



# City of Appleton

100 North Appleton Street  
Appleton, WI 54911-4799  
www.appletonwi.gov

## Meeting Agenda - Final-revised Common Council

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Wednesday, March 19, 2025

7:00 PM

Council Chambers

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- A. CALL TO ORDER
- B. INVOCATION
- C. PLEDGE OF ALLEGIANCE TO THE FLAG
- D. ROLL CALL OF ALDERPERSONS
- E. ROLL CALL OF OFFICERS AND DEPARTMENT HEADS
- F. APPROVAL OF PREVIOUS COUNCIL MEETING MINUTES
  - [25-0247](#) Common Council Meeting Minutes of March 5, 2025
    - Attachments:** [CC Minutes 3-5-25.pdf](#)
- G. BUSINESS PRESENTED BY THE MAYOR
  - [25-0250](#) AASD Attendance Update
    - Attachments:** [AASD Presentation 3-19-25.pdf](#)  
[AASD Presentation-REVISEDpdf.pdf](#)
  - [25-0251](#) City Plan Commission Reappointment
    - Attachments:** [CPC Reappt REVISED 3-19-25.pdf](#)
  - [25-0252](#) Board of Review Reappointments
    - Attachments:** [BOR Reappts 3-19-25.pdf](#)
- H. PUBLIC PARTICIPATION
- I. PUBLIC HEARINGS

[25-0101](#) Public Hearing on Special Resolution 1-P-25; Sanitary Laterals, Storm Laterals and Storm Main  
Alexander St (Melrose St to Glendale Ave)  
Bell Ave (Summit St to Richmond St)  
Bellaire Ct (Atlantic St to cds)  
Durkee St (Brewster St to Roosevelt St)  
Lawe St (College Ave to Spring St)  
Melrose Ave (Alexander St to Ballard Rd)

**Attachments:** [1-P-25 Public Hearing Notice.pdf](#)

[25-0102](#) Public Hearing on Special Resolution 2-P-25; Concrete Pavement, Sidewalk Construction, and Driveway Aprons  
Aquamarine Ave (Providence Ave to Amethyst Dr)  
Aquamarine Ave (French Rd to Denali Dr)  
Baldeagle Ct (Peregrine Blvd to cds)  
Baldeagle Dr (Peregrine Blvd to Osprey Dr)  
Denali Dr (Rubyred Dr to Aquamarine Ave)  
Golden Gate Dr (Cherryvale Ave to 200' east)  
Harrier Ct (Osprey Dr to cds)  
Osprey Dr (Harrier Way to Baldeagle Dr)  
Peregrine Blvd (Applecreek Rd to Baldeagle Dr)  
Rubyred Dr (French Rd to Denali Dr)  
Cherryvale Ave (Applecreek Corridor to south city limits)  
Providence Ave (Edgewood Dr to Aquamarine Dr)  
Perkins St (Prospect Ave to RR tracks) (sidewalks only)

**Attachments:** [2-P-25 Public Hearing Notice.pdf](#)

J. SPECIAL RESOLUTIONS

[25-0103](#) Final Resolution 1-P-25 Sanitary Laterals, Storm Laterals, and Storm Main

**Attachments:** [Final Resolution 1-P-25 Sanitary Laterals, Storm Laterals, Storm Main.pdf](#)

[25-0104](#) Final Resolution 2-P-25 Concrete Pavement, Sidewalk Construction, and Driveway Aprons

**Attachments:** [Final Resolution 2-P-25 Concrete Pavement, Sidewalk Construction, Driveway /](#)

K. ESTABLISH ORDER OF THE DAY

L. COMMITTEE REPORTS

1. MINUTES OF THE MUNICIPAL SERVICES COMMITTEE

[25-0230](#) Award 2025 Sanitary Flow Monitoring Services Contract to raSmith in an amount not to exceed \$36,000.

**Attachments:** [2025 Sanitary Flow Monitoring Services Contract Award Memo MSC 03-10-202](#)

**Legislative History**

3/10/25 Municipal Services recommended for approval  
Committee

**2. MINUTES OF THE SAFETY AND LICENSING COMMITTEE**

[25-0208](#) Cigarette, Tobacco, and Electronic Vaping Device License application for All N One Smoke Vape Plus LLC d/b/a Smoke Shop, Atillah Mahmoud Abdelhadi, Agent, located at 2700 E. Calumet St.

**Attachments:** [Smoke Shop.All N One Smoke Vape Plus LLC.CTV.3.3.25.pdf](#)

**Legislative History**

3/12/25 Safety and Licensing recommended for approval  
Committee

[25-0231](#) Commercial Solicitation License for Kagen Whiting.

**Attachments:** [Kagen Whiting Commercial Solicitation Application.pdf](#)

[Kagen Whiting CS Denial Letter .pdf](#)

[Kagen Whiting solicitation denial letter.pdf](#)

**Legislative History**

3/12/25 Safety and Licensing recommended for denial  
Committee

[25-0232](#) Commercial Solicitation Company License for Yanda Distribution LLC.

**Attachments:** [Yanda Distribution LLC Company License.pdf](#)

[Yanda Dist LLC CS Denial Letter.pdf](#)

[City Sealer - YandaDenialMemo 03102025.pdf](#)

**Legislative History**

3/12/25 Safety and Licensing recommended for denial  
Committee

**3. MINUTES OF THE CITY PLAN COMMISSION**

[25-0202](#) Request to approve Special Use Permit #1-25 to establish a used automobile sales and display lot located at 100 West Wisconsin Avenue (Tax Id #31-6-0576-00), as shown on the attached development plan and per attached plan of operation, to run with the land subject to the conditions in the attached staff memo and approve attached Resolution (2/3 vote of Common Council required for approval)

**Attachments:** [StaffMemo\\_100WWisconsinAve\\_SUP 1-25\\_For 3-12-25.pdf](#)

**Legislative History**

3/12/25 City Plan Commission recommended for approval

[25-0203](#) Request to approve from Creative Downtown Appleton, Inc. to install a selfie sculpture on City-owned property located within Houdini Plaza at 121 West College Avenue (Tax Id #31-2-0065-00), in accordance with Wis. Stat. §62.23(5) pertaining to location of any statue or other memorial, as described in the attached documents and subject to the conditions in the attached staff memo  
(Consolidated Action Item)

**Attachments:** [ADI Selfie Sculpture Memo to PC 03-12-25.pdf](#)

**Legislative History**

3/12/25 City Plan Commission recommended for approval

**4. MINUTES OF THE PARKS AND RECREATION COMMITTEE**

[25-0153](#) Resolution #2-R-25 Emissions Reduction Recommendation

**Attachments:** [#2-R-25 Carbon Emission Reduction.pdf](#)

[2023-2024 City of Appleton Emission Inventory.pdf](#)

**Legislative History**

3/10/25 Parks and Recreation Committee recommended for approval

[25-0225](#) Approve request from Creative Downtown Appleton, Inc. to install a selfie sculpture on City-owned property located within Houdini Plaza  
(Consolidated Action Item)

**Attachments:** [Creative Downtown Appleton, Inc. Selfie Sculpture Memo.pdf](#)

**Legislative History**

3/10/25 Parks and Recreation Committee recommended for approval

[25-0226](#) Adopt Resolution 2025-01 Bird City Designation Renewal

**Attachments:** [Bird City Designatin Resolution 2025-01.pdf](#)

**Legislative History**

3/10/25 Parks and Recreation Committee recommended for approval

**5. MINUTES OF THE FINANCE COMMITTEE**

**6. MINUTES OF THE COMMUNITY DEVELOPMENT COMMITTEE**

[25-0210](#) Request to approve proposed text amendments to the Municipal Code Chapter 4 Buildings, Sections 4-162(c), 4-292(c) and 4-418(h), as identified in the attached document, and the reinspection fee be increased to \$75 and added to the various permit fee schedules

**Attachments:** [Reinspection Fee Increase and Chapter 4 Amendments For3-12-25.pdf](#)

**Legislative History**

3/12/25 Community Development Committee recommended for approval

[25-0212](#) Request to approve an update to the Electrical Permit Fee Schedule to correct the fee amount to \$85 for work costing \$1,001 to \$10,000

**Attachments:** [Electrical Permit Fee Update For3-12-25.pdf](#)

**Legislative History**

3/12/25 Community Development Committee recommended for approval

[25-0213](#) Request to approve proposed text amendments to the Municipal Code Chapter 4 Buildings, Sections 4-475 to 4-499, as identified in the attached document

**Attachments:** [HVAC Chapter 4 Amendments For3-12-25.pdf](#)

**Legislative History**

3/12/25 Community Development Committee recommended for approval

[25-0214](#) Request to approve the City of Appleton maintain its current selling prices for business/industrial park land and hold option fees as described in the attached documents

**Attachments:** [Business-Industrial Park Land Value Memo to CDC 3-12-25.pdf](#)

[Exhibit A-Ind Land Sales Comparison.pdf](#)

[Exhibit B-Ind Land Sales Ask Price Comparison.pdf](#)

[Map of Southpoint Parcels.pdf](#)

**Legislative History**

3/12/25 Community Development Committee recommended for approval

## 7. MINUTES OF THE UTILITIES COMMITTEE

[25-0222](#) Award Meter Test Bench Upgrade to Core & Main in the amount of \$97,079 with a 10% contingency of \$9,708 for a project total not to exceed \$106,787.

**Attachments:** [Meter Test Bench Upgrade Award Memo 2025.pdf](#)

**Legislative History**

3/11/25 Utilities Committee recommended for approval

[25-0223](#) Approve 2024 Annual Stormwater Report to WDNR (due 3/31/2025).

**Attachments:** [Draft 2024 MS4 Annual Report for UC review.pdf](#)

**Legislative History**

3/11/25 Utilities Committee recommended for approval

8. **MINUTES OF THE HUMAN RESOURCES & INFORMATION TECHNOLOGY COMMITTEE**

9. **MINUTES OF THE FOX CITIES TRANSIT COMMISSION**

10. **MINUTES OF THE BOARD OF HEALTH**

[25-0178](#) Approve the Noise Variance Fee Schedule as identified in the attached document.

**Attachments:** [Memo\\_NoiseVarianceFee.pdf](#)

**Legislative History**

3/12/25 Board of Health recommended for approval

M. **CONSOLIDATED ACTION ITEMS**

[25-0253](#) **Consolidated Action Items - ADI Selfie Sculpture in Houdini Plaza**  
**#25-0203** City Plan Commission - *recommended for approval*  
**#25-0225** Parks & Recreation Committee - *recommended for approval*

N. **ITEMS HELD**

O. **ORDINANCES**

[25-0248](#) Ordinance #28-25

**Attachments:** [Ordinances to Council 3-19-25.pdf](#)

P. **LICENSE APPLICATIONS AND COMMUNICATIONS REFERRED TO COMMITTEES OF JURISDICTION**

Q. **RESOLUTIONS SUBMITTED BY ALDERPERSONS REFERRED TO COMMITTEES OF JURISDICTION**

R. **OTHER COUNCIL BUSINESS**

S. **ADJOURN**

Kami Lynch, City Clerk

*Reasonable accommodations for persons with disabilities will be made upon request and if feasible.*

*Remote meeting attendance may be permitted pursuant to Section 2-29 of the Appleton Municipal Code and Rules of Council.*