewalk Construction

**Attachments:** [4-P-18 Final Resolution.pdf](#)

## K. ESTABLISH ORDER OF THE DAY

## L. COMMITTEE REPORTS

## 1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[18-1393](#) Approve request from Cafe-Atlas Coffee Mill for a Street Occupancy Permit to install a Little Free Library and bench near Jackman Street Parking Lot with the exact locations to be approved by the Department of Public Works.

**Attachments:** [Cafe-Atlas Coffee Mill to install a Little Free Library and bench.pdf](#)

**Legislative History**

9/24/18	Municipal Services Committee	recommended for approval
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[18-1395](#) Approve traffic-related ordinance changes for the Conkey Street/Northland Avenue Signalization Project.

**Attachments:** [Traffic-related changes-Conkey St-Northland Av.pdf](#)

**Legislative History**

9/24/18	Municipal Services Committee	recommended for approval
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[18-1396](#) Approve change to pro-rated parking permits to be the full rate prior to the 15th of the month and 0.5 after the 15th of the month.

**Attachments:** [Change to pro-rated parking permits.pdf](#)

**Legislative History**

9/24/18	Municipal Services Committee	recommended for approval
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## 2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE

[18-1370](#) Operator's Licenses

**Legislative History**

9/26/18	Safety and Licensing Committee	recommended for approval
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**3. MINUTES OF THE CITY PLAN COMMISSION****4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[18-1377](#) Action: Request Approval to Accept the Donation of \$100,000 from Principal for Jones Park Playground Equipment

**Attachments:** [Jones Park playground Document.pdf](#)

**Legislative History**

9/24/18 Parks and Recreation recommended for approval  
Committee

**5. MINUTES OF THE FINANCE COMMITTEE**

[18-1401](#) Request to write off \$22,691.53 of accounts receivable invoices and \$18,098.94 of personal property taxes (outstanding over one year)

**Attachments:** [Write-off List 2018 for Committee.pdf](#)

**Legislative History**

9/24/18 Finance Committee recommended for approval

[18-1403](#) Request to approve \$193,000 for Phase V, Part II payment of outstanding legal fees related to the financing of the Fox Cities Exhibition Center and deny Phase V Out of Scope payment in amount of \$129,143

**Attachments:** [vonBriesen Final Bills.pdf](#)

**Legislative History**

9/24/18 Finance Committee recommended for approval  
*The item was amended (as reflected in the heading) to approve only the payment of \$193,000 for Phase V, Part II.*

[18-1408](#) Request to approve termination of contract with von Briesen and the City Attorney's office to assume any further activity regarding the Exhibition Center site.

**Legislative History**

9/24/18 Finance Committee recommended for approval

[18-1409](#) Request to approve City quit claiming property to Atlas Mill, LLC

**Attachments:** [Quit Claim Deed.pdf](#)

**Legislative History**

9/24/18 Finance Committee recommended for approval

**6. MINUTES OF THE COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE**

[18-1369](#)

City Program Funding Approval and City Proposals for 2019 CDBG Funding

**Attachments:** [City proposals memo to CEDC 09-26-18.pdf](#)

[CDBG Policy Adopted July 2015.pdf](#)

[APD CDBG 2019 Application.pdf](#)

**Legislative History**

9/26/18	Community & Economic Development Committee	recommended for approval
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[18-1405](#)

Request approval of engineering services for the unplatted lands in Southpoint Commerce Park east of Eisenhower Drive and west of Coop Road by R.A. Smith for \$43,000.00

**Attachments:** [Memo on Southpoint Commerce Park Engineering East of Eisenhower\\_9-2018.](#)

[FINAL raSmith 2018 Southpoint Commerce Park Task Order.pdf](#)

[FINAL 1180364 Southpoint Commerce LOE.pdf](#)

[SouthpointWetlands.pdf](#)

**Legislative History**

9/26/18	Community & Economic Development Committee	recommended for approval
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## 7. MINUTES OF THE UTILITIES COMMITTEE

[18-1233](#)

Request from Ms. Rebecca Kent to have stormwater reimbursement for 303 S. Victoria Street back to January 2004 instead of 6-year timeframe that Utilities Committee and Council have previously authorized.

**Attachments:** [R Kent Victoria Street Stormwater Reimbursement.pdf](#)

**Legislative History**

8/21/18	Utilities Committee	recommended for approval
8/21/18	Utilities Committee	recommended for denial
9/5/18	Common Council	referred to the Utilities Committee
9/25/18	Utilities Committee	recommended for denial

[18-1376](#)

Submitted by: Edward S Baranowski, District 5

Date: September 5, 2018

Referred to: Utilities Committee

Whereas, the City of Appleton's recently re-evaluated the non-pervious areas for commercial properties and,

Whereas, said re-evaluation has resulted in some adjustments to which commercial properties are being charged for Stormwater and,

Whereas the Utility does not have a policy / code to follow for any adjustments to Stormwater rates, therefore,

Be it resolved, the Utility develop a policy / code for adjustments to bills.

**Attachments:** [11-R-18 Baranowski.pdf](#)

**Legislative History**

9/25/18

Utilities Committee

recommended for approval

*Motion made by Meltzer, seconded by Raasch to amend the language in Sec. 20-239 Method of appeal (e) to: The period for determining a refund pursuant to this section shall be limited to up to the customer's prior twenty-four (24) quarters of stormwater billings. Motion failed 2-3.*

**8. MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

**9. MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

**10. MINUTES OF THE BOARD OF HEALTH**

**M. CONSOLIDATED ACTION ITEMS**

**N. ITEMS HELD**

**O. ORDINANCES**

[18-1412](#)

Ordinances 92-18 to 93-18

**Attachments:** [Ordinances going to Council 10-3-18.pdf](#)

**P. LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

**Q. RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

**R. OTHER COUNCIL BUSINESS**

S. ADJOURN

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*